Civilian Training Programme
Indian Technical & Economic Cooperation (ITEC)
&
Special Commonwealth Assistance for Africa Programme (SCAAP)

2013-2014

Sponsored by
Ministry of External Affairs
Government of India
New Delhi
List of ITEC/SCAAP Empanelled Institutes

Accounts, Audit, Banking and Finance Courses
01. Institute of Government Accounts and Finance - New Delhi
02. International Center for Information and System Audit – Noida
03. National Institute of Bank Management – Pune

IT, Telecommunication and English Courses
04. Aptech Limited - New Delhi
05. Centre For Development of Advanced Computing – Mohali
06. Centre For Development of Advanced Computing – Noida
07. Centre For Excellence in Telecom Technology and Management –Mumbai
08. CMC Ltd. - New Delhi
09. English and Foreign Languages University – Hyderabad
10. NIIT Ltd - New Delhi
11. UTL Technologies Ltd. – Bangalore

Management Courses
12. Administrative Staff College of India – Hyderabad
13. Institute of Applied Manpower Research – Delhi
15. Indian Institute of Management – Ahmedabad

SME/Rural Development Courses
16. Entrepreneurship Development Institute of India – Ahmedabad
17. National Institute of Entrepreneurship and Small Business Development – NOIDA
19. National Institute of Rural Development – Hyderabad

Specialized Courses
20. Bureau of Parliamentary Studies and Training - New Delhi
21. Human Settlement Management Institute - New Delhi
22. Indian Institute of Mass Communication - New Delhi
23. International Statistical Education Centre – Kolkata
25. National Institute of Training for Standardization (Bureau of Indian Standards) – NOIDA
27. National University of Educational Planning and Administration - New Delhi
28. Rafi Ahmed Kidwai National Postal Academy, Ghaziabad
29. Research and Information System for Developing Countries - New Delhi
30. V.V. Giri National Labour Institute – NOIDA

**Technical Courses**

31. Central Fertilizer Quality Control & Training Institute – Faridabad
32. Central Institute of Rural Electrification – Hyderabad
33. Central Institute of Tool Design – Hyderabad
34. Central Scientific Instruments Organization - New Delhi
35. Fluid Control Research Institute – Kerala
36. Geological Survey of India- Training Institute, Hyderabad
37. Indian Institute of Production Management – Kansbahal, Orissa
38. Indian Institute of Remote Sensing – Dehradun
39. Indian Institute of Technology – Roorkee, Department of Hydrology
40. Indian Institute of Technology – Roorkee, Department of Water Resources Development and Management
41. National Institute of Pharmaceutical Education & Research – SAS Nagar, Punjab
42. South India Textile Research Association – Coimbatore

**Environment and Renewable Energy Courses**

43. Alternate Hydro Energy Centre, Indian Institute of Technology, Roorkee
44. Barefoot College – Tilonia, Rajasthan
45. Centre for Wind Energy Technology – Chennai
46. Solar Energy Centre, Gurgaon
47. TERI(The Energy & Resources Institute) - New Delhi
Accounts, Audit, Banking and Finance Courses
01. Institute of Government Accounts and Finance

Block No. IV, JNU Old Campus, New Delhi-110067
Telephone Numbers: +91 11 26166254, 26102257
Fax Numbers: +91 11 26105378, 26182755
Email: directoringaf@gmail.com
Website: www.ingaf.in

Head of the Institute
Ms. Suman Bala
Director
Tel. No. : + 91 11 6184031
Fax: No. : + 91 11 26105378
Email : directoringaf@gmail.com

ITEC Course Coordinator:
Mr. Girish Bhatnagar
Tel. No. : + 91 11 26102257
Fax: No. : + 91 11 26105378, 26182755
Email : ingaf.itec@gmail.com
Mobile No. : +91 11 9810608689

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. Girish Bhatnagar
Tel. No. : + 91 11 26132084
Mobile No. : + 91 11 9810608689

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Public Expenditure Management</td>
<td>3 weeks</td>
<td>18.11.2013</td>
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<td></td>
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<td>06.12.2013</td>
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<td>2.</td>
<td>Financial Management</td>
<td>3 weeks</td>
<td>06.01.2014</td>
<td>30</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>24.01.2014</td>
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<tr>
<td>3.</td>
<td>Financial Management</td>
<td>3 weeks</td>
<td>10.02.2014</td>
<td>30</td>
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<td></td>
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<td>28.02.2014</td>
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</tbody>
</table>

Eligibility Criteria

Sl. No. 1-3: Graduate or any Professional Degree in Finance, Middle/Senior Civil Servants, Bankers, PSU Personnel, Financial Analysts and others involved in Finance, Accounts and Budget related works in their respective Governments.
02. International Centre for Information Systems and Audit (iCISA)


Telephone Numbers: +91 120 2400050, 51 & 52

Fax Numbers: +91 120 24011430, 2400041

Email: admin@icisacag.com

Website: www.icisa.cag.gov.in

Head of the Institute
Mr. G. Bhattacharjee
Director General
Tel. No. : +91 120 2400046
Fax: No. : +91 120 2401430
Email: gbhattarjee@icisacag.com

ITEC Course Coordinator:
Mr. Anindya Dasgupta
Director
Tel. No. : +91 120 2400129
Fax: No. : +91 120 2400041
Email : adasgupta@icisacag.com
Mobile No. : +91 9968695577

24 hrs Emergency / After Office / Holidays Contact Nos.
Mr. Anindya Dasgupta
Tel. No. +91 120 2400129
Mobile: +91 9968695577

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
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<tbody>
<tr>
<td>1.</td>
<td>Environment Audit</td>
<td>4 weeks</td>
<td>12.08.2013</td>
<td>06.09.2013</td>
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<td>3.</td>
<td>Auditing in IT Environment</td>
<td>4 weeks</td>
<td>21.10.2013</td>
<td>15.11.2013</td>
<td>30</td>
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<tr>
<td>5.</td>
<td>Audit of Social Sector Schemes</td>
<td>4 weeks</td>
<td>13.01.2014</td>
<td>07.02.2014</td>
<td>30</td>
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<tr>
<td>6.</td>
<td>Financial &amp; Regularity Audit</td>
<td>4 weeks</td>
<td>17.02.2014</td>
<td>14.03.2014</td>
<td>30</td>
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</tbody>
</table>

Eligibility Criteria

Sl. No. 1-6: Middle to Senior level Audit managers from Supreme Audit Institutions and other government departments, should have at least 5 years experience in respective Supreme Audit Institution and should have dealt with audits in the area for which they are being nominated; participants from government departments other than the SAI with requisite experience can be considered if vacancies exist.
03. National Institute of Bank Management

NIBM Post Office, Kondhwe Khurd, Pune 411048

Telephone Numbers: + 91 20 26716000
Fax Numbers: + 91 20 26834478
Email: director@nibmindia.org
Website: http://www.nibmindia.org

Head of the Institute
Shri Allen C A Pereira
Director
Tel. No. : + 91 20 26716000
Fax: No. : + 91 20 26831447
Email : director@nibmindia.org

ITEC Course Coordinator:
Dr. Virender Sharma
Head, Administrative Services
Tel. No. : + 91 20 26716000 26716399
Fax: No. : + 91 20 26834478
Email : has@nibmindia.org

24 hrs Emergency /After Office/Holidays Contact Nos.
Dr. Virender Sharma, HAS  Shri Dilip Dhamankar
Tel. No. : + 91 20 26716000  + 91 20 26716000

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
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<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>International Programme in Bank Financial Management</td>
<td>2 weeks</td>
<td>24.06.2013</td>
<td>06.07.2013</td>
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<td>2</td>
<td>International Programme in Asset Liability Management in Banks and Financial Institutions</td>
<td>2 weeks</td>
<td>21.10.2013</td>
<td>02.11.2013</td>
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<tr>
<td>3</td>
<td>International Programme in Banking and Finance</td>
<td>2 weeks</td>
<td>03.03.2014</td>
<td>15.03.2014</td>
<td>30</td>
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</tbody>
</table>

Eligibility Criteria

Sl. No. 1-3 : Graduate with 5 years experience in Banking/Finance Ministry/Corporate.
IT, Telecommunication and English Courses
# 04. Aptech Limited

D 52, 3rd Floor, South Extension Part I, New Delhi - 110049

Telefax Numbers: + 91 11 24658005

Email: kartikd@aptech.ac.in  hanitv@aptech.ac.in

Website: www.aptech-worldwide.com

<table>
<thead>
<tr>
<th>Head of the Institute</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Sonia Narula</td>
</tr>
<tr>
<td>Vice President</td>
</tr>
<tr>
<td>Fax: No. : + 91 11 24622761</td>
</tr>
<tr>
<td>Email : <a href="mailto:sonian@aptech.ac.in">sonian@aptech.ac.in</a></td>
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</table>

<table>
<thead>
<tr>
<th>ITEC Course Coordinator:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Kartik Dabral / Mr. Hanit Vairagi</td>
</tr>
<tr>
<td>Designation : Project Coordinator</td>
</tr>
<tr>
<td>Telefax: No. : + 91 11 24658005</td>
</tr>
<tr>
<td>Email : <a href="mailto:kartikd@aptech.ac.in">kartikd@aptech.ac.in</a>  <a href="mailto:hanitv@aptech.ac.in">hanitv@aptech.ac.in</a></td>
</tr>
<tr>
<td>Mobile No. :</td>
</tr>
<tr>
<td>Kartik - +91 9958644460</td>
</tr>
<tr>
<td>Hanit - + 91 9873676676</td>
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</tbody>
</table>

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. Kartik Dabral/ Mr. Hanit Vairagi
Mobile No. : Kartik- + 91 9958644460 / Hanit- + 91 9873676676

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
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<th>To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Certificate of Proficiency in English &amp; IT Skills</td>
<td>10 weeks</td>
<td>19.06.13</td>
<td>27.08.13</td>
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<tr>
<td>2.</td>
<td>Certificate of Proficiency in Graphic Designing &amp; English Communication</td>
<td>14 weeks</td>
<td>09.07.13</td>
<td>14.10.13</td>
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<tr>
<td>3.</td>
<td>Certificate of Proficiency in Graphic &amp; Web Designing</td>
<td>12 weeks</td>
<td>19.08.13</td>
<td>10.11.13</td>
<td>30</td>
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<tr>
<td>4.</td>
<td>Certificate of Proficiency in English Communication</td>
<td>8 weeks</td>
<td>23.08.13</td>
<td>17.10.13</td>
<td>30</td>
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<tr>
<td>5.</td>
<td>Certificate of Proficiency in English &amp; IT Skills</td>
<td>10 weeks</td>
<td>22.10.13</td>
<td>30.12.13</td>
<td>30</td>
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<tr>
<td>7.</td>
<td>Certificate of Proficiency in Graphic &amp; Web Designing</td>
<td>12 weeks</td>
<td>15.11.13</td>
<td>06.02.14</td>
<td>30</td>
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<tr>
<td>8.</td>
<td>Certificate of Proficiency in Web Designing</td>
<td>10 weeks</td>
<td>03.01.14</td>
<td>13.03.14</td>
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<td>Duration</td>
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<td>End Date</td>
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<tr>
<td>9</td>
<td>Certificate of Proficiency in Graphic Designing &amp; English Communication</td>
<td>14 weeks</td>
<td>03.01.14</td>
<td>10.04.14</td>
<td>30</td>
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<td>10</td>
<td>Certificate of Proficiency in English &amp; IT Skills</td>
<td>10 weeks</td>
<td>17.01.14</td>
<td>27.03.14</td>
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<td>11</td>
<td>Certificate of Proficiency in English Communication</td>
<td>8 weeks</td>
<td>25.02.14</td>
<td>21.04.14</td>
<td>30</td>
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<tr>
<td>12</td>
<td>Advanced Certificate in Web Design &amp; Development</td>
<td>14 weeks</td>
<td>19.03.14</td>
<td>24.06.14</td>
<td>30</td>
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<tr>
<td>13</td>
<td>Certificate of Proficiency in English Communication</td>
<td>8 weeks</td>
<td>19.03.14</td>
<td>13.05.14</td>
<td>30</td>
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</tbody>
</table>

**Eligibility Criteria**

Sl No. 2,4,5,10,11,  : Prior knowledge of basic English is essential;
Sl. No. 1,3,7,9, 13: Prior knowledge of basic English is essential with a creative bent of mind;
Sl. No. 6,8 & 12 : Prior knowledge of computers is essential. Inclination towards creativity will be an advantage.
05. Centre For Development of Advanced Computing (Mohali)

A-34, Industrial Area, Phase-VIII, Mohali, Punjab (India)-160071

Head of the Institute
Mr. J.S. Bhatia
Executive Director
Tel. No. : +91 172 2237050, 5090911
Fax: No. : +91 172 2237050-51
Email : jsb@cdac.in

ITEC Course Coordinator:
Mr. Ajay Mudgil
Designation : Sr. Engineer
Fax: No. : +91 172 2237050
Email : itec@cdac.in
Mobile No. : +91 9417161072

Telephone Numbers: +91 172 2237052 - 57
Fax Numbers: + 91 172 2237050
Email: itec@cdac.in
Website: www.cdacmohali.in

24 hours Emergency /After Office/Holidays Contact Nos.
Mr. Pradeep Mishra
Tel. No. : +91 172 5090910
Email : pmishra2k@gmail.com
Mobile No. : +91 9888413388

