Civilian Training Programme
Indian Technical & Economic Cooperation (ITEC)
&
Special Commonwealth Assistance for Africa Programme (SCAAP)

2014-2015

Sponsored by
Ministry of External Affairs
Government of India
New Delhi
List of ITEC/SCAAP Empanelled Institutes

Accounts, Audit, Banking and Finance Courses
01. Institute of Government Accounts and Finance - New Delhi
02. International Center for Information and System Audit – Noida
03. National Institute of Bank Management – Pune

IT, Telecommunication and English Courses
04. Aptech Limited - New Delhi
05. Centre For Development of Advanced Computing – Mohali
06. Centre For Development of Advanced Computing – Noida
07. Centre For Excellence in Telecom Technology and Management –Mumbai
08. CMC Ltd. - New Delhi
09. English and Foreign Languages University – Hyderabad
10. NIIT Ltd - New Delhi
11. UTL Technologies Ltd. – Bangalore

Management Courses
12. Administrative Staff College of India – Hyderabad
13. Institute of Applied Manpower Research – Delhi
15. Indian Institute of Management – Ahmedabad

SME/Rural Development Courses
16. Entrepreneurship Development Institute of India – Ahmedabad
17. National Institute of Entrepreneurship and Small Business Development – NOIDA
19. National Institute of Rural Development – Hyderabad

Specialized Courses
20. Bureau of Parliamentary Studies and Training - New Delhi
21. Human Settlement Management Institute - New Delhi
22. Indian Institute of Mass Communication - New Delhi
23. Indian Institute of Foreign Trade (IIFT)
24. International Statistical Education Centre – Kolkata
26. National Institute of Training for Standardization (Bureau of Indian Standards) – NOIDA
27. National Institute of Technical Teachers Training and Research – Chennai
28. National University of Educational Planning and Administration - New Delhi
29. Rafi Ahmed Kidwai National Postal Academy, Ghaziabad

2014-15
30. Research and Information System for Developing Countries - New Delhi
31. V.V. Giri National Labour Institute – NOIDA

Technical Courses
32. Central Fertilizer Quality Control & Training Institute – Faridabad
33. Central Institute of Rural Electrification – Hyderabad
34. Central Institute of Tool Design – Hyderabad
35. Central Scientific Instruments Organization - New Delhi
36. Fluid Control Research Institute – Kerala
37. Geological Survey of India- Training Institute, Hyderabad
38. Indian Institute of Production Management – Kansbahal, Orissa
40. Indian Institute of Technology – Roorkee, Department of Hydrology
41. Indian Institute of Technology – Roorkee, Department of Water Resources Development and Management
42. National Institute of Pharmaceutical Education & Research – SAS Nagar, Punjab
43. South India Textile Research Association – Coimbatore

Environment and Renewable Energy Courses
44. Alternate Hydro Energy Centre, Indian Institute of Technology, Roorkee
45. Centre for Wind Energy Technology – Chennai
46. Solar Energy Centre, Gurgaon
47. TERI(The Energy & Resources Institute) - New Delhi
Accounts, Audit, Banking and Finance Courses
01. Institute of Government Accounts and Finance

Block No. IV, JNU Old Campus, New Delhi-110067
Tel. Nos.: 00-91-11-26184031, 26166254 & 26174184
Fax Nos.00-91-11-26105378 & 26102257
E-mail: dir_ingaf@nic.in
Website : www.ingaf.in

Head of the Institute
Ms. Bharati Das
Tel. No. : + 91 11 26184031
Fax: No. : + 91 11 26105378
Email : dir_ingaf@nic.in

ITEC Course Coordinator
Mr. N. Satish Kumar
Tel No.: 00-91-11-26172233, 26105713, 26166254, Extn: 222
Fax No.: 00-91-11-26105378, 26102257
E-Mail: nsatishiyer@yahoo.com
Mobile No. +91 9716956815

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. N. Satish Kumar,
Faculty Member
Tel No.(Res) +91-11-26717233
Mobile No. : + 91 9716956815

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tr>
<td>3.</td>
<td>Public Expenditure Management</td>
<td>3 Weeks</td>
<td>09.03.2015 - 27.03.2015</td>
<td>30</td>
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</tbody>
</table>

Eligibility Criteria

Sl. No. 1 & 3: Graduate, serving Government officer/official. Employed in Ministry of Finance/related Ministries of respective countries. Dealing with Accounts, Finance, Budgeting and related activities. Middle/Senior Level (however exceptions can be made for participants). Should have working knowledge of English.