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>2.</td>
<td>Advanced Course on Special Effects and Video Post Production Techniques</td>
<td>8 weeks</td>
<td>09.09.2013</td>
<td>01.11.2013</td>
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<tr>
<td>3.</td>
<td>Diploma in LINUX for Network Applications</td>
<td>8 weeks</td>
<td>09.09.2013</td>
<td>01.11.2013</td>
<td>30</td>
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<tr>
<td>4.</td>
<td>Advanced course on Healthcare Technologies (Bio Medical Equipment &amp; Medical Informatics)</td>
<td>8 weeks</td>
<td>09.09.2013</td>
<td>01.11.2013</td>
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<tr>
<td>5.</td>
<td>Advanced course in Computer Network Engineering and Management</td>
<td>12 weeks</td>
<td>04.11.2013</td>
<td>24.01.2014</td>
<td>30</td>
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<td>6.</td>
<td>Advanced course in</td>
<td>12 weeks</td>
<td>04.11.2013</td>
<td>24.01.2014</td>
<td>30</td>
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<td>Course Description</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>Duration</td>
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<tr>
<td>Advanced Course in Telemedicine and Medical Informatics</td>
<td>4 weeks</td>
<td>04.11.2013</td>
<td>29.11.2013</td>
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<tr>
<td>Training Programme on E-Governance for Executives</td>
<td>8 weeks</td>
<td>02.12.2013</td>
<td>24.01.2014</td>
<td>30</td>
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<tr>
<td>Course in 3D Animation</td>
<td>8 weeks</td>
<td>27.01.2014</td>
<td>21.03.2014</td>
<td>30</td>
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<tr>
<td>Training Programme in Network Security Assessment and Pro-active Defence</td>
<td>8 weeks</td>
<td>27.01.2014</td>
<td>21.03.2014</td>
<td>30</td>
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<tr>
<td>Advanced Course on Healthcare Technology Management and clinical engineering</td>
<td>4 weeks</td>
<td>27.01.2014</td>
<td>21.02.2014</td>
<td>30</td>
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<tr>
<td>Advanced Course in Telemedicine and Medical Informatics</td>
<td>4 weeks</td>
<td>24.02.2014</td>
<td>21.03.2014</td>
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<tr>
<td>Training Programme on Network Integration and Support</td>
<td>12 weeks</td>
<td>24.03.2014</td>
<td>13.06.2014</td>
<td>30</td>
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<tr>
<td>Advanced Course in Multimedia &amp; Web Design Technology</td>
<td>12 weeks</td>
<td>24.03.2014</td>
<td>13.06.2014</td>
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<tr>
<td>Advanced Diploma in CADD Engineering</td>
<td>12 weeks</td>
<td>24.03.2014</td>
<td>13.06.2014</td>
<td>30</td>
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</tbody>
</table>

**Eligibility Criteria**

Sl. No.1: Graduates with knowledge of Windows Operating System preferably familiarity with its administration.

Sl. No. 2, 6, 9 & 14: 12 years of Schooling or Graduates with working knowledge of computers.

Sl. No. 3 & 13: Graduate with working knowledge of computers/ 2 years technical course in Electronics/Telecom/Computers with 12 years of schooling.

Sl. No. 4: Professionals (Electronics/Electrical/Instrumentation Engineer) or equivalent/ Diploma holders in Electronics/Electricals/ Instrumentation or equivalent with interest in Medical Equipment/Health Care Professionals engaged in Bio Medical Equipment Maintenance at Hospitals and health Centres or equivalent aspiring to become healthcare professionals/ Junior or Meddle level officers having the prior basic knowledge of Electronics.
Sl. No. 5 & 10: Graduate in Science (Electronics/Computer Science/Telecom or equivalent) with experience; or Graduate of Industrial Training Institute in any of the areas mentioned in the course contents with experience; or 2 years technical courses in Electronics/Electrical/Telecom after 12 years of schooling.

Sl. No. 7 & 12: Hospital Administrators/Paramedical Staff/Pharmacists/Graduate in Medical science with some working knowledge of computers.

Sl. No. 8: Graduate with working knowledge of computers, working Government Officials.

Sl. No. 11: Professionals (Electronics/Electrical/Instrumentation Engineer) or equivalent/ Diploma holders in Electronics/Electricals/Instrumentation or equivalent aspiring to become healthcare professionals/Hospital Administrators/Paramedical Staff.

Sl. No. 15: Degree/ Diploma in Civil, Mechanical, Architecture, working professionals in designing
## 06. Centre For Development of Advanced Computing (Noida)

B-30, Institutional Area, Sector-62, Noida (U.P.)- 201307

**Telephone Numbers:** + 91 120 3063303  
**Fax Numbers:** + 91 120 3063374  
**Email:** vksharma@cdac.in  
**Website:** http://www.cdacnoida.in

---

**Head of the Institute,**  
Dr. B.K Murthy  
**Executive Director**

**Tel. No.** : + 91 120 3063300  
**Fax: No.** : + 91 120 2402569  
**Email** : bkm@cdac.in

---

**ITEC Course Coordinator:**  
Mr. V.K. Sharma  
**Designation : Associate Director**

**Tel. No.** : + 91 120 3063303  
**Fax: No.** : + 91 120 3063374  
**Email** : vksharma@cdac.in  
**Mobile No.** : + 91- 9811900715

---

24 hours Emergency /After Office/Holidays Contact Nos.  
Mr. V.K. Sharma (Associate Director) Mr. Navneet Jain (Associate Professor)  
**Tel. No.** : + 91 120 3063303/ +91 120 3063396  
**Mobile No.** : + 91 9811900715/ 9811900728

---

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Specialized Programme on E-Governance Application Development</td>
<td>12 weeks</td>
<td>05.08.2013 - 25.10.2013</td>
<td>30</td>
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<tr>
<td>2.</td>
<td>Specialized Programme on Web Application Development using Open Source Tools</td>
<td>12 weeks</td>
<td>05.08.2013 - 25.10.2013</td>
<td>30</td>
</tr>
<tr>
<td>5.</td>
<td>Specialized Programme on Internet working Design and LAN WAN Administration</td>
<td>12 weeks</td>
<td>06.01.2014 - 28.03.2014</td>
<td>30</td>
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<tr>
<td>Sl. No.</td>
<td>Programme</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
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<td>------------</td>
<td>----------</td>
</tr>
<tr>
<td>7.</td>
<td>Specialized Programme on Web Application Development using .net</td>
<td>8 weeks</td>
<td>31.03.2014</td>
<td>23.05.2014</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

Sl. No. 1, 2, 4, 5, 6 & 7: 2 years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

Sl. No. 3: 2 years technical course or graduate with knowledge of windows operating system, preferably familiarity with its administration, though not essential, and understanding of networking concepts.
07. Centre For Excellence in Telecom Technology and Management

Technology Street, Hiranandani Gardens, Powai, Mumbai- 400076

Telephone Numbers.
(During office Hours): +91 22 25714585
(After office hours) : + 91 22 25704445

Fax Numbers: + 91 22 25707274
              + 91 22 25706700
              + 91 22 25714644

Email : debdpr@mtnl.net.in

Website: http://cettm.mtnl.in/infra

Head of the Institute
Mr. R. Balasubramanyam
Principal General Manager
Tel. No. : + 91 22 25707088
Fax: No. : + 91 22 25707066
Email : cgmtrg@mtnl.net.in

Head of the Department
Mr. A.K Srivatsava, G.M. (Trg-1)
(Switching, Transmission, Wireless, IT & Management)
Tele No. : (+91 22) 2570 8010
Fax No. : (+91 22) 2570 7060
E-Mail : gmtrg1@mtnl.net.in

ITEC Course Coordinator:
Mr. Jaypal B. Kamble
AGM(BD &PR), CETTM
Tel. No. : + 91 22 25714585
Fax: No. : + 91 22 25714644/
          + 91 22 25706700
Email : debdpr@mtnl.net.in
Mobile No. : + 91 9869284200

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. Jaypal B. Kamble, AGM (BD & PR), CETTM
Tel. No. : + 91 22 25714585/25704445
Mobile No. : + 91 9869284200/9869265838

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Telecom Network Planning and Engineering</td>
<td>8 weeks</td>
<td>17.06.2013</td>
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<td></td>
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<td>09.08.2013</td>
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<tr>
<td>2.</td>
<td>Database Management &amp; Web Programming</td>
<td>8 weeks</td>
<td>24.06.2013</td>
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<td></td>
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<td>16.08.2013</td>
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<td>3.</td>
<td>Broadband Technologies and Future Trends</td>
<td>8 weeks</td>
<td>01.07.2013</td>
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<td>4.</td>
<td>Next Generation Network Technologies and Future Trends</td>
<td>8 weeks</td>
<td>08.07.2013</td>
<td>30.08.2013</td>
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<td>6.</td>
<td>Optical Fibre Cable, systems and Modern Telecom Transport Technologies</td>
<td>8 Weeks</td>
<td>05.08.2013</td>
<td>27.09.2013</td>
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<td>8.</td>
<td>Mobile Technologies &amp; Services</td>
<td>8 weeks</td>
<td>26.08.2013</td>
<td>18.10.2013</td>
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<tr>
<td>12.</td>
<td>Data Communication &amp; IP Technologies</td>
<td>8 weeks</td>
<td>20.01.2014</td>
<td>14.03.2014</td>
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<td>13.</td>
<td>Optical Fiber Cable, Systems and Modern Telecom Transport Technologies</td>
<td>8 weeks</td>
<td>27.01.2014</td>
<td>21.03.2014</td>
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<td>14.</td>
<td>Next Generation Network Technologies and Future Trends</td>
<td>8 weeks</td>
<td>03.02.2014</td>
<td>28.03.2014</td>
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<td>16.</td>
<td>Telecom Management</td>
<td>8 weeks</td>
<td>10.03.2014</td>
<td>02.05.2014</td>
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<td>17.</td>
<td>Multi Protocol Label Switching (MPLS) Technologies</td>
<td>8 weeks</td>
<td>24.03.2014</td>
<td>16.05.2014</td>
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<td>18.</td>
<td>Mobile Technologies and Services</td>
<td>8 weeks</td>
<td>31.03.2014</td>
<td>23.05.2014</td>
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</tbody>
</table>
Eligibility Criteria

Sl. No. 1, 3, 4,5, 6, 8,9, 10, 12, 13, 14,15, 16, 17, & 18 : Engineering Degree / Diploma in relevant field. Also working professionals having experience in the said field.

Sl. No. 2 : Engineering Degree/Diploma with one year experience in data management system/web programming

Sl No. 7 & 11 : Engineering Degree/Diploma with one year experience in data network.
## 08. CMC Ltd

**C-11/C-58, Community Centre, Behind Janak Cinema, Janakpuri, New Delhi-110058**

TelephoneNumber: +91 11 25619411/65515112

Fax Number: +91 11 25624211

Email: kumud.sethi@cmcltd.com

Website: [www.cmcltd.com](http://www.cmcltd.com)

---

**Head of the Institute**

Mr. Kumud Sethi
Senior Manager
Business Development – E&T (NR)
Tel. No.: +91 11 65515112, 25619411
Fax: No.: +91 11 25624211/64731373
Email: kumud.sethi@cmcltd.com

**ITEC Course Coordinator:**

Mr. Anshul Bhatnagar
Designation: Course Coordinator
Tel. No.: +99 11 64731373
Email: anshul.bhatnagar@cmcltd.com
Mobile No.: +91 9811517234

---

24 hours Emergency /After Office/Holidays Contact Nos.
Mr. Kumud Sethi
Tel. No. : +91 11 25619411/65515112
Mobile No.: +91 9818119202

---

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
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<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
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<tr>
<td>3.</td>
<td>Certificate Course in English Fluency and Essential IT Skills</td>
<td>12 weeks</td>
<td>05.08.2013</td>
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<tr>
<td>9.</td>
<td>Certificate Course in Computer Hardware &amp; Networking (including A+N+CCNA &amp; Exposure to ITIL)</td>
<td>12 weeks</td>
<td>10.02.2014</td>
<td>02.05.2014</td>
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<td>10.</td>
<td>Certificate Course in advance software technology (Including software engineering, RDBMS, web technology using .NET)</td>
<td>12 weeks</td>
<td>10.02.2014</td>
<td>02.05.2014</td>
<td>30</td>
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<tr>
<td>11.</td>
<td>Certificate course on English fluency</td>
<td>8 weeks</td>
<td>10.03.2014</td>
<td>02.05.2014</td>
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<td>12.</td>
<td>Certificate Course in LINUX (including LINUX Administration) and RDVMS</td>
<td>12 weeks</td>
<td>24.03.2014</td>
<td>13.05.2014</td>
<td>30</td>
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**Eligibility Criteria**

Sl. No. 1 & 11: Participants who look forward to use English effectively at work and be ready for an international work environment.

Sl. No. 2 & 10: Graduate or equivalent degree with basic knowledge of computers and preferably with prior knowledge of any one computer programming language.

Sl. No. 3, 5 & 7: Participants who look forward to read, write and speak English fluently and use computers effectively.

Sl. No. 4, 8, 9 & 12: Graduates in Science/Maths or equivalent degree and preferably with basic knowledge of computers.

Sl. No. 6: Participants looking forward to enhance their business communications and life skills including essential internet skills.
09. English and Foreign Languages University

The English and foreign Languages University (EFL-U),
Tarnaka
Hyderabad-500 007

Telephone Numbers: + 91 40 27689400, 27096554
Fax Number: + 91 40 27098141, 27096554
E-mail : vceflu@gmail.com  
chief.itp@gmial.com
Website: www.efluniversity.ac.in

Head of the Institute: Vice-Chancellor
Prof. Sunaina Singh
Designation : Vice Chancellor
Tel. No. : + 91 40 27098141
Fax: No. : + 91 40 27070029
Email : vceflu@gmail.com

ITEC Course Coordinator:
Pro. Surabhi Bharati
Designation : Professor
Tel. No. : + 91 40 27689445
Fax: No. : + 91 40 27096554
Email : chief.itp@gmail.com
Mobile No. : + 91 9676404243

24 hours Emergency /After Office/Holidays Contact Nos.
Prof. Surabhi Bharti
Tel. No. : + 91 40 27689458 / 27689445 (only during working days and office hours)
Mobile No. : + 91 9676404243

<table>
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<th>Period To</th>
<th>Seats (Max)</th>
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<tr>
<td>1.</td>
<td>Progress to Proficiency – Basic</td>
<td>12 weeks</td>
<td>14.06.2013</td>
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<td>3.</td>
<td>Progress to Proficiency – Advanced</td>
<td>12 weeks</td>
<td>14.06.2013</td>
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<td>4.</td>
<td>Progress to Proficiency – Basic</td>
<td>12 weeks</td>
<td>11.09.2013</td>
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<tr>
<td>7.</td>
<td>Progress to Proficiency – Basic</td>
<td>12 weeks</td>
<td>03.01.2014</td>
<td>27.03.2014</td>
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<tr>
<td>8.</td>
<td>Progress to Proficiency – Intermediate</td>
<td>12 weeks</td>
<td>03.01.2014</td>
<td>27.03.2014</td>
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</table>
Eligibility Criteria

Sl. Nos . 1-9- Basics: Professionals from any field with basic understanding and literacy in English. Intermediate: Professionals from any field with a moderate ability in receptive skills (Listening & Reading) and productive skill (Speaking & Writing). Advanced: Professionals from any field with adequate competence in using English.
## 10. NIIT Ltd

**NIIT Limited, NIIT House, A-24, Sector 34, Gurgaon - 122002**

- Telephone Number: +91 124 4916500
- Fax Numbers: +91 124 4916503
- Email: Ravi.Malhotra@niit.com
- Website: [www.niit.com](http://www.niit.com)

**Head of the Institute:**
Mr. Manish Mohan  
**Designation:** Business Unit Head  
**Tel. No.:** +91 124 4917595  
**Fax: No.:** +91 124 4916503  
**Email:** ManishM@niit.com

**ITEC Course Coordinator:**  
Mr. Ravi Malhotra  
**Designation:** Govt. Vertical Head  
**Tel. No.:** +91-124 4917605  
**Fax: No.:** +91-124 4916503  
**Email:** Ravi.Malhotra@niit.com  
**Mobile No.:** +91-9911234563

**24 hours Emergency /After Office/Holidays Contact Nos.**  
Mr. Neel Mani  
**Tel. No.:** +91-124 4917249  
**Mobile No.:** +91-9810360448  
**Email:** neelm@niit.com

<table>
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<tr>
<td>1.</td>
<td>Diploma in Communication English, IT &amp; Networking Skills</td>
<td>12 weeks</td>
<td>07.06.2013-30.08.2013</td>
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<td>2.</td>
<td>Certificate Course in Spoken English and MS-Office Skills</td>
<td>8 weeks</td>
<td>05.07.2013-30.08.2013</td>
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<td>3.</td>
<td>Certificate Course in Spoken English and Web Development</td>
<td>8 weeks</td>
<td>06.09.2013-01.11.2013</td>
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<td>4.</td>
<td>Certificate Course in Database Administration &amp; e-Commerce</td>
<td>8 weeks</td>
<td>06.09.2013-01.11.2013</td>
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<td>5.</td>
<td>Diploma in Advanced Networking</td>
<td>12 weeks</td>
<td>08.11.2013-31.01.2014</td>
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<tr>
<td>8.</td>
<td>Proficiency in Spoken English</td>
<td>8 weeks</td>
<td>04.02.2014</td>
<td>01.04.2014</td>
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**Eligibility Criteria**

Sl. No. 1, 2, 6,7,8 : Should be able to read and write in English language, basic knowledge of computers will be added advantage. Minimum 2-3 years of working experience.

Sl. No. 3,4,5, &6 : Working knowledge of Microsoft® Windows as Operating System. 2/3 years of work experience.
## 11. UTL Technologies Ltd.

**19/6, Ashokapuram School Road, Industrial Suburb, Yeshwanthpur, Bangalore- 560 022**

**Land Mark – Near ISCKON Temple**

**Telephone Numbers:** +91 80 23472171/23472172

**Fax Numbers:** +91 80 23572795

**Email:** itec@utltraining.com

**Website:** www.utltraining.com

### Head of the Institute

Mr. J Srinivasa Raju

**Divisional Head**

Tel. No. : +91 80 23472171/23472172

Fax: No. : +91 80 23572795

Email: srinivasraju@utltraining.com

Mobile No. : +91 9980866166

### ITEC Coordinator:

Mr. Raja Shekar. N

Tel. No. : +91 80 23472171/23472172

Fax: No. : +91 80 23572795

Email: rshekar@utltraining.com

Mobile No. : +91 9739002631

+91 8050603976

---

24 hours Emergency /After Office/Holidays Contact Nos.

Mr. J Srinivasa Raju

Tel. No. : +91 80 23472171/23472172

Mobile No. : +91 9980866166

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<table>
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<td>7.</td>
<td>Certificate Course in Network security</td>
<td>10 weeks</td>
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<td>Certificate Course in Linux Administration</td>
<td>8 weeks</td>
<td>03.02.2014</td>
<td>28.03.2014</td>
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<td></td>
<td>Certificate Course in Cisco Enterprise Networking</td>
<td>12 weeks</td>
<td>03.03.2014</td>
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<td>10</td>
<td>Certificate Course in Networking (A+N+MCITP,CCNA)</td>
<td>12 weeks</td>
<td>03.03.2014</td>
<td>23.05.2014</td>
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<td>11</td>
<td>Certificate Course in Wireless Networking Administration</td>
<td>10 weeks</td>
<td>17.03.2014</td>
<td>23.05.2014</td>
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**Eligibility Criteria**

Sl. No., 1, 3, 5, 7, 8, 9 & 10: Graduates/ Engineers/Diploma Holders in any discipline with prior computer Networking knowledge.

Sl. No 2, 4, 6, & 11: Graduates/Engineers/Diploma holders in electronics/ electrical/ communications/telecom or equivalent with prior telecom knowledge
Management Courses
12. Administrative Staff College of India

Bella Vista, Raj Bhavan Road, 
Hyderabad-500 082 (A.P)

Telephone Number: +91 040 6653 3000
Fax Number: +91 040 6653 4356
Email: poffice@asci.org.in
Website: http://www.asci.org.in

Head of the Institute
Dr. Siripurapu K Rao
Designation: Director General
Tel. No.: +91 40 6653 4223 / 4251
Fax: No.: +91 40 23321401
Email: skrao@asci.org.in

ITEC Course Coordinator:
Dr. Hemnath Rao H
Designation: Dean of Management Programmes
Tel. No.: +91 40 6653 3080
Fax: No.: +91 40 2331 2199
Email: hemnath@asci.org.in
Mobile No.: +91 94404 18564

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. V.V.V.S Murthy
Tel. No.: +91 40  6653 3088/ 66534282
Mobile: +91 99898 29201

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<th>Period To</th>
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<tr>
<td>2.</td>
<td>General Management Programme for Senior Executives: Session-121</td>
<td>4 weeks</td>
<td>03.06.2013</td>
<td>28.06.2013</td>
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<td>4.</td>
<td>General Management Programme for Senior Executives: Session-122</td>
<td>4 weeks</td>
<td>06.01.2014</td>
<td>31.01.2014</td>
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Eligibility Criteria

Sl. No. 1: Middle level Executives. Post Graduate/Graduates with 5 years experience
Sl. No. 2, 3 & 4: Senior Executives holding management positions in their respective organizations in both Public and Private sector organizations.
13. Institute of Applied Manpower Research

<table>
<thead>
<tr>
<th>Sector A-7, Institutional Area, Narela, Delhi 110040</th>
<th>Head of the Institute</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone Numbers: +91 11 27787211, 277872112</td>
<td>Dr. Santosh K. Mehrotra</td>
</tr>
<tr>
<td>EPABX - +91 11 27787214-18</td>
<td>Director General</td>
</tr>
<tr>
<td>Fax : +91 11 27787211</td>
<td>Tel. +91 11 27783468</td>
</tr>
<tr>
<td>Email : <a href="mailto:iamr.pgdc@gmail.com">iamr.pgdc@gmail.com</a></td>
<td>Fax : +91 11 27783467</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:dir.iamr@nic.in">dir.iamr@nic.in</a></td>
</tr>
<tr>
<td>Website: <a href="http://www.iamrindia.gov.in">http://www.iamrindia.gov.in</a></td>
<td>ITEC Course Coordinators:</td>
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<tr>
<td></td>
<td>Mrs. Renu Lal,</td>
</tr>
<tr>
<td></td>
<td>Deputy Director</td>
</tr>
<tr>
<td></td>
<td>Coordinator -Education &amp; Training Unit &amp; Coordinator</td>
</tr>
<tr>
<td></td>
<td>Master’s Degree in HRP&amp;D</td>
</tr>
<tr>
<td></td>
<td>Tel : +91 11 27787212</td>
</tr>
<tr>
<td></td>
<td>Fax : +91 11 7783467, 27787211</td>
</tr>
<tr>
<td></td>
<td>E-MAIL : <a href="mailto:renu-pc@nic.in">renu-pc@nic.in</a></td>
</tr>
<tr>
<td></td>
<td>Mobile : 9891689000</td>
</tr>
<tr>
<td></td>
<td>Mrs. Gayatri Pandey,</td>
</tr>
<tr>
<td></td>
<td>Deputy Director</td>
</tr>
<tr>
<td></td>
<td>Coordinator</td>
</tr>
<tr>
<td></td>
<td>Post Graduate Diploma in HRP&amp;D</td>
</tr>
<tr>
<td></td>
<td>Tel : +91 11 27787212</td>
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<tr>
<td></td>
<td>Fax : +91 11 7783467, 27787211</td>
</tr>
<tr>
<td></td>
<td>Email : <a href="mailto:gpandey1304@gmail.com">gpandey1304@gmail.com</a></td>
</tr>
<tr>
<td></td>
<td>Mobile : +91 9968375368</td>
</tr>
<tr>
<td></td>
<td>Mr. A.K.Mathur,</td>
</tr>
<tr>
<td></td>
<td>Deputy Director</td>
</tr>
<tr>
<td></td>
<td>Coordinator</td>
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<tr>
<td></td>
<td>International Training Programme</td>
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<td></td>
<td>(4 weeks /8 weeks)</td>
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<tr>
<td></td>
<td>Tel : +91 11 27787212</td>
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<td></td>
<td>Fax : +91 11 27783467, 27787211</td>
</tr>
<tr>
<td></td>
<td>E-MAIL : <a href="mailto:akmathur_iamr@rediffmail.com">akmathur_iamr@rediffmail.com</a></td>
</tr>
<tr>
<td></td>
<td>Mobile : +91 9717830379</td>
</tr>
<tr>
<td></td>
<td>Dr. Rashmi Agrawal</td>
</tr>
<tr>
<td></td>
<td>Director and Coordinator</td>
</tr>
<tr>
<td></td>
<td>Diploma Course in Monitoring &amp; Evaluation,</td>
</tr>
<tr>
<td></td>
<td>Tele : +91 11 27787080</td>
</tr>
<tr>
<td></td>
<td>Mobile : 9818293990</td>
</tr>
<tr>
<td></td>
<td>Fax : +91 11 27783467</td>
</tr>
<tr>
<td></td>
<td>E-mail : <a href="mailto:rashmi_agrawal56@rediffmail.com">rashmi_agrawal56@rediffmail.com</a></td>
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### 24 hrs Emergency /After Office/Holidays Contact Nos.

<table>
<thead>
<tr>
<th>Name</th>
<th>Tel</th>
<th>Fax</th>
<th>E-MAIL</th>
<th>Mobile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Renu Lal, Deputy Director</td>
<td>+91 11 27787212</td>
<td>27783467, 27787211</td>
<td><a href="mailto:renu-pc@nic.in">renu-pc@nic.in</a></td>
<td>9891689000</td>
</tr>
<tr>
<td>Mrs. Gayatri Pandey, Deputy Director</td>
<td>+91 11 27787212</td>
<td>27783467, 27787211</td>
<td><a href="mailto:gpandey1304@gmail.com">gpandey1304@gmail.com</a></td>
<td>+91 9968375368</td>
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<th>Tel</th>
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<th>E-MAIL</th>
<th>Mobile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. A.K.Mathur, Deputy Director</td>
<td>+91 11 27787212</td>
<td>27783467, 27787211</td>
<td><a href="mailto:akmathur_iamr@rediffmail.com">akmathur_iamr@rediffmail.com</a></td>
<td>+91 9717830379</td>
</tr>
<tr>
<td>Mr. D. Indra Kumar, Assistant Director &amp; Warden (Hostel)</td>
<td>+91 11 27787214-17</td>
<td>+91 11 27783467</td>
<td><a href="mailto:dindrakumar@gmail.com">dindrakumar@gmail.com</a></td>
<td>+91 9818631523</td>
</tr>
</tbody>
</table>

### International Training Programme

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>International Training Programme in Human Resource Planning and Development</td>
<td>8 weeks</td>
<td>04.07.2013 - 29.08.2013</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>International Training Programme in Manpower Research</td>
<td>8 weeks</td>
<td>05.09.2013 - 31.10.2013</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Diploma in Monitoring and Evaluation</td>
<td>12 weeks</td>
<td>07.11.2013 - 30.01.2014</td>
<td>25</td>
</tr>
<tr>
<td>5</td>
<td>International Training Programme in Manpower Information System</td>
<td>8 weeks</td>
<td>06.01.2014 - 03.03.2014</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Master’s Degree in Human Resource Planning and Development</td>
<td>52 weeks</td>
<td>01.02.2014 - 31.01.2015</td>
<td>25</td>
</tr>
<tr>
<td>7</td>
<td>Post Graduate Diploma course in Human Resource Planning &amp; Development</td>
<td>24 weeks</td>
<td>03.03.2014 - 25.08.2014</td>
<td>40</td>
</tr>
<tr>
<td>8</td>
<td>International Training</td>
<td>4 weeks</td>
<td>10.03.2014 - 07.04.2014</td>
<td>30</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Sl. No. 1-6 : Bachelor’s degree or its equivalent with at least 50% marks and minimum of 5 years work experience, knowledge of English is essential.
## 14. International Management Institute

**B-10, 30 & 31, Qutab Institutional Area, Tara Crescents, New Delhi-110016**

**Telephone Numbers:** +91 11 471941001 (30 lines), +91 11 47194200 (30 lines)

**Fax Number:** +91 11 46012729

**Email:** imiinfo@imi.edu

**Website:** www.imi.edu

**Head of the Institute**

Dr. Pritam Singh  
**Director General**

Tel. No. : +91 11 2696 8351, 2652 9241  
Fax: No. : +91 11 46012729  
Email : pritam@imi.edu

**Course Coordinator:**

Prof. P.C Mehra  
**Professor & Chairperson**

Tel. No. : +91 11 47194124 (D), 47194100/200 Ext 124  
Fax: No. : +91 11 46012729  
Email : pc_mehra@imi.edu

**24 hrs Emergency /After Office/Holidays Contact Nos.**

Mr. C.N. Narayana/ Mr. Vishnu Prasad  
Tel. No. : +91 11 26529240, 47194103, 47194114  
Mobile No. : +91 8800470777/ 9810947613

<table>
<thead>
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<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Executive Post Graduate Diploma in Management</td>
<td>52 weeks</td>
<td>21.06.2013</td>
<td>20.06.2014</td>
<td>15</td>
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<tr>
<td>4.</td>
<td>Certificate course in Leadership and Managerial Effectiveness</td>
<td>2 weeks</td>
<td>06.01.2014</td>
<td>18.01.2014</td>
<td>30</td>
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<tr>
<td>5.</td>
<td>Certificate course in General Management</td>
<td>6 weeks</td>
<td>27.01.2014</td>
<td>08.03.2014</td>
<td>30</td>
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<tr>
<td>6.</td>
<td>Certificate Course in Operation Management</td>
<td>11 weeks</td>
<td>24.03.2014</td>
<td>07.06.2014</td>
<td>30</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Sl. No. 1. Graduation in any discipline as a regular student and not through correspondence courses. Proficiency in English and high-school level Mathematics with working knowledge of computers is essential with 5 years or more full time work experience at a senior decision-making level.