Sl. No. 2: Graduate, serving Government officer/official, employed in Ministry of Finance/related Ministries of respective countries. Dealing with Accounts, Finance, Budgeting and related activities. Middle/Senior Level (however exceptions can be made for participants). Should have working knowledge of English.
02. International Centre for Information Systems and Audit (ICISA)

International Centre for Information Systems and Audit (iCISA), International Training Centre of the Comptroller & Auditor General of India.

A-52, Sector 62, Institutional Area, Phase II, Noida 201307 (UP), Noida

Telephone Numbers: +91 120-2400050, 51 & 52

Fax Numbers: +91 120-2401430, 2400041

Email: admin@icisacag.com
Website: www.icisa.cag.gov.in

Head of the Institute
Mr. Roy Mathrani
Director General
Tel. No. : +91 120-2400046
Fax: No. : +91 120-2401430
Email : mathraniRS@cag.gov.in
         roymathrani@icisacag.com
Mobile : +91 9958433677

ITEC Course Coordinator:
Mr. Anindya Dasgupta
Director
Tel. No. : +91 120-2400057
Fax: No. : +91 120-2400041
Email : dasguptaA@cag.gov.in
         anindyada@gmail.com
Mobile No. : +91 9968695577

24 hrs Emergency /After Office/Holidays Contact Nos.

Mr. Rajesh Shenoy

Tel. No. : +91 120-2400050
Mobile No. : +91 9400370478

<table>
<thead>
<tr>
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<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Auditing in IT Environment</td>
<td>4 weeks</td>
<td>04.08.2014</td>
<td>30</td>
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<td></td>
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<td></td>
<td>29.08.2014</td>
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</tr>
<tr>
<td>2</td>
<td>Audit of Public Sector Enterprises</td>
<td>4 weeks</td>
<td>15.09.2014</td>
<td>30</td>
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<tr>
<td></td>
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<td>10.10.2014</td>
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<tr>
<td>3</td>
<td>Performance Audit</td>
<td>4 weeks</td>
<td>20.10.2014</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>14.11.2014</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Audit of e-Governance</td>
<td>4 weeks</td>
<td>24.11.2014</td>
<td>30</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>19.12.2014</td>
<td></td>
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<tr>
<td>5</td>
<td>Audit of Social Sector Schemes</td>
<td>4 weeks</td>
<td>12.01.2015</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>06.02.2015</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Environment Audit</td>
<td>4 weeks</td>
<td>16.02.2015</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>13.03.2015</td>
<td></td>
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</table>

Eligibility Criteria

Sl. No. 1-6 : Middle to Senior level Audit managers from Supreme Audit Institutions and other government departments, should have at least 5 years experience in respective Supreme Audit Institution and should have dealt with audits in the area for which they are being nominated.
03. National Institute of Bank Management

NIBM Post Office, Kondhwe Khurd, Pune 411048

Telephone Numbers: + 91 20 26716000
Fax Numbers: + 91 20 26834478
Email: director@nibmindia.org
Website: http://www.nibmindia.org

Head of the Institute
Shri Allen C A Pereira
Director
Tel. No. : + 91 20 26716000
Fax: No. : + 91 20 26831447
Email : director@nibmindia.org

ITEC Course Coordinator:
Prof. Kalyan Swarup
Professor & Dean-Training
Tel. No. : 0091 20 26716000/26716234
Fax: No. : 0091 20 26834478
Email : kalyan@nibmindia.org