Sl. No. 2, 3, 4 & 5: Bachelor Degree with 5 years of work experience

Sl. No. 6. Bachelor Degree preferably in Science or Engineering with post degree 3 years full time experience in projects/operations/planning or administration.
15. IIM-A  (Indian Institute of Management- Ahmedabad)

Indian Institute of Management  
Ahmedabad,  
Vastrapur, Ahmadabad 380 015, India

Tel. No. +91 79 6632 4449, 6632 4451  
Fax No. +91 79 6632 4447  
E-mail : pgpxquery@iimahd.ernet.in

Website :  
www.iimahd.ernet.in/programmes/pgpx

Head of the Institute  
Prof. Samir K Barua  
Director

Head of Programme  
Prof. Satish Deodhar  
Chairperson PGPX

Tel No. +91 79 6632 4448  
Fax: No.: + 91 79  6632 4447  
Email : pgpxquery@iimahd.ernet.in

ITEC Course Coordinator:  
Mr. Sajan Joseph,  
Manager PGPX

Tel. No. : + 91 79 6632 4449,  
Fax: No. : + 91 79 6632 4447  
E-mail : pgpxquery@iimahd.ernet.in

24 hrs. Emergency/After Office/Holidays Contact Nos.

Mr. Sajan Joseph  
Mobile : +91 9825096229


<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>1 yr Post Graduate Programme in Management for Executives (PGPX)</td>
<td>47 weeks</td>
<td>08.04.2013-07.03.2014</td>
<td>33</td>
</tr>
</tbody>
</table>

Eligibility Criteria

A valid GMAT score (taken between April 2009 to 10 August 2012). Graduation in any discipline; minimum age of 27 years as on 31st March 2013; must qualify IIMA selection process.
SME/Rural Development Courses
## 16. Entrepreneurship Development Institute of India

**Head of the Institute**  
**Dr. Dinesh Awasthi**  
Tel. No. : +91 79 2396 9157  
Fax: No. : +91 79 2396 9160  
Email: dinesh@ediindia.org

**ITEC Course Coordinator:**  
**Ms. Lalitha Krishnan**  
Tel. No. : +91 79 2396 9158/161/163  
Fax: No. : +91 79 23969160/2396 9164  
Email: lalitha@ediindia.org  
Mobile No. : +91 9974694496

24 hrs Emergency /After Office/Holidays Contact Nos.  
Mr. K. K. Soni, Chief Administrative Officer (Adm, Per & Estate) In-charge  
Tel. No. : +91 79 2396 9151, 2396 9158, 2396 9161, 2396 9163  
Mobile No. : +91 99250 16850  
Res : +91 79 26753818

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Governance &amp; Management of Non-Profit Organizations (NPOs/NGOs)</td>
<td>6 weeks</td>
<td>15.07.2013</td>
<td>23.08.2013</td>
<td>40</td>
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<tr>
<td>2.</td>
<td>Finance for Non Finance Executives</td>
<td>6 weeks</td>
<td>15.07.2013</td>
<td>23.08.2013</td>
<td>40</td>
</tr>
<tr>
<td>3.</td>
<td>Business Research Methods and Data Analysis</td>
<td>8 weeks</td>
<td>02.09.2013</td>
<td>25.10.2013</td>
<td>40</td>
</tr>
<tr>
<td>4.</td>
<td>Social Entrepreneurship</td>
<td>6 weeks</td>
<td>02.09.2013</td>
<td>11.10.2013</td>
<td>40</td>
</tr>
<tr>
<td>5.</td>
<td>SME Banking and Financial Services</td>
<td>6 weeks</td>
<td>02.09.2013</td>
<td>11.10.2013</td>
<td>40</td>
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<tr>
<td>9.</td>
<td>Promoting Innovation</td>
<td>6 weeks</td>
<td>06.01.2014</td>
<td>14.02.2014</td>
<td>40</td>
</tr>
</tbody>
</table>

Via Ahmedabad Airport & Indira Bridge, PO Bhat- 382 428  
Distt. Gandhinagar (Gujarat)

Telephone Numbers: +91 79 23969151, 23969158, 23969161, 23969163  
Fax Number: +91 79 2396 9164  
Email: info@ediindia.org  
Website: www.ediindia.org
<table>
<thead>
<tr>
<th>Sl. No.</th>
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<th>Duration</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats</th>
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<tbody>
<tr>
<td>10.</td>
<td>Informal Sector Enterprise, Entrepreneurship &amp; Local Economic Development</td>
<td>8 weeks</td>
<td>06.01.2014</td>
<td>27.02.2014</td>
<td>40</td>
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<tr>
<td>11.</td>
<td>Capital Markets &amp; Investment Banking</td>
<td>6 weeks</td>
<td>03.03.2014</td>
<td>11.04.2014</td>
<td>40</td>
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<tr>
<td>12.</td>
<td>Industrial &amp; Infrastructure Project Preparation &amp; Appraisal</td>
<td>6 weeks</td>
<td>03.03.2014</td>
<td>11.04.2014</td>
<td>40</td>
</tr>
<tr>
<td>13.</td>
<td>Business Counselling and Consultancy Services for Growth &amp; Expansion of SMEs</td>
<td>6 weeks</td>
<td>03.03.2014</td>
<td>11.04.2014</td>
<td>40</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

Sl. No. 1&2 & 4-13: Graduate with basic knowledge of English and minimum of 3 years experience in relevant fields.

Sl. No. 3: Diploma/Degree in any discipline with basic knowledge of English with minimum of 3 years experience.
17. National Institute of Entrepreneurship and Small Business Development

A-23, Sector-62, (Institutional Area), Noida-201 301, U.P.

Telephone Numbers : +91 120 4017001, 4017003, 4017005

Fax Number: + 91 120 2403057/62
Email : rrsingh004@gmail.com
rrsingh@niesbud.gov.in

Website : http://www.niesbud.org/niesbud.nic.in

Head of the Institute
Mr. Arun Kumar Jha
Director General
Tel. No. : +91 120 4017001, 4017009
Fax No. : +91 120 2403057/62
E- Mail : dg@niesbud.gov.in

ITEC Course Coordinator:
Dr. Rishi Raj Singh
Director Training UEPA & Training Officer
Tel. No. : +91 120 4017743
Fax No. : +91 120 2403062
E- Mail : rrsingh004@gmail.com
rrsingh@neisbud.gov.in
Mobile No. : +91 9818658897

24 hrs Emergency /After Office/Holidays Contact Nos.

Mr. Mukesh Kumar Gupta, Administrative Officer
Mobile : +91 9810569166

Mr. Sunil Taneja, Programme Coordinator
Mobile No. : +91 9871675533

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>International Marketing &amp; Global Competitiveness (IMGC)</td>
<td>6 weeks</td>
<td>24.06.2013</td>
<td>02.08.2013</td>
<td>35</td>
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<tr>
<td>2.</td>
<td>Cluster Development-Emerging Strategy for MS&amp;ME/Entrepreneurship(CDES-MSME)</td>
<td>6 weeks</td>
<td>24.06.2013</td>
<td>02.08.2013</td>
<td>35</td>
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<tr>
<td>3.</td>
<td>Export Management(EM)</td>
<td>5 weeks</td>
<td>01.07.2013</td>
<td>02.08.2013</td>
<td>35</td>
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<tr>
<td>4.</td>
<td>Human Resource Development and Entrepreneurship Education Training (HRD-EE)</td>
<td>8 weeks</td>
<td>05.08.2013</td>
<td>27.09.2013</td>
<td>35</td>
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<tr>
<td>5.</td>
<td>Business Advisors’ Training(BAT)</td>
<td>8 weeks</td>
<td>05.08.2013</td>
<td>27.09.2013</td>
<td>35</td>
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<tr>
<td>6.</td>
<td>Small Business Planning and Promotion(SBPP)</td>
<td>8 weeks</td>
<td>01.10.2013</td>
<td>22.11.2013</td>
<td>35</td>
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<td>Start Date</td>
<td>End Date</td>
<td>No. of Participants</td>
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<tr>
<td>7.</td>
<td>Trainers Training on Self Help Group Formation, Growth &amp; Sustenance (TT-SHGFGS)</td>
<td>8 weeks</td>
<td>01.10.2013</td>
<td>22.11.2013</td>
<td>35</td>
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<tr>
<td>8.</td>
<td>Trainers Training on Entrepreneurship and Promotion of Income Generation Activities (TT-EPIGA)</td>
<td>8 weeks</td>
<td>02.12.2013</td>
<td>24.01.2014</td>
<td>35</td>
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<tr>
<td>10.</td>
<td>Innovative Leadership for Organization Growth and Excellence (ILOGE)</td>
<td>8 weeks</td>
<td>29.01.2014</td>
<td>22.03.2014</td>
<td>35</td>
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<tr>
<td>11.</td>
<td>Entrepreneurship for Small Business Trainers/Promoters (ESB-TP)</td>
<td>8 weeks</td>
<td>29.01.2014</td>
<td>22.03.2014</td>
<td>35</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

Sl. No. 1-11: ‘A’ Level or Equivalent; Adequate knowledge of English is necessary for effective participation.
## 18. National Institute for Micro Small & Medium Enterprises

**Yousufguda, Hyderabad- 500 045**

**Telephone Numbers:** +91 40 23633499, 23608544, 23608546, 23608317

**Fax No.:** +91 40 23608547, 23608956

**Email:** registrar@nimsme.org

**Website:** [www.nimsme.org](http://www.nimsme.org)

<table>
<thead>
<tr>
<th>Head of the Institute</th>
<th>Tel. No.: +91 40 23608577</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. M. Chandrasekhar Reddy</td>
<td>Fax No.: +91 40 23608547</td>
</tr>
<tr>
<td>Director General</td>
<td>Email: <a href="mailto:dg@nimsme.org">dg@nimsme.org</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ITEC Course Coordinator:</th>
<th>Tel. No.: +91 40 23633258</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. N. Srilakshmi</td>
<td>Fax No.: +91-40-23608956</td>
</tr>
<tr>
<td>Registrar</td>
<td>E-Mail : <a href="mailto:registrar@nimsme.org">registrar@nimsme.org</a></td>
</tr>
<tr>
<td></td>
<td>Mobile No.: +91 9391010682</td>
</tr>
</tbody>
</table>

### 24 hrs Emergency /After Office/Holidays Contact Nos.

**Mr. N Murali Kishore, Assistant Registrar**

**Tel. No.:** +91 40 23608544 – 46 Ext 260 & 217

**Email:** kishore_sendoc@nimsme.org

**Mobile:** +91 9391032238

### Sl. No | Name of the Course | Duration | Period From | Period To | Seats (Max)
|---------|-------------------|----------|-------------|-----------|-----------
<p>| 1.      | Communication Skills in English and Promotion of Micro, Small and Medium Enterprises (EPMSMEs) | 12 weeks | 05.08.2013 | 25.10.2013 | 30        |
| 2.      | Communication Skills in English and ICT for Business Promotion of SMEs [EIBPSMEs] | 12 weeks | 05.08.2013 | 25.10.2013 | 30        |
| 3.      | Communication Skills in English and Tourism and Hospitality Management(ETHM) | 12 weeks | 05.08.2013 | 25.10.2013 | 30        |
| 4.      | Capacity Building for providing Alternative Livelihood Opportunities for Poor (CBALO) | 8 weeks | 02.09.2013 | 25.10.2013 | 30        |
| 5.      | Promotion of Entrepreneurship through | 8 weeks | 02.09.2013 | 25.10.2013 | 30        |</p>
<table>
<thead>
<tr>
<th></th>
<th>Transfer of Technology (PETT)</th>
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<tr>
<td>8.</td>
<td>Empowerment of Women through Enterprises [EWE]</td>
<td>8 weeks</td>
<td>11.11.2013</td>
<td>03.01.2014</td>
</tr>
<tr>
<td>9.</td>
<td>Innovative Strategies for SME Development [ISSD]</td>
<td>8 weeks</td>
<td>11.11.2013</td>
<td>03.01.2014</td>
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<tr>
<td>10.</td>
<td>Training Methods and Skills for Managers [TMSM]</td>
<td>8 weeks</td>
<td>11.11.2013</td>
<td>03.01.2014</td>
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<tr>
<td>11.</td>
<td>SMEs Financing: Approaches and Strategies [SMEFAS]</td>
<td>8 weeks</td>
<td>11.11.2013</td>
<td>03.01.2014</td>
</tr>
<tr>
<td>12.</td>
<td>Global Trade &amp; Business Imperative for SMEs [GT&amp;BIS]</td>
<td>8 weeks</td>
<td>11.11.2013</td>
<td>03.01.2014</td>
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<tr>
<td>16.</td>
<td>Training of Trainers’ in Entrepreneurship and Skill Development [ToTE-ESD]</td>
<td>8 weeks</td>
<td>20.01.2014</td>
<td>14.03.2014</td>
</tr>
<tr>
<td>17.</td>
<td>Intellectual Property Rights (IPRs) and Implications for SMEs (IPRIS)</td>
<td>8 weeks</td>
<td>20.01.2014</td>
<td>14.03.2014</td>
</tr>
<tr>
<td>18.</td>
<td>Tourism and hospitality management [THM]</td>
<td>8 weeks</td>
<td>20.01.2014</td>
<td>14.03.2014</td>
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<tr>
<td>19.</td>
<td>Inclusive Growth of SME through Cluster Strategy (IGCS)</td>
<td>8 weeks</td>
<td>20.01.2014</td>
<td>14.03.2014</td>
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</tbody>
</table>
Eligibility Criteria

Sl. No. 1-19: Graduation with 3 years work experience Or Diploma with 5 years experience Or Certificate with 7 years work experience
19. National Institute of Rural Development

Rajendranagar, Hyderabad 500 030, Andhra Pradesh

Telephone Numbers: +91 40 2400 8426, 2400 8464

Fax Numbers: +91 40 2401 6500, 2400 8464

Email: dg@nird.gov.in

Head of the Institute
Dr. M V Rao, IAS
Director General

Tel No.: +91 40 2400 8426
Fax No.: +91 40 2401 6500
E-mail: dg@nird.gov.in

Rajendranagar, Hyderabad 500 030, Andhra Pradesh

Telephone Numbers: +91 40 2400 8426, 2400 8464

Fax Numbers: +91 40 2401 6500, 2400 8464

Email: dg@nird.gov.in

ITEC Course Coordinator:
Dr Dayanand Bidari, Prof. & Head
(Research & Training Division) NIRD

Tel No. +91 40 24008551
Fax No.+91 40 24008551
E-mail: dayand.bidari@gmail.com
nirdtraining@gmail.com
Mobile No.+91 9908524300

24 hrs Emergency /After Office/Holidays Contact Nos.