24 hrs Emergency /After Office/Holidays Contact Nos.
Prof. Kalyan Swarup – Dean-Training,
Tel. No. : 0091 20 26716000 / 09923463300 ,
Mrs. Rosamma Peter Programme Officer-II :
Tel No. 0091 20 26804866/ 09422006967

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max.)</th>
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<tbody>
<tr>
<td>2.</td>
<td>International Programme in Asset Liability Management in Banks and Financial Institutions</td>
<td>2 Weeks</td>
<td>06.10.2014 to 18.10.2014</td>
<td>30</td>
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<tr>
<td>3.</td>
<td>International Programme in Banking and Finance (Focus: Risk Management)</td>
<td>2 Weeks</td>
<td>02.03.2015 to 14.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1-3 : Graduate with 5 years experience in Banking/Finance Ministry/Corporate.
IT, Telecommunication and English Courses
04. **Aptech Limited**

Aptech Ltd.
D-52, 2\(^{nd}\) & 3\(^{rd}\) Floor, South Extension Part I,
New Delhi – 110 049

Telefax Number: +91 11 24658005

E-mail : kartikd@aptech.ac.in/
hanitv@aptech.ac.in

Website: www.aptech-worldwide.com

**Head of the Institute:**
Ms. Sonia Narula
Vice President
Telefax : +91 11 2462 2761
Email : sonian@aptech.ac.in

**ITEC Course Coordinator:**
Mr. Kartik Dabral/ Mr. Hanit Vairagi
Project Coordinator
Telefax : + 91 11 2465 8005
E-mail : kartikd@aptech.ac.in/
hanitv@aptech.ac.in

Mobile Nos.: Kartik : +91 9958644460
Hanit : +91 9873676676

**24 hrs Emergency /After Office/Holidays Contact Nos.**

Mr. Kartik Dabral / Mr. Hanit Vairagi

Mobile Nos. : Kartik - +91 9958644460
Hanit - +91 9873676676

<table>
<thead>
<tr>
<th>Sl. No</th>
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<th>Duration (weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
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<td></td>
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<td>From</td>
<td>To</td>
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<tr>
<td>1</td>
<td>Certificate of Proficiency in English &amp; IT Skills</td>
<td>10</td>
<td>12.06.2014</td>
<td>20.08.2014</td>
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<tr>
<td>3</td>
<td>Certificate of Proficiency in English &amp; IT Skills</td>
<td>10</td>
<td>22.08.2014</td>
<td>30.10.2014</td>
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<tr>
<td>4</td>
<td>Certificate of Proficiency in Graphic Designing &amp; English Communication</td>
<td>14</td>
<td>22.08.2014</td>
<td>27.11.2014</td>
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<tr>
<td>6</td>
<td>Certificate of Proficiency in Graphic &amp; Web Designing</td>
<td>12</td>
<td>16.10.2014</td>
<td>07.01.2015</td>
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<tr>
<td>7</td>
<td>Certificate of Proficiency in English Communication &amp;</td>
<td>14</td>
<td>16.10.2014</td>
<td>21.01.2015</td>
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<tr>
<td>Sl. No</td>
<td>Course</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
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<td>--------</td>
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<tr>
<td>8</td>
<td>Certificate of Proficiency in Graphic &amp; Web Designing</td>
<td>12</td>
<td>07.01.2015</td>
<td>31.03.2015</td>
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<tr>
<td>9</td>
<td>Certificate of Proficiency in English &amp; Business Communication</td>
<td>10</td>
<td>14.01.2015</td>
<td>24.03.2015</td>
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<tr>
<td>10</td>
<td>Certificate of Proficiency in English &amp; IT Skills</td>
<td>10</td>
<td>14.01.2015</td>
<td>24.03.2015</td>
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<tr>
<td>11</td>
<td>Advanced Certificate in Web Design &amp; Development</td>
<td>14</td>
<td>04.02.2015</td>
<td>12.05.2015</td>
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<tr>
<td>12</td>
<td>Certificate of Proficiency in Graphic Designing &amp; English Communication</td>
<td>14</td>
<td>04.02.2015</td>
<td>12.05.2015</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1,3, 5, 9, 10**: Prior knowledge of Basic English is essential.

**Sl. No. 2, 4, 7, 12**: Prior knowledge of Basic English is essential. A creative bent of mind is essential.

**Sl. No. 6 & 8**: Prior knowledge of computers & a creative bent of mind is essential.

**Sl. No. 11**: Prior knowledge of computers is essential. Inclination towards creativity & knowledge of a programming language will be an advantage.
05. Centre For Development of Advanced Computing (Mohali)

A-34, Industrial Area,  
Phase – VIII, Mohali  
Punjab (India), 160059

Telephone Number:  
+91 – 172 – 2237052 - 57

Fax Number: +91 – 172 – 2237050

E-mail: itec@cdac.in

Website: www.cdacmohali.in

Head of the Institute  
Mr. D.K.Jain  
Director

Tel No. : +91 – 172 – 2237050  
: +91 – 172 – 5090911

Fax No. : +91 – 172 – 2237050-51

E-mail : dkjain@cdac.in

ITEC Course Coordinator:  
Mr. Ajay Mudgil  
Sr. Engineer

Fax: No. : + 91 172 2237050

Email : itec@cdac.in

Mobile No. :+91 9417161072

24 hours Emergency /After Office/Holidays Contact Nos.

Mr. Pradeep Mishra  
Tel. No. : + 91 172 5090910,

Mobile :+91 9888 413388

Email : pmishra2k@gmail.com

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Course in 3D Animation</td>
<td>08</td>
<td>14.07.2014</td>
<td>05.09.2014</td>
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<tr>
<td>2</td>
<td>Training Program on Information and Network Security</td>
<td>08</td>
<td>14.07.2014</td>
<td>05.09.2014</td>
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<tr>
<td>3</td>
<td>Course on Special effects and video post production techniques</td>
<td>08</td>
<td>08.09.2014</td>
<td>31.10. 2014</td>
<td>30</td>
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<tr>
<td>4</td>
<td>Diploma in LINUX for Network Applications</td>
<td>08</td>
<td>08.09.2014</td>
<td>31.10. 2014</td>
<td>30</td>
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<tr>
<td>5</td>
<td>Advanced Course on Healthcare Technologies (Bio-Medical Equipment &amp; Medical Informatics)</td>
<td>08</td>
<td>08.09.2014</td>
<td>31.10. 2014</td>
<td>30</td>
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<tr>
<td>6</td>
<td>Advanced Course in Computer Networks</td>
<td>12</td>
<td>03.11.2014</td>
<td>23.01.2015</td>
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<tr>
<td>Sl. No</td>
<td>Course Description</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>Seats</td>
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<tr>
<td>7</td>
<td>Advanced Course in Multimedia &amp; Web Design Technology</td>
<td>12</td>
<td>03.11.2014</td>
<td>23.01.2015</td>
<td>30</td>
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<td>8</td>
<td>Advanced course in Telemedicine and Medical Informatics</td>
<td>04</td>
<td>03.11.2014</td>
<td>28.11.2014</td>
<td>30</td>
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<tr>
<td>9</td>
<td>Advanced course in management on operation, repair and maintenance of cardiac, imaging and nuclear medicine equipment</td>
<td>08</td>
<td>01.12.2014</td>
<td>23.01.2015</td>
<td>30</td>
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<tr>
<td>10</td>
<td>Advanced course in healthcare technology management and clinical engineering</td>
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<td>26.01.2015</td>
<td>20.02.2015</td>
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<td>11</td>
<td>Advanced course in Telemedicine and Medical Informatics</td>
<td>04</td>
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<td>20.03.2015</td>
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<td>Training Program on Network Integration and Support</td>
<td>12</td>
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<td>12.06.2015</td>
<td>30</td>
</tr>
<tr>
<td>13</td>
<td>Advanced Course in Multimedia &amp; Web Design Technology</td>
<td>12</td>
<td>23.03.2015</td>
<td>12.06.2015</td>
<td>30</td>
</tr>
<tr>
<td>14</td>
<td>Advanced Diploma in CADD Engineering</td>
<td>12</td>
<td>23.03.2015</td>
<td>12.06.2015</td>
<td>30</td>
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</tbody>
</table>