1. Mr.Dharmendra, Asst. Registrar
Tel. No. +91 – 40-24008405
Mobile : +91 9848011004
Email: regoffice@nird.gov.in

2. Mr. K C. Behara, Public Relation Officer: Mobile +91 9848521043

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Training Methodologies for Rural Development professionals</td>
<td>4 weeks</td>
<td>03.07.2013 to 30.07.2013</td>
<td>25</td>
</tr>
<tr>
<td>2.</td>
<td>Management of Rural Infrastructure Projects: Drinking Water and Sanitation</td>
<td>4 weeks</td>
<td>03.07.2013 to 30.07.2013</td>
<td>25</td>
</tr>
<tr>
<td>3.</td>
<td>Management of Rural Infrastructure Projects: Rural Housing</td>
<td>4 weeks</td>
<td>29.07.2013 to 25.08.2013</td>
<td>25</td>
</tr>
<tr>
<td>4.</td>
<td>Community Based Disaster Management; Preparedness and Coping Strategies</td>
<td>4 weeks</td>
<td>26.08.2013 to 22.09.2013</td>
<td>25</td>
</tr>
<tr>
<td>5.</td>
<td>Rural Credit for Poverty Reduction</td>
<td>4 weeks</td>
<td>02.09.2013 to 29.09.2013</td>
<td>25</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Course Title</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
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<tr>
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<td>----------</td>
<td>------------</td>
<td>-----------</td>
</tr>
<tr>
<td>7.</td>
<td>Planning and Management of Rural Development Programmes</td>
<td>4 weeks</td>
<td>30.09.2013</td>
<td>27.10.2013</td>
</tr>
<tr>
<td>12.</td>
<td>Sustainable Agricultural Strategies for Rural Development</td>
<td>4 weeks</td>
<td>06.01.2014</td>
<td>02.02.2014</td>
</tr>
<tr>
<td>13.</td>
<td>IT Applications for Rural Development</td>
<td>4 weeks</td>
<td>17.01.2014</td>
<td>13.02.2014</td>
</tr>
<tr>
<td>14.</td>
<td>Participatory Rural Development</td>
<td>4 weeks</td>
<td>03.02.2014</td>
<td>02.03.2014</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

Sl. No. 1: Middle level or Senior level Government Officers from Ministry of Agriculture, Forestry, Water Resources, Disaster Authority, Health, Animal Husbandry, etc.

Sl. No. 2. Middle and Senior level officials of Departments of Rural Drinking, Water and Sanitation; Public Health Engineering; Rural Development; Health and Family Welfare, Academics, University, Senior Executives of Corporate Sector; NGOs dealing with drinking water and sanitation.
Sl. No 3. Graduate in Civil Engineering/Rural Development /Rural Infrastructure with relevant experience in rural housing and rural development. Senior and Middle level officials from Rural Development, Rural Housing, Rural Building Centres, etc.

Sl. No. 4. Middle and Senior level officials in the departments of Social Safety, Relief & Rehabilitation, Rural Development, Ministry of Emergency, Women & Children, Ministry of Home Affairs, Disaster Relief etc.

Sl. No. 5: Graduation in Social Sciences with 2 years experience; Preferably working Credit institutions, Banks or Community Development Organizations looking after livelihoods.

Sl. No. 6. Senior and middle level policy makers, administrators, entrepreneurs, bankers, academics, scientists and executives of corporate sector as well as voluntary sector representatives having interest in rural development sector.


Sl. No. 8. Graduate or equivalent with 2 years experience; Middle level officers employed in rural development, Governance, Planning, Finance, Development, policy makers - from Local bodies, provinces etc.

Sl. No. 9: Graduates with 2 years experience; Middle level functionaries – Women Development/empowerment, Education, Health, Rural/Community Development Agriculture and allied Department, Local Government, Faculty of Rural Development, Social work and allied discipline and Sr. Executive of reputed NGOs working in these areas etc.

Sl. No. 10 & 15: Middle and senior level development functionaries directly concerned with planning and implementation of Projects and Programmes for rural development; Knowledge of English is essential.


Sl. No. 12: Middle and Senior level officials in the Ministry of Agriculture, Horticulture, Agri-Engineering, Rural Development, Marketing, Local Self Governments, Department of Planning, Social Security etc.

Forest, Housing, Poverty Eradication, Local Government, Research and Training Organisations, etc., so as to develop their skills and knowledge on Information Systems. The programme will also be of immense use to Technical Persons, Systems Analysts, Computer Practitioners and Others alike.

Sl. No. 14. Post Graduation in Social sciences and agricultural studies with at least 8 years experience in development sector and relevant for all development departments dealing with rural development, employment, health, education, sanitation etc.
Specialized Courses
20. Bureau of Parliamentary Studies and Training

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Parliamentary Internship Programme (PIP)</td>
<td>4 weeks</td>
<td>07.11.2013</td>
<td>40</td>
</tr>
<tr>
<td>2</td>
<td>International Training Programme in Legislative Drafting (LD)</td>
<td>4 weeks</td>
<td>13.02.2014</td>
<td>40</td>
</tr>
</tbody>
</table>

Eligibility Criteria:

Sl. No. 1: Senior Parliamentary official with good knowledge of written and spoken English;

Sl. No. 2 : Senior Parliamentary/Government official with good knowledge of written and spoken English; should be a Law Graduate.
21. Human Settlement Management Institute

**HUDCO House, Lodhi Road, New Delhi – 110 003**

Telephone Numbers: +91 11 24308600, 24308601

Fax Number: +91 11 2436 5292, 2436 6426

E-mail: ank.ankrishnamurty@gmail.com

Website: [www.hudco.org](http://www.hudco.org)

**Head of the Institute:**
Mr. A.N Krishnamurty
Executive Director (Training)
Tel No.: +91 11 24308610
Fax No.: +91 11 24365292
Email: ank.ankrishnamurty@gmail.com
Mobile: +91 9910531010

**ITEC Course Coordinator:**
Mr. Surendra Kumar
Fellow, Centre for Project Development and Management, HSMI, HUDCO
Tel No.: +91 11 24308606
Fax No.: +91 11 2436 5292
Email: cpdhsmi@gmail.com
Mobile: +91 9871465959

**24 hrs Emergency /After Office/Holidays Contact Nos.**
Mr. Surender Kumar, Fellow, HSMI, Mobile No: +91 9871465959
Mr. Shobha Kumar, Associate fellow, HSMI, Mobile No: +91 9868449960

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

**Eligibility Criteria:**

Engineers, Architects, Town Planners, Landscape Architects, Urban Designers, Community Development Professionals, Health Workers, Sociologist, legal experts with 5 years experience; professionals working with National Government, Provincial Government, Local Government and Community.
22. Indian Institute of Mass Communication

Aruna Asaf Ali Marg, New Delhi - 110067

Telephone Numbers : +91 11 2674 1268, 2674 2920, 2674 2940, 2674 2960

Mobile : +91 9999882948

Fax Number : +91 – 11 – 2674 1268

Email: jaideepbhatnagar@hotmail.com

Website: www.iimc.gov.in

Head of the Institute:
Mr. Sunit Tandon
Director General
Tel No.: +91 11 2674 2492 (Off)
Fax No.: +91 11 26741532
Email : sunit.tandon@gmail.com

ITEC Course Coordinator:
Dr. Sunetra Sen Narayan
Course Director
Tel No.: +91 11 2671 1130-office
Fax No. : +91 11 2674 2472-office
Email : sunetran@gmail.com
Mobile : +91 9818613631

24 hrs Emergency /After Office/Holidays Contact Nos.
Dr. Anand Pradhan
Tel. No. :+91 11 2674 2482
Mobile No. :+91 9818305418

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Diploma Course in Development Journalism for Non-aligned and other Developing Countries</td>
<td>17 weeks</td>
<td>01.08.2013</td>
<td>30.11.2013</td>
<td>25</td>
</tr>
<tr>
<td>2.</td>
<td>Diploma Course in Development Journalism for Non-aligned and other Developing Countries</td>
<td>17 weeks</td>
<td>02.01.2014</td>
<td>30.04.2014</td>
<td>25</td>
</tr>
</tbody>
</table>

Eligibility Criteria:

Sl No. 1 & 2 : Graduation in any discipline with minimum of five years experience in media with ability to comprehend, converse and write in English;  Mid-career working journalists/Government employees and media academics.
23. International Statistical Education Centre

**203 B T Road,**
Kolkata  700108

**Telephone Numbers:** +91 33 2575 2520/
2521/2522

**Fax Number:** +91 33 2578 1834

**Email:** isec@isical.ac.in

**Website:** [http://www.isical.ac.in/~isecweb](http://www.isical.ac.in/~isecweb)

**Head of the Institute:**

**Dr. Prasanta Pathak**
**Member Secretary**

**Board of Directors**

**TeleFax No.:** +91 33 2578 1834
**Tel. No.** +91 33 2575-2520/21/22
**E- Mail :** [isec@isical.ac.in](mailto:isec@isical.ac.in),
[prasanta.pathak@gmail.com](mailto:prasanta.pathak@gmail.com)
**Mobile No.:** + 91  9433138268

**ITEC Course Coordinator:**

**Mr. Subrata Ghosh**

**Tel. No.:** +91 33 25752521/22/20
**Fax No. :** +91 33 2578 1834
**E- Mail :** isec@isical.ac.in
**Mobile No. :** +91 9830260025

**24 hrs Emergency /After Office/Holidays Contact Nos.**

**Prof. Premananda Bharati, Warden, ISEC Hostel**
**Tel. No.:** +91 33 2575 3210
**Mobile No. :** +91 9830261859

**Mr. Subrata Ghosh, Programme Coordinator, ISEC**
**Tele :** +91 2575 2522
**Mobile :** +91 9830260025

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<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>ISEC Regular Course – 67th Term</td>
<td>43 weeks</td>
<td>01.08.2013</td>
<td>31.05.2014</td>
<td>42</td>
</tr>
</tbody>
</table>

**Eligibility Criteria :**

Graduate with the ability to comprehend class room instructions in English; must have the knowledge of Mathematics up to GCE (O-Level); Government officials working in Statistics, Finance, Foreign Trade, Banking, etc.
24. National Crime Records Bureau

East Block-7, Sector-1, R.K.Puram, New Delhi-110 066.

Telephone Number: + 91 11 26101767
Fax Number: +91 11 26180347
Email : ncrbtrg@gmail.com
training@ncrb.nic.in
Website : http://ncrb.gov.in

Head of the Institute:
Mr. Shafi Alam, IPS
Director General, NCRB
Tel. No. : +91 11 2610 4648
Fax No. : +91 11 2618 6576
E-Mail : director@ncrb.nic.in

ITEC Course Coordinator:
Dr. Pawan Kumar
Joint Assistant Director (Trg)
Tel. No.: +91 11 2610 1767
Fax No.: +91 11 2618 0347
E-Mail : training@ncrb.nic.in
Mobile No. : +91 8800897906

24 hrs Emergency /After Office/Holidays Contact Nos.
Dr. Pawan Kumar, JAD (Trg)
Tel. No. : +91 11 2610 1767
Mobile : +91 8800897906/ +91 9313498559 (Mr. Unnikrishnan)

<table>
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<tr>
<th>Sl. No.</th>
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<th>Period</th>
<th>Seats (Max)</th>
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<td></td>
<td></td>
<td>From</td>
<td>To</td>
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<tr>
<td>2.</td>
<td>Advanced Fingerprint Science</td>
<td>6 weeks</td>
<td>08.07.2013</td>
<td>16.08.2013</td>
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<tr>
<td>3.</td>
<td>IT in Law Enforcement</td>
<td>6 weeks</td>
<td>07.10.2013</td>
<td>15.11.2013</td>
</tr>
<tr>
<td>4.</td>
<td>Advance Finger Print Science</td>
<td>6 weeks</td>
<td>07.10.2013</td>
<td>15.11.2013</td>
</tr>
<tr>
<td>5.</td>
<td>Advance Course on IT in Law Enforcement</td>
<td>12 weeks</td>
<td>06.01.2014</td>
<td>28.03.2014</td>
</tr>
<tr>
<td>6.</td>
<td>Advanced Fingerprint Science &amp; IT</td>
<td>12 weeks</td>
<td>06.01.2014</td>
<td>28.03.2014</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1, 3, 5: Middle level Law Enforcement Officers with at least 8 to 10 years of service; Graduate with knowledge of computer programming; should be able to speak, read and write English;
Sl. No. 2, 4 & 6: Middle level Law Enforcement Officers with at least 8 to 10 years of service; Graduate with ability to speak, read and write English; should be a Fingerprint Expert.
25. National Institute of Training for Standardization
(Bureau of Indian Standards)

A-20,21 Institutional Area
Sector 62, Noida, 201307, U.P.