**Eligibility Criteria**

**Sl. No.1, 6, & 16:** Twelve years of Schooling or Graduates with working knowledge of computers.

**Sl. No. 2:** Graduation with knowledge of Windows Operating System preferably familiarity with its administration. Understanding of Networking, OSI Model & Concepts of protocols.

**Sl. No. 3,7&13:** Twelve years of Schooling or Graduates with working knowledge of computers, Working Professional with knowledge of computers/

Sl. No. 4 & 12: Graduates with working knowledge of computers, Two years Technical Course in Electronics/ Telecommunication/ Computers.

**Sl. No. 5:** Professionals (Electronics/ Electrical/ Instrumentation Engineer) or equivalent with interest in Medical Equipment.
Health Care Professionals engaged in Bio Medical Equipment Maintenance at hospitals and health centres.

Diploma holders in Electronics/Electrical/Instrumentation or equivalent aspiring to become healthcare professionals.

Junior or Middle level officers having the prior basic knowledge of Electronics.

**Sl. No. 6**: Graduate in Science (Electronics/Computer Science/Telecommunications/ or equivalent) with some experience/Graduate of Industrial Training Institute in any of the areas mentioned in the Course contents/Two years technical course in Electronics/Electrical/Telecommunication after 12 years of schooling

**Sl. No. 8 & 11**: Hospital Administrators/Paramedical Staff/Pharmacists/Graduate in Medical science with some working knowledge of computers and Health-care Technologists. Preferably from Government/Public Health Care Institutions/Universities or other Academic Institutions/Health and Telecom Ministries.

**Sl. No. 9**: Professionals (Electronics/Electrical/Instrumentation engineer) or Diploma holders in electronics/Electrical/Instrumentation or equivalent aspiring to become health care professionals/Hospital Administrators/Paramedical Staff/Doctors. Preferably from Government/Public Health Care Institutions/Universities or other Academic Institutions/Health Ministries.

**Sl. No. 10**: Professionals (Electronics/Electrical/Instrumentation/Bio-Medical engineer) or Diploma holders in Electronics/Electrical/Instrumentation or equivalent aspiring to become health care professionals/Hospital Administrators/Paramedical Staff. Preferably from Government/Public Health Care Institutions/Universities or other Academic Institutions/Health Ministries.

**Sl. No. 11**: Hospital Administrators/Paramedical Staff/Pharmacists/Graduate in Medical science with some working knowledge of computers.

**Sl. No. 14**: Degree/Diploma in Civil Mechanical, Architecture, working professionals in designing.
06. Centre For Development of Advanced Computing (Noida)

B-30, Institutional Area, Sector-62, Noida (U.P)- 201307

Telephone Numbers: + 91 120 3063303
Fax Numbers: + 91 120 3063374
Email: vksharma@cdac.in
Website: http://www.cdacnoida.in

Head of the Institute,
Dr. B.K Murthy
Executive Director
Tel. No. : + 91 120 3063300
Fax: No. : + 91 0120-3063317 / 3063374
Email : bkm@cdac.in

ITEC Course Coordinator:
Mr. V.K. Sharma
Associate Director
Tel. No. : + 91 120 3063303
Fax: No. : + 91 120 3063374
Email : vksharma@cdac.in
Mobile No. : + 91- 9811900715

24 hours Emergency /After Office/Holidays Contact Nos.
Mr. V.K. Sharma (Associate Director) Mr. Navneet Jain (Principal Technical Officer)
Tel. No. : + 91 120 3063303 / +91 120 3063396
Mobile No. : + 91 9811900715 / 9811900728