Tel: +91 120 240 2201-04,
    +91 120 4670219-222, 226, 232

Fax : +91 120 240 2202- 03

Email: nits@bis.org.in

Website: www.bis.org.in

Head of the Institute
Mr. A. K. Goyal
Scientist F and H, NITS
Tel. No.:+91 120 4670 232
Fax: No.:+91 120 2402202, 03
Email : nits@bis.org.in, hnit@bis.org.in

Mobile : +91 9818151463

ITEC Course Coordinator
Mr. P.K. Sharma
Scientist E,
Tel. No. : +91 120 4670219
Fax: No.: +91 120 2402202,03
Email  : pramod1957@gmail.com
Mobile: +91 8860865808

24 hrs Emergency /After Office/Holidays Contact Nos.
Dr. A.K Goyal and Mr. P.K. Sharma
Mobile: +91 9818151463 and +91 8860865808

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
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<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td></td>
<td>22000, ISO 27000, ISO 17025, OHSAS 18001 etc.)</td>
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<tr>
<td>2</td>
<td>International Training Programme on Standardization and Quality Assurance</td>
<td>8 weeks</td>
<td>07.10.2013</td>
<td>29.11.2013</td>
<td>35</td>
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<tr>
<td>3</td>
<td>International Training Programme on Laboratory Quality Management Systems</td>
<td>3 weeks</td>
<td>03.02.2014</td>
<td>21.02.2014</td>
<td>35</td>
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</table>

Eligibility Criteria :

Sl. No.s 1 & 3: Post-Graduates in any discipline or Graduates in Engineering or Technology
Sl. No. 2: Post-Graduates in any discipline or Graduates in Engineering or Technology with laboratory experience.
### 26. National Institute of Technical Teachers Training and Research

**Taramani, Chennai – 600 113**  
Telephone Number: + 91 44 2254 5405  
Fax Number: +91 44 2254 1126  
Email: director@nitttrc.ac.in, dir@nitttrc.ac.in  
Website: http://www.Nitttrc.ac.in

**Head of the Institute:**  
Dr. S. Mohan  
Director  
Tel. No.: + 91 44 2254 2334  
Fax No.: + 91 44 2254 1126  
E-Mail: director@nitttrc.ac.in

**ITEC Course Coordinator:**  
Dr. T. Jagathrakshakan  
Associate Professor and Head i/c, (CIA)  
Tel. No.: +91 44 2254 5447  
Fax: No.: +91 44 2254 1126  
Email: jagath.rkn@gmail.com  
Mobile No.: +91 9790895361

**24 hrs Emergency / After Office / Holidays Contact Nos.**  
**Dr. T. Jagathrakshakan, Associate Professor & Head i/c, Centre for International Affairs**  
Tel. No.: +91 44 2254 5447 / 22545406  
Mobile No.: +91 9790895361

<table>
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<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
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<th>Period</th>
<th>Seats (Max)</th>
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<tr>
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<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
</tr>
<tr>
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<td>------------------------------------------------------------------------------</td>
<td>----------</td>
<td>------------</td>
<td>----------</td>
</tr>
<tr>
<td>7.</td>
<td>Advance Certificate course on Information and Communication Technology in Education and Training</td>
<td>8 weeks</td>
<td>04.02.2014</td>
<td>31.03.2014</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

Sl. Nos. : 1, 3, 5 & 6: Degree or diploma in engineering / technology or in any vocational field.

Sl No. 2 : Degree in Education/Science/Engineering/Management or Technology.

Sl No. 4: Teachers / practicing librarians and / or curriculum developers in Library and Information Science have a Diploma / Degree in Library and Information Science or equivalent.

Sl. No. 7 : Information Technology (IT) Teachers/IT Professionals/programmers and ICT Trainers.
27. National University of Educational Planning and Administration

17-B, Sri Aurobindo Marg
New Delhi-110016

Telephone Numbers: EPBX: +91 11 26544800, Ext. 871 & 839
Fax Numbers: +91 11 2685 3041, 2686 5180
Email: idepa@nuepa.org
Website: http://www.nuepa.org

Head of the Institute:
Prof. R. Govinda
Vice-Chancellor
Tel. No.: +91 11 2651 5472, 2685 3038
Fax No.: +91 11 2685 3041, 2686 5180
E-Mail: vc@nuepa.org, rgovinda@nuepa.org

ITEC Course Coordinator:
Prof. Najma Akhtar
Tel. No.: EPBX: +91 11 26544800, 26544839
Fax No.: +91 11 2685 3041, 2686 5180
E-Mail: najmaakhtar@nuepa.org, najmaakhtar@gmail.com
Mobile No.: +91 9899675104

24 hrs Emergency / After Office / Holidays Contact Nos.
Dr. Mona Sedwal
Programme Coordinator
EPBX: +91 11 26544871
Mobile: +91 9811912566
Email: monasedwal@nuepa.org, monased@gmail.com

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>International Diploma in Educational Planning and Administration (IDEPA-XXX)</td>
<td>12 weeks in India (Total Course: 6 months) 01.02.2014 to 30.04.2014 (Phase II from 01.05.2014 to 31.07.2014 in home country)</td>
<td>01.02.2014</td>
<td>30.04.2014</td>
<td>45</td>
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</tbody>
</table>

Eligibility Criteria
Education officers working at the national, provincial, district or institutional level, heads of educational institutions (school, college), regional and district education departments, functionaries working in the university system teacher-training colleges are eligible for this programme.
28. Rafi Ahmed Kidwai National Postal Academy (formerly Postal Staff College)

Kamla Nehru Nagar, Raispur Road, Ghaziabad-201002

Head of the Institute:
Mrs. Anjali Devasher
Director
Tel. No. : +91 120 278 9060
Fax: No.: +91 120 278 9503
Email : dpsc_ghaziabad@indiapost.gov.in

ITEC Course Coordinator:
Mr. V. Rajarajan
Additional Director
Tel. No.:+91 120 278 9061
Fax: No:+91 120 278 9679
Email: additionaldirectorpsci@gmail.com

Website: www.indiapost.gov.in

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. K.L. Pillai, Asstt. Director
Tel. No. : +91 120 2789508
Mobile No. : + 91 8800821339

<table>
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<tr>
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<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>2.</td>
<td>International Programme on Mail Accounting</td>
<td>2 weeks</td>
<td>21.10.2013</td>
<td>01.11.2013</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No.1-4 : Graduates with minimum of 7 years service as Post Masters of a medium or large Post Office/Manager in charge of a Region/ Manager working in Administrative Office.
29. Research and Information System for Developing Countries

Core IVB, 4th Floor, India Habitat Centre, Lodhi Road, New Delhi - 110003

Telephone Numbers: +91 11 2468 2177-80
Fax Number: +91-11-2468 2173/74
Email: dgoffice@ris.org.in
Website: http://www.ris.org.in

Head of the Institute:
Dr Biswajit Dhar
Director General
Tel. No. : +91 11 24682176
Fax: No. : +91 11 24682175
Email : biswajit@ris.org.in

ITEC Course Coordinator:
Dr Ram Upendra Das
Senior Fellow
Tel. No. : + 91 11 24602065
Fax: No. : + 91 11 24602065
Email: upendra@ris.org.in

24 hrs Emergency /After Office/Holidays Contact Nos.:
Director (F&A)
Tel. No.: 24682177-80 Ext. 147
Mobile No. : +91 9871130385

<table>
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<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

Eligibility Criteria

Sl. No. 1 : Government officials, diplomats, academicians and journalists; Masters degree with two years experience in working relating to international economic issues.
30.V.V. Giri National Labour Institute

Head of the Institute:
Mr. V.P. Yajurvedi
Director
Tel.No. : +91 120 2411470
Fax No.: +91 120 2411474
Email: directorgeneralvvgnli@gmail.com

ITEC Course Coordinator:
Mr. J.K. Kaul
Programme Officer
Tel & Fax: +91 120 2411471
E.mail: jkkaulvvgnli@rediffmail.com

Telephone Numbers :+91 120 241 1471, 2411533-34-35
Fax Numbers: +91 120 2411474, 2411536, 2411471
Email: vvgnli@vsnl.com

Website: www.vvgnli.org

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. V.K. Sharma, Asstt. Administrative Officer
Tel: +91 120 2411533 / Ext. 219
Mobile: +91 9213102817

<table>
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<tr>
<th>Sl. No.</th>
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<th>Duration</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>International Training Programme on Gender Issues in Labour</td>
<td>3 weeks</td>
<td>02.09.2013</td>
<td>20.09.2013</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>International Training Programme on Leadership Development</td>
<td>3 weeks</td>
<td>07.10.2013</td>
<td>25.10.2013</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>International Training Programme on Labour and Employment Relations in a Global Economy</td>
<td>3 weeks</td>
<td>11.11.2013</td>
<td>29.11.2013</td>
<td>30</td>
</tr>
</tbody>
</table>
### Eligibility Criteria

Sl. No. 1, 2 & 7: Graduates with two years work experience in dealing with gender issues; Officials from Government Departments, Institutions, Representatives from Employee/Employers’ Organization, Executives from Industrial and Service Sector/NGOs, etc.

Sl. No. 3: Graduates with two years work experience in the field of labour and related issues; Senior and Middle Level Functionaries from Government, Employers’ Associations, Trade Unions and Institutions involved with labour and social policy. Participants must also have a working knowledge of English.

Sl. No. 4 & 5: Government Officials, Representatives of Civil Society Organisations, Officials from employers’/employees organisations, institutions and industries, service sector/NGOs etc.

Sl. No. 6: Researchers from universities/colleges/research institutions and professionals in government organizations pursuing/intending to pursue their interests in labour research and policy.
Technical Courses
31. Central Fertilizer Quality Control & Training Institute

N.H.IV,Faridabad-121001 (HARYANA)

Telephone Numbers : + 91 129 241 712, 241 8282, 241 8484
Fax No.: + 91 129 2414712
Email : cfqcti@nic.in
Website: : http://cfqcti.dacnet.nic.in

Head of the Institute:
Mr. K. K. Dhingra
Director
Tel. No.: +91 129 241 4712, 241 8282 & 241 8484
Fax No. : + 91 129 2414712
Email : cfqcti@nic.in
Mobile : +91 9899267363

ITEC Course Coordinator:
Mr. S.B. Meena
Assistant Director
Tel. No.: +91 129 241 4712, 241 8282 & 241 8484
Fax No. : + 91 129 2414712
Email : cfqcti@nic.in
Mobile : +91 9871085610

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. K. K. Dhingra/Mr. S.B. Meena
Tel. No. : +91 129 2414712(O), +91 129 2423779 ®
Mobile : +91 9899267363/+ 91 9871085610

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Training Programme on Fertilizer Quality Control</td>
<td>5 weeks</td>
<td>11.11.2013 to 13.12.2013</td>
<td>20</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Post Graduate in Chemistry/Agriculture, Chemistry or Graduate in Agriculture/Science with Chemistry; Working experience in the field of Fertilizer Quality Control-specially Enforcement or Analysis, Fertilizer Marketing & Distribution.
# 32. Central Institute of Rural Electrification

**CIRE, Shivrampally, Near Aramghar X Road, NPA Post, Hyderabad-500 052**

- **Telephone Numbers:** + 91 40 2401 8583, 2401 5897
- **Fax Number:** + 91 40 2401 5896
- **Email:** cire.rec@gmail.com  
cire@recl.nic.in
- **Website:** www.recindia.nic.in

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Planning and Management of Power Transmission and Distribution System</td>
<td>8 weeks</td>
<td>19.08.2013</td>
<td>11.10.2013</td>
<td>25</td>
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</table>

**Head of the Institute:**
- **Mr. G. Shanker**
- **Additional Director**
- **Tel. No.:** +91 40 2401 5901
- **Fax: No.:** +91 40 2401 5896
- **Email:** cire.rec@gmail.com  
cire@recl.nic.in

**ITEC Course Coordinator:**
- **Dr. R. Mohd. Nafi**
- **Manager**
- **Tel. No.:** +91 40 2401 5897 (O)  
4230 0286
- **Fax: No.:** +91 40 2401 5896
- **Email:** cire@recl.nic.in  
nafis198@yahoo.com
- **Mobile No.:** +91 9441296670

**24 hrs Emergency /After Office/Holidays Contact Nos.**
- **Dr. R Mohd. Nafi, Manager**
- **Tel. No.:** +91 40 24017252 (Hostel)
- **Mobile No.:** +91 9441296670
<table>
<thead>
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<th>Sl No.</th>
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<th>End Date</th>
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<tr>
<td>8.</td>
<td>Decentralized Distributed Generation and Rural Power Distribution Management</td>
<td>8 weeks</td>
<td>27.01.2014</td>
<td>21.03.2014</td>
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</table>

**Eligibility Criteria**

Sl No. 1 & 5. Diploma/Degree in Electrical Engineering

Sl. No. 2. Diploma/Degree in Finance/Accounts

Sl. No. 3. Diploma/Degree in Engineering/Finance/Accounting; working in Power Sector/Energy related organization

Sl. No. 4. Diploma/Degree (in Electrical Engineering or Computer Science / Information Technology) working in Power Sector / Energy related Organization/ IT/ MIS/ Automation Department of Ministries / Universities etc.