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the course</th>
<th>Duration (Weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Specialized Programme on e-Governance Application Development</td>
<td>12</td>
<td>28.07.2014</td>
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<td>30</td>
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<tr>
<td>Sl. No.</td>
<td>Programme Title</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>No. of Seats</td>
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<tr>
<td>5.</td>
<td>Specialized Programme on Internetworking Design and LAN WAN Administration</td>
<td>12</td>
<td>05.01.2015</td>
<td>27.03.2015</td>
<td>30</td>
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<tr>
<td>6.</td>
<td>Specialized Programme on Application Development using GIS &amp; Remote Sensing</td>
<td>12</td>
<td>16.02.2015</td>
<td>08.05.2015</td>
<td>30</td>
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<td>7.</td>
<td>Business Application Programming and Intelligence in ERP</td>
<td>8</td>
<td>30.03.2015</td>
<td>22.05.2015</td>
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</table>

**Eligibility Criteria**

**Sl. No. 1, 2, 4, 5 & 6**: 2 years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

**Sl. No. 3**: Two years Technical course or Graduation with knowledge of:-
- Windows Operating System preferably familiarity with its administration though not essential.
- Understanding of Networking Concepts.

**Sl. No. 7**: Graduation in Information Technology
07. Centre For Excellence in Telecom Technology and Management

Technology Street, Hiranandani Gardens, Powai, Mumbai- 400076

Telephone Numbers.
During Officer hours : (+91 22) 25714777
After Officer Hours - (+91 22) 27715758

Fax Numbers:  (+91 22) 25707059
                (+91 22) 25714644

Email : smitcettm@mtnl.net.in

Website: http://cettm.mtnl.in/infra

Head of the Institute
Mr. S.P. Rai,
Principal General Manager
Tel. No.: (+91 22) 24304646
Fax No. : (+91 22) 24371441
E-mail : pgmdmbi@mtnl.net.in

Head of the Department
Mr. Shashank Malviya
General Manager (TRG-1)
(Switching, Transmission, Wireless, IT & Management)

Tel No.  (+91 22) 2570 8010
Fax No. : (+91 22) 2570 7060
E-mail : gmtrg1@mtnl.net.in

ITEC Coordinator
Mr. K. G. Prithviraj
SM (IT), CETTM
Tel No.: (+91 22) 25714777
        (+91 22) 25707098
Fax No.: (+91 22) 25714644
E-mail : smitcettm@mtnl.net.in

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. K.G. Prithviraj SM(IT), CETTM
Tel No. : (+91 22) 27715758
Mobile : (+91)9969005758

<table>
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<th>Sl. No.</th>
<th>Name of the Course</th>
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<td>Mobile Technologies and Services</td>
<td>8</td>
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<tr>
<td>6</td>
<td>Data Communication &amp; IP Technologies</td>
<td>8</td>
<td>06.10.2014</td>
<td>28.11.2014</td>
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<td>9</td>
<td>Intelligent Network, Value Added Services and Modern Switching Technologies</td>
<td>8</td>
<td>12.01.2015</td>
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<td>10</td>
<td>Internet Protocol version-6 (IPv6) Implementation Strategy in Telecom Networks</td>
<td>8</td>
<td>19.01.2015</td>
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<td>24</td>
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<tr>
<td>11</td>
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<td>8</td>
<td>27.01.2015</td>
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<td>12</td>
<td>Optical Fiber Cable, Systems and Modern Telecom transport Technologies</td>
<td>8</td>
<td>02.02.2015</td>
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<td>14</td>
<td>Broadband Technologies and Future Trends</td>
<td>8</td>
<td>02.03.2015</td>
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<td>15</td>
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<td>16</td>
<td>Multi Protocol Label Switching (MPLS) Technologies</td>
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**Eligibility Criteria**

**Sl. No. 2, 3, 4, 5, 8, 9, 11, 12, 13, 15 & 16:** Degree / Diploma, Minimum 1 year's working experience in the relevant field.

**Sl. No. 1:** Engineering Degree / Diploma, Minimum 1 year's working experience in any Database Management System / Web programming.

**Sl. No. 6 & 17:** Engineering Degree / Diploma, Minimum 1 year's working experience in Data Network.
**Sl. No. 7:** Engineering Degree / Diploma, Minimum 1 years working experience in Linux / Unix.

**Sl. No. 10:** Degree / Diploma, Minimum 1 year's working experience in maintaining Data Networks.

**Sl. No. 14:** Engineering Degree / Diploma, Minimum 1 year's work experience with Telecom / Internet Service provider.
08. CMC Ltd.

CMC Limited
C-11, Community Centre
(Behind Janak Cinema)
Janakpuri
New Delhi-110058

Telephone Numbers: +91-11- 25619411, 65515112
Fax Numbers: +91- 11 - 25624211
Mobile +91-9818119202

Email: Kumud.sethi@cmcltd.com
Website: www.cmcltd.com

Head of the Institute:
Mr. Kumud Sethi
Sr. Manager
Business Development – E&T(NR)

Tel. No.: +91-11- 65515112, 25619411
Fax: No.: +91-11-25624211
Mobile : +91-9818119202
Email : kumud.sethi@cmcltd.com

ITEC Course Coordinator:
Mr. Anshul Bhatnagar
Course Coordinator

Email : anshul.bhatnagar@cmcltd.com
Tel. No : +91- 11 – 64731373
Mobile No. : +91-9811517234

24 hrs Emergency / After Office / Holidays Contact Details:
Mr. Kumud Sethi
Tel. No. : +91-11-25619411, 65515112
Mobile No. : +91-9818119202

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
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<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Certificate course in Advanced JAVA Technology with Framework (Including “Web &amp; Android” Application and Exposure to Software Engineering &amp; RDBMS)</td>
<td>12 Weeks</td>
<td>12.05.2014</td>
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<td>8 Weeks</td>
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<tr>
<td>6</td>
<td>Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet skills)</td>
<td>8 Weeks</td>
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<td>7</td>
<td>Certificate course in Linux Administration &amp; RDBMS (Including Exposure to ITIL &amp; CLOUD Computing)</td>
<td>8 Weeks</td>
<td>06.10.2014</td>
<td>28.11.2014</td>
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<td>8</td>
<td>Certificate Course in Computer Hardware &amp; Networking (Including A+,N+,CCNA, IT Security and EXPOSURE TO ITIL &amp; Cloud Computing)</td>
<td>12 Weeks</td>
<td>03.11.2014</td>
<td>23.01.2015</td>
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<tr>
<td>10</td>
<td>Certificate Course in English Fluency and I.T. Skills</td>
<td>12 Weeks</td>
<td>27.01.2015</td>
<td>17.04.2015</td>
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<td>11</td>
<td>Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet skills)</td>
<td>8 Weeks</td>
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<td>Certificate course in Linux Administration &amp; RDBMS (Including Exposure to ITIL &amp; CLOUD Computing)</td>
<td>8 Weeks</td>
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<td>13</td>
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<td>12 Weeks</td>
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</table>
**Eligibility Criteria**

**Sl. No. 1 & 9**: Graduates (or equivalent degree) holders who have basic knowledge of computers; preferably with proficiency of any one computer programming language.

**Sl. No. 2, 6 & 11**: Participants who look forward skills to enhance their Business communication and life skills (including essential Internet skills).

**Sl. No. 3, 5, 10 & 13**: Participants who look forward to ‘read, write and speak’ English fluently, use computers/IT effectively at work and wish to be ready for an international work environment.