Sl. No. 6-9 : Diploma/Degree in Engineering.
### 33. Central Institute of Tool Design

**A-1 to A-8, APIE, Balanagar**

**Hyderabad – 500 037**

**Telephone Numbers:** +91 40 2377 1959, 2377 6156, 2377 4536

**Fax Number:** +91 40 2377 2658

**E-Mail:** citdplacements@citdindia.org, hyd1_citdhyd@sancharnet.in

**Website:** www.citdindia.org

---

**Head of the Institute:**

Shri Shujayat Khan

**Principal Director**

Tel. No. : +91 40 2377 4536 (O) 
+91 40 2377 1853 ®

Fax No. : +91 40 2377 2658

E-Mail : hyd1_citdhyd@sancharnet.in

Mobile : +91 9959148618

---

**ITEC Course Coordinator:**

Shri V. Udaya Bhaskara Reddy

Tel. No. : +91 40 2377 6156

Fax No. : +91 40 2377 2658

E-Mail : citdplacements@citdindia.org

Mobile : +91 9949846777

---

**24 hrs Emergency /After Office/Holidays Contact Nos.**

Mr. S.Z. Hussain/Mrs. M.M. Suhasini/Shri S. Anjaneyulu

Tel. No. : +91 40 23771959, 23776156, 23774536

Mobile : +91 9849279019/ +91 9949519535/ +91 9949145889

---

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<th>Sl. No.</th>
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<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tr>
<td>1</td>
<td>Design of Die Casting &amp; Plastic Processing Tools by using pro mold software</td>
<td>10 weeks</td>
<td>19.08.2013</td>
<td>25.10.2013</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>3D Modeling and Surfacing using CATIA V5 Software</td>
<td>10 weeks</td>
<td>19.08.2013</td>
<td>25.10.2013</td>
<td>20</td>
</tr>
<tr>
<td>3</td>
<td>Programmable Logic Controllers for Advanced Automation</td>
<td>10 weeks</td>
<td>19.08.2013</td>
<td>25.10.2013</td>
<td>20</td>
</tr>
<tr>
<td>4</td>
<td>Design of Jigs &amp; Fixtures by using Pro-E Software</td>
<td>10 weeks</td>
<td>04.11.2013</td>
<td>10.01.2014</td>
<td>20</td>
</tr>
<tr>
<td>5</td>
<td>3-D Modeling using Solid Works Software</td>
<td>10 weeks</td>
<td>04.11.2013</td>
<td>10.01.2014</td>
<td>20</td>
</tr>
<tr>
<td>6</td>
<td>Sensors Technology for Automation</td>
<td>10 weeks</td>
<td>04.11.2013</td>
<td>10.01.2014</td>
<td>20</td>
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<td>Sl. No.</td>
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<tr>
<td>7</td>
<td>Design of Sheet Metal Forming Tools by using Pro-Sheet Metal Software</td>
<td>10 weeks</td>
<td>20.01.2014</td>
<td>28.03.2014</td>
<td>20</td>
</tr>
<tr>
<td>8</td>
<td>Analysis using Ansys and Hypermesh Software</td>
<td>10 weeks</td>
<td>20.01.2014</td>
<td>28.03.2014</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Mechatronics &amp; its Applications</td>
<td>10 weeks</td>
<td>20.01.2014</td>
<td>28.03.2014</td>
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</tbody>
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**Eligibility Criteria**

Sl. No. 1, 2, 4, 5, 7, & 8: Degree or Diploma in Mechanical Engineering or its equivalent with experience in the relevant field.
Sl. No. 3, 6 & 9: Degree/diploma in Mechanical/Production/Electrical/Electronics/Instrumentation/Automobile Engineering or its equivalent with experience in the relevant field.
# 34. Central Scientific Instruments Organization

**CSIR Complex, 2nd Floor, Opposite Institute of Hotel Management, Pusa, New Delhi-110 012**

Tel. No.: +91 11 2584 3794  
+91 11 2584 3191

Fax No.: +91 11 2584 6290

Email: shashi.moitra@gmail.com  
shashimoitra@csio.res.in

Website: [www.csio.res.in](http://www.csio.res.in)

**Head of the Institute:**

Director, CSIO

Tel. No.: +91 11 2584 3794  
+91 11 2584 3191

Fax No.: +91 11 2584 6290

Email: shashi.moitra@gmail.com  
shashimoitra@csio.res.in

**ITEC Course Coordinator:**

Ms. Shashi Moitra  
Sr. Technical Officer,  
CSIO, Delhi Centre

Tel. No.: +91 11 2584 3794  
+91 11 2584 3191

Fax No.: +91 11 2584 6290

Email: shashi.moitra@gmail.com  
shashimoitra@csio.res.in  
Mobile: +91 9810612117

24 hrs Emergency / After Office / Holidays Contact Nos.

Ms. Shashi Moitra, Sr. Technical Officer

Tel. No.:+91 11 2570 5556

Email: shashi.moitra@gmail.com  
shashimoitra@csio.res.in

Mobile: +91 9810612117

---

<table>
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<tr>
<th>Sl. No.</th>
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<th>Duration</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Management Development Programme on Operation, Maintenance &amp; Repair of Biomedical Equipment</td>
<td>8 weeks</td>
<td>11.09.2013</td>
<td>05.11.2013</td>
<td>25</td>
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</tbody>
</table>
Eligibility Criteria

Sl. No. 1: Graduate/ Diploma in Electronics/Electrical/ Instrumentation/ Biomedical Engineering or Post Graduate/ Graduate in Physics with Electronics & Experience in Maintenance of Biomedical Equipment or Biomedical Instrument User or Medical Doctor having Experience/ Responsibility of Maintenance and Management of Biomedical Equipment.

Sl. No.2: Graduate/ Diploma in Electronics/Electrical/Instrumentation/ Biomedical Engineering or Post Graduate/ Graduate in Physics/ Chemistry/Bio-Chemistry & Experience in Maintenance of Analytical Equipment or Analytical Instrument User or Medical Doctor/ Biochemist/ Forensic Scientist/ Agricultural Research Scientist & Technologist having Experience/ Responsibility of Maintenance and Management of Analytical Equipment.
# 35. Fluid Control Research Institute

**Kanjikode West**  
Palghat 678 623, Kerala

Telephone Numbers: +91 491 256 6120, 256 6206, 256 7992  
Fax Number: +91 491 2566326  
Email: fcri@fcriindia.com

Website: [www.fcriindia.com](http://www.fcriindia.com)

**Head of the Institute**  
Dr. Jacob Chandapillai  
Director  
Tel. No.: +91 491 2566119  
Fax: No.: +91 491 2566326  
Email: fcri@fcriindia.com

**ITEC Course Coordinator**  
Mr. K. I. Raphael  
Tel. No.: +91 491 2566206, 2567992  
Fax: No.: +91 491 2566326  
Email: fcri@fcriindia.com, k.i.raphael@fcriindia.com  
Mobile No.: +91 9847024119

24 hrs Emergency /After Office/Holidays Contact Nos.  
**Mr. K.I.Raphael, Dy. Director (P&A) & Admin. Coordinator (Trg.)**  
Tel. No.: +91 491 2566120, +91 491 2566 596 ( R )  
Mobile No.: +91 9847024119

<table>
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<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
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<tbody>
<tr>
<td>1.</td>
<td>Oil and Gas Flow Measurement and Control Techniques &amp; Standards</td>
<td>12 weeks</td>
<td>01.08.2013</td>
<td>31.10.2013</td>
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<tr>
<td>2.</td>
<td>Digital Library Practices and Information Technology Application for Knowledge Management</td>
<td>6 weeks</td>
<td>20.11.2013</td>
<td>05.01.2014</td>
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<tr>
<td>4.</td>
<td>Instrumentation &amp; Control and Data Acquisition System in fluid flow and petroleum engineering</td>
<td>8 weeks</td>
<td>15.01.2014</td>
<td>15.03.2014</td>
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<tr>
<td>5.</td>
<td>Quality System Certification (ISO 9001) &amp; Six Sigma</td>
<td>8 weeks</td>
<td>03.02.2014</td>
<td>31.03.2014</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Sl. No. 1, 4 & 5: Diploma/Degree in Petroleum/Instrumentation/Electrical/Electronics/Mechanical/Chemical/Industrial Engineering & working in process industries, oil & gas industry and related fields.

Sl. No. 2: Professionals with Graduation in any discipline.

36. Geological Survey of India- Training Institute

GSI Complex, Bandlaguda, Near Nagole, Hyderabad-500068

Telephone Numbers: +91 40 2422 0681, 2422 0682
Fax No.: +91 40 2422 0680

Email: i) hod.gsi@gsi.gov.in
    ii) hodti.gsi@nic.in

Website: www.gsi.gov.in

Head of the Institute:
Mr. S.K Wadhawan
Deputy Director General
Tel. No. : +91 40 2422 0178, 2422 0859
Fax: No. : +91 40 2422 0680
Email: i) hod.gsi@gsi.gov.in
     ii) hodti.gsi@nic.in
Mobile No. : +91 7382609055

ITEC Course Coordinator:
Mr. N. Kutumba Rao
Director (Tech.Coord)
Tel. No. : +91 40 24220682
Fax: No. : +91 40 24220680
Email : n.rao3@gsi.gov.in
Mobile No.: +91 9440498590

24 hrs Emergency /After Office/Holidays Contact Nos.

Mr. N. Kutumba Rao
Director (Tech.Coord)
Tel. No. : +91 40 24220682
Fax: No. : +91 40 24220680
Email : n.rao3@gsi.gov.in
Mobile No.: +91 9440498590

Dr. J.P. Mahakul
Sr. Geologist
Tel No. +91 40 24221679
Fax No. +91 40 24220680
E-mail : jayaprakash.mohakul@gsi.gov.in
Mobile No. +91 9492728436

<table>
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<th>Sl. No.</th>
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<tr>
<td></td>
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<td>From</td>
<td>To</td>
</tr>
<tr>
<td>1</td>
<td>Remote Sensing &amp; Digital Image Processing</td>
<td>4 weeks</td>
<td>06.01.2014</td>
<td>01.02.2014</td>
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<tr>
<td>2</td>
<td>Geographic Information System</td>
<td>4 weeks</td>
<td>03.02.2014</td>
<td>01.03.2014</td>
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</table>

Eligibility Criteria
Sl. No. 1 : Graduation in any subject in earth sciences or related technical courses and working knowledge in computers with Window OS and MS Office.

Sl. No. 2 : Graduation in any subject earth sciences or related technical courses and working knowledge in computers with Window OS and MS Office. Knowledge in any drawing software would be advantageous.
37. Indian Institute of Production Management

At/Po: Kansbahal, Near Rourkela, Dist. Sundargarh – 770034 Orissa

Telephone Numbers: +91 6624 280322, 280948, 280576
Fax Number: +91 6624 280 122
Email: info@iipm.ac.in
Website: www.iipm.ac.in

Head of the Institute:
Prof. (Dr.) Niranjan Nayak
Head Administration
Tel. No.: +91 6624 280322
Fax: No. : +91 6624 280 122
E-mail: info@iipm.ac.in,
Mobile: +91 9437000092

ITEC Course Coordinator:
Mr. B.K. Sahani
Training Officer
Tel. No.: +91 6624 280576
Fax: +91 6624 280122
E-mail: info@iipm.ac.in
sahani_bk@iipm.ac.in
Mobile: +91 9438144634

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. Sachidananda Swar (Training Coordinator)
Tele No.: +91 6624 280 576
Mobile: +91 8895496459
E-mail: project@iipm.ac.in, info@iipm.ac.in

<table>
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<tbody>
<tr>
<td>1</td>
<td>Maintenance Engineering and Management</td>
<td>10 weeks</td>
<td>15.07.2013</td>
<td>20.09.2013</td>
<td>20</td>
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<tr>
<td>2</td>
<td>Management Development Programme</td>
<td>10 weeks</td>
<td>15.07.2013</td>
<td>20.09.2013</td>
<td>20</td>
</tr>
<tr>
<td>5</td>
<td>Condition Based Maintenance</td>
<td>10 weeks</td>
<td>13.01.2014</td>
<td>21.03.2014</td>
<td>20</td>
</tr>
<tr>
<td>6</td>
<td>Management Development Programme</td>
<td>10 weeks</td>
<td>13.01.2014</td>
<td>21.03.2014</td>
<td>20</td>
</tr>
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</table>
**Eligibility Criteria**

Sl. No. 1 & 5: Degree/Diploma holders in Electrical Engineering with around 5/10 years of experience in industries in the field of control, automation, maintenance etc.

Sl. No. 2 & 6: Degree/Diploma holders in Engineering and Post-Graduates/Graduates in Science/Arts with around 5/10 years of experience in any functional area in organizations and those who are recently promoted to management positions will find the programme useful.

Sl. No. 3 & 4: Degree/Diploma holders in Electronics/Electrical Engineering/Control and Instrumentation with around 5/10 years of experience respectively in industries in maintenance related activities.
38. Indian Institute of Remote Sensing

4, Kalidas Road, Dehradun-248001

Telephone Number:+ 91 135 274 4583
Fax Number:+91 135 2741987/2748041
Email: director@iirs.gov.in
Website: www.iirs.gov.in

Head of the Institute:
Dr. Y.V.N Krishna Murthy
Director, IIRS
Tel. No. : +91 135 2744583
Fax: No. : +91 135 2741987/2748041
Email : director@iirs.gov.in

ITEC Course Coordinator:
Ms. Minakshi Kumar
Scientist/Engineer,
Course Director, ITEC
Tel. No. : +91 135 252 4118 (O)
Fax: No. : +91 135 274 1987/2748041
Email : minakshi@iirs.gov.in
Mobile.: +91 9410394497

24 hrs Emergency /After Office/Holidays Contact Nos

| Ms. Minakshi Kumar |
| Course Director, ITEC |
| Tel. No : +91 135 252 4118 (O) |
| Mobile.: +91 9410394497 |

| Mr. P. Unnikrishnan |
| Admin. Officer |
| Tel No: +91 135 2524338 (O) |
| Fax No.: +91 135 2748041 |
| Mobile: +91 9400417349 |

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<th>Sl. No</th>
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<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Short Course on Geo-informatics</td>
<td>8 weeks</td>
<td>23.09.2013</td>
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<td>20</td>
</tr>
<tr>
<td>2.</td>
<td>Short Course on Remote Sensing with special emphasis on Digital Image Processing</td>
<td>8 weeks</td>
<td>06.01.2014</td>
<td>28.02.2014</td>
<td>20</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl No.1 :  Post Graduate degree in natural sciences or geographic, graduate in any engineering discipline, or graduate in natural sciences or geographic with sufficient knowledge of mathematics/statistics at high school level with 2 years experience relevant to natural Science /Management/ Data map handling.

Sl No. 2: Post Graduate degree in natural sciences, graduate in any engineering discipline, or graduate in natural sciences with sufficient knowledge of mathematics/statistics at high school level.
39. Indian Institute of Technology – Roorkee (Department of Hydrology)

Department of Hydrology, IIT-R
Roorkee – 247667
Uttarakhand

Telephone No : +91  1332  285817(O)
Fax No. : +91 1332  285236/273560
Email: hydro@iitr.ernet.in
Website: www.iitr.ac.in

Head of the Institute
Prof. Pradipta Banerji
Director
Tel No.: +91  1332  285 500
Fax No.: +91 1332  285 815
E-mail: director@iitr.ernet.in

ITEC Course Coordinator
Dr. M. Perumal
Professor & Head
Tel No: +91  1332   285817(O)
Fax No: +91  1332  285236/273560
E-mail: hydro@iitr.ernet.in
hydrology.iitr@gmail.com
Mobile : +91 9410130958

24 hrs Emergency /After Office/Holidays Contact Nos.
Dr. M. Perumal
Tel No: +91  1332   285817(O), 285011 ®
Mobile : +91 9410130958

<table>
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<tr>
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<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
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Eligibility Criteria

Sl. No. 1 & 2: Bachelor Degree in Civil/Agriculture/Mechanical Engineering/Hydrology with minimum 60% marks. Minimum of 2 years work experience or Master’s Degree in Physics/Geology/Applied Geology/Chemistry/Applied Geophysics/Meteorology/Geography/Atmospheric Physics/Environmental Science with Mathematics at B.Sc. level as per IIT, Roorkee norms with minimum 60% marks or Master’s Degree in Statistics with Physics or Mathematics at B.Sc. level or Master’s Degree in Mathematics with Physics at B.Sc. Level.
Indian Institute of Technology – Roorkee
(Department of Water Resources Development and Management)

Head of the Institute:
Prof. Pradipta Banerji
Director
Tel No.: +91 1332 285 500/272342
Fax No.: +91 1332 285 815/273560
E-mail: director@iitr.ernet.in

ITEC Course Coordinator:
Dr. Nayan Sharma
Prof. & Head, WRD&M Deptt.
Tel No.: +91 1332 285 251, 271 073, 285 951
Fax No.: +91 – 1332 – 271 073, 273 560
E-mail: wrdtc@iitr.ernet.in
nayanfwt@iitr.ernet.in
Mobile: +91 9897040762

Telephone Numbers: +91 1332 285 251, 271 073, 285 951
Fax Numbers: +91 1332 271 073, 273 560
E-mail: wrdtc@iitr.ernet.in
nayanfwt@iitr.ernet.in

Website:
http://www.iitr.ernet.in/departments/wrt/index.htm

24 hrs Emergency /After Office/Holidays Contact Nos.
Dr. Nayan Sharma, Professor & Head
Tel No.: +91 1332 285 251, 271 073, 285 951
Mobile: +91 9897040762

<table>
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<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
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Eligibility Criteria

Sl. No. 1 & 3: Bachelor’s Degree in Civil/Electrical/Mechanical / Electronics & Tele Communication Engineering or equivalent; minimum 60% marks or CGPA 6.00 on 10 marks or equivalent grade with minimum 2 years experience in responsible capacity in relevant field.

Sl. No. 2 & 4: Bachelor’s Degree in Civil Engineering or its equivalent/Agricultural Engineering or its equivalent or M. Sc. Agriculture in Agronomy, Soil Science, Agrometeorology with Mathematics as one of the paper at the level of B.Sc./ B.Sc. Agriculture; Minimum 60% marks or CGPA 6.00 on 10 scale marks equivalent grade is required and Minimum 2 years work experience in responsible capacity in relevant field.
41. National Institute of Pharmaceutical Education & Research

Sector-67, S.A.S. Nagar, Mohali, Punjab – 160062

Head of the Institute:
Prof. K.K. Bhutani
Director
Tel No: +91 172 221 4682-88
Fax No.: +91 172 221 4692
E-mail : director@niper.ac.in

ITEC Course Coordinator:
Dr. Sanjay Jachak
Associate Professor
Tel No.: +91 172 229 2037
Fax No.:+91 172 223 0068
E-mail: sanjayjachak@niper.ac.in
Mobile: +91 9888235595

24 hrs Emergency /After Office/Holidays Contact Nos.
Dr. Sanjay Jachak
Mobile: +91 9888235595

<table>
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<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
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</thead>
</table>

Eligibility Criteria

Bachelor’s degree in Pharmacy or equivalent or B.Sc. with 5 years experience in relevant field.
42. South India Textile Research Association

13/37, Avinashi Road,
Coimbatore Aerodrome Post
Coimbatore – 641014

Telephone Nos.: + 91 422 2574367-9,
+91 422 4215330, (Director)
Fax Numbers: + 91 422 257 4186,
+91 422 4215300
E.mail : training@sitra.org.in
sitraindia@dataone.in
Website : www.sitra.org.in

Head of the Institute:
Dr. Prakash Vasudevan
Director
Tel.No.: +91 422 4215333, 2574367-9
Fax.No.: +91 422 4215300, 2574186
Email : info@sitra.org.in

ITEC Course Coordinator:
Dr. K. Sajjan Rao
Tel.No.: +91 422 4215337, 2574367-9
Fax.No.: +91 422 4215300, 2574186
Email : training@sitra.org.in
Mobile : +91 9443911131

24 hrs Emergency /After Office/Holidays Contact Nos.

Dr. K. Sajjan Rao Training Administrator
Tel. No. : +91 422 231 6082
Mobile: +91 9443911131

<table>
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<th>Sl. No.</th>
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<tr>
<td>1.</td>
<td>Emerging areas in Technical Textiles</td>
<td>5 weeks</td>
<td>02.07.2013</td>
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<td>25</td>
</tr>
<tr>
<td>2.</td>
<td>Managerial Skills for HRM personnel in textile industry</td>
<td>5 weeks</td>
<td>02.07.2013</td>
<td>03.08.2013</td>
<td>25</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No.1 : Diploma/degree in Textiles with 5 years experience in Textile or allied industries.
Sl. No.2 : Diploma/degree in Management and allied discipline with 5 years experience in Textile or allied industries in HRD positions
Sl. No. 3 : Diploma/degree in Textiles with 5 years experience in Textile or allied industries in senior level.
Sl. No. 4 : Diploma/degree in Textile/Science at least 2 years experience in laboratories of textiles or allied industries
Environment and Renewable Energy Courses
43. Alternate Hydro Energy Centre
(Indian Institute of Technology, Roorkee)

Alternate Hydro Energy Centre
Indian Institute of Technology, IIT-Roorkee
Roorkee – 247 667 (Uttarakhand)

Telephone Numbers: +91 1332 274 254, 285 213
Fax Number: +91 1332 273 517
Email: ahec@iitr.ernet.in; ahecitrr@gmail.com
Website: www.ahec.org.in
www.iitr.ernet.in

Head of the Institute:
Prof P Banerjee,
Director,
Tel: +91 1332 285500, 272742
Fax: +91 1332 285815
E-mail: director@iitr.ernet.in

ITEC Course Coordinator:
Dr R.P. Saini, Head,
Alternate Hydro Energy Centre,
Phone: +91 1332 274254, 285213
Fax: +91 1332 273517, 273560
E-mail: ahec@iitr.ernet.in,
    ahecitrr@gmail.com
Mobile No.: +91 9412071956

24 hrs Emergency/After Office/Holidays Contact Nos.
Dr R.P Saini, Head-AHEC
Tel: +91 1332-274254, 285213
Mob: +91 9412071956

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

Eligibility Criteria
Sl.1: Bachelor degree in Civil/ Electrical / Electronics / Mechanical/ Industrial/ Chemical / Agricultural / Environmental Engineering/ its equivalent/ Master in Science in any subject with Mathematics at Graduation level with minimum 60% marks or CGPA of 6.00 out of 10. Minimum two years of professional experience two years of professional experience.

Sl. 2: Bachelors degree in Civil/ Electrical/ Mechanical/ Industrial/ Chemical/ Agricultural / Environmental Engineering/ Architecture/ Planning/ Bio-Technology or its equivalent/Master in Science in any subject with mathematics at graduation level with two years of professional experience.
# 44. Barefoot College – Tilonia

**Tilonia 305816, Via- Madanganj**  
**District- Ajmer, Rajasthan**  

Telephone Number: +91 1463 288 211, 288205, 288351  
Fax Number: +91 1463 288 206  
Email: barefootcollege@gmail.com, bunker_roy@yahoo.com  
Website: www.barefootcollege.org

### Head of the Institute
**Mr. Bunker Roy**  
Founder Director  
Tel. No. : +91 1463 288 205  
Fax: No. : +91 1463 288206  
Email : bunker_roy@yahoo.com, barefootcollege@gmail.com  
Mobile : + 91 9414007446

### ITEC Course Coordinator
**Mr. Laxman Singh**  
Coordinator  
Fax: No.     : + 91 1463 288206  
Email     barefootcollege@gmail.com, laxman@barefootcollege.org  
Mobile No.: +91 9414253025

### 24 hrs Emergency /After Office/Holidays Contact Nos.  
**Mr. Bhagwat Nandan, Training Coordinator**  
Tel. No. : + 91 1463 288 211  
Mobile No.: + 91 9414766993

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

### Eligibility Criteria

Sl. No. 1&2 : Illiterate/Semi-literate rural women
45. Centre for Wind Energy Technology

Survey No. 657/1A2, Velachery – Tambaram Main Road Pallikaranai, Chennai-600100.

Telephone No: +91 44 2246 3982/83/84
Fax Number: + 91 44 22463980/85
Email: info@cwet.res.in
Website: www.cwet.tn.nic.in, www.cwet.res.in

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. P. Kanagavel
Scientist & Unit Chief (i/c),ITCS Unit, C-WET
Tel. No.: + 91 44 2247 5259
Mobile No.: +91 9444116305

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>9th International Training Programme on Wind Turbine Technology and Applications</td>
<td>5 weeks</td>
<td>04.09.2013-02.10.2013</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Degree in Science/Diploma/Engineering disciplines with knowledge of English; relevant experience in Wind Energy preferred.
46. Solar Energy Centre

19th Mile Stone,
Gurgaon-Faridabad Road,
Gwal Pahari
Distt. : Gurgaon, Haryana-1221001

Telefax : +91 124 2579207
Telefax : +91 11 2436 0331
Email : sec@nic.in
Website : www.mnre.nic.in

Head of the Institute
Dr. Bibek Bandyopadhyay
Adviser and Head
Tel: +91 124 2579208, 3291135
Telefax : +91-124-2579207
Telefax : +91-11-24360331
E-mail: bbibek@nic.in

ITEC Course Coordinator:
Dr. P.C. Pant
Director/ Scientist ‘E’
Tel. No. : +91 124 257 9214,
+91 11 2436 5496
Telefax : +91 124 2579207
Telefax : +91-11-24365496
Mobile : +91 9891721533
Email : pcpant@nic.in

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. S.S. Bedi
Tel. No.:+91 124 257 9210, 257 9205
Mobile : +91 9560889489

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>International Training Programme on Solar Energy Technologies and Applications</td>
<td>3 weeks</td>
<td>01.07.2013</td>
<td>19.07.2013</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1 & 2 Post Graduate in Science or Bachelor in Engineering/Technology with knowledge in English; relevant experience in renewable energy desirable.
## 47. TERI (The Energy & Resources Institute)

**Darbari Seth Block, IHC Complex, Lodhi Road, New Delhi – 110 003 India**

**Telephone Numbers:** + 91 11 2468 2100, 2468 2111

**Fax Numbers:** + 91 11 2468 2144, 2468 2145

**Email:** anandjit@teri.res.in

**Website:** www.teriin.org

**Head of the Institute**

**Dr. R.K. Pachauri**

**Director General**

Tel. No.: + 91 11 2468 2100, 2468 2111

Fax: No.: + 91 11 2468 2144, 2468 2145

Email : pachauri@teri.res.in

**ITEC Course Coordinator:**

**Mr. Anandajit Goswami**

Coordinator, TERI- Africa

Tel. No.: + 91 11 2468 2100, 2468 2111

Fax: No.: + 91 11 2468 2144/2468 2145

Email : anandjit@teri.res.in

Mobile No.: +91 8587061390/8860019555

**24 hrs Emergency /After Office/Holidays Contact Nos.**

Mr. Suresh Kumar Dev

Tel. No.: +91 11 2579320/9326

Mobile No.: +91 9953332547

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>Climatic change and Sustainability</td>
<td>3 weeks</td>
<td>28.10.2013</td>
<td>15.11.2013</td>
<td>30</td>
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<tr>
<td>4.</td>
<td>Trade and Sustainable Development</td>
<td>3 weeks</td>
<td>18.11.2013</td>
<td>06.12.2013</td>
<td>30</td>
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<tr>
<td>8.</td>
<td>Integrated approach towards sustainable development</td>
<td>3 weeks</td>
<td>31.03.2014</td>
<td>18.04.2014</td>
<td>30</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Sl. No. 1: Bachelors degree with science in school with 2 years work experience

Sl. No. 2: Bachelors degree in technology or science with 2 years work experience

Sl. No. 3,5 & 8: Bachelors’ degree in any discipline with 2 years work experience.

Sl. No. 4: Bachelors/Master’s degree in any discipline with 2 years work experience.

Sl. No. 6: Bachelors degree in any discipline, preferably Masters with 3 years work experience.

Sl. No. 7: Bachelors’ degree in any discipline with 3 years work experience.