**Sl. No. 4, 7, 8 & 12**: Graduates in Science/Math’s or equivalent degree and preferably with a basic knowledge of computers.
09. English and Foreign Languages University

The English and Foreign Languages University (EFL-U)
Tarnaka
Hyderabad – 500 007

Telephone Numbers:
+91-40-27689400/27096554

Fax Numbers: +91-40-27098141/27096554

Email: vceflu@gmail.com
       chief.itp@gmail.com

University Website:
www.efluniversity.ac.in

Head of the Institute: Vice-Chancellor
Prof. Sunaina Singh
Vice-Chancellor
Tel. No.: 040-27098141
Mobile No.: +91-9000501357
Fax: No.: +91-40-27070029
Email: vceflu@gmail.com/

ITEC Course Coordinator:
Prof. Surabhi Bharati
Professor
Tel. No.: +91-40-27689445
Mobile No.: +91-9676404243
Fax: No.: +91-40-27096554
Email: chief.itp@gmail.com

24 hrs Emergency / After Office / Holidays Contact Details:

Name & Designation: Prof. Surabhi Bharati
Tel. No.: +91-40-27689458/27689445 (only during working days and office hours)
Mobile No.: +91-9676404243

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tr>
<td>1</td>
<td>Progress to Proficiency – Basic</td>
<td>12 weeks</td>
<td>13.06.2014</td>
<td>04.09.2014</td>
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<td>2</td>
<td>Progress to Proficiency – Intermediate</td>
<td>12 weeks</td>
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<td>3</td>
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<td>7.</td>
<td>Teacher Training-cum-English Proficiency Development Course</td>
<td>6 weeks</td>
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<td>8.</td>
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<td>06.01.2015</td>
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<td>9.</td>
<td>Progress to Proficiency - Intermediate</td>
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Eligibility Criteria

Sl. No. 1, 4 & 8: Professionals from any field are eligible to apply, candidates must be able to understand and respond to simple oral statements and questions of an everyday nature. They must be able to write simple sentences in English.

Sl. No. 2, 5 & 9: Professionals from any field are eligible to apply, candidates must be able to listen to, read, write and speak English for social purposes with a moderate degree of fluency and accuracy.

Sl. No. 3, 6 & 10: Professionals from any field are eligible to apply, candidates must be able to use English fluently and accurately for social purposes and with a fair degree of accuracy in writing for official purposes.

Sl. No. 7: School teachers of English, should have a moderate to adequate ability in receptive (Listening & Reading) & productive (Speaking & Writing) skills. At least two years’ of teaching English at primary/secondary level.
10. NIIT Ltd

NIIT Limited, NIIT House, A-24, Sector 34, Gurgaon, Haryana - 122001

Telephone Number: +91 124 4917605
Email: ravi.Malhotra@niit.com
Website: www.niit.com

Head of the Institute:
Mr. Manish Mohan
Business Unit Head
Tel. No.: +91 124 4917595
E-mail: manishm@niit.com

ITEC Course Coordinator:
Mr. Ravi Malhotra
Govt. Vertical Head
Tel. No.: +91-124 4917605
Email: ravi.malhotra@niit.com
Mobile No.: +91-9911234563

24 hours Emergency /After Office/Holidays Contact Nos.
Mr. Neel Mani
Tel. No. : +91- 9013623779
Mobile No. : + 91-9810360448
Email: neelm@niit.com

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<tr>
<td>1.</td>
<td>Certificate Course in Database Administration &amp; e-Commerce</td>
<td>8 weeks</td>
<td>04.07.2014</td>
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<td>3.</td>
<td>Diploma in Advanced Networking</td>
<td>12 weeks</td>
<td>03.09.2014</td>
<td>27.11.2014</td>
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<td>4.</td>
<td>Diploma in Communication English, IT &amp; Networking Skills</td>
<td>12 weeks</td>
<td>03.09.2014</td>
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<td>5.</td>
<td>Certificate Course in Spoken English and MS-Office Skills</td>
<td>8 weeks</td>
<td>01.10.2014</td>
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<td>8.</td>
<td>Proficiency in Spoken English</td>
<td>8 weeks</td>
<td>01.12.2014</td>
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9. Diploma in Advanced Networking  8 weeks  01.02.2015  28.03.2015  30

10. Certificate Course in Spoken English and MS-Office Skills  8 weeks  01.02.2015  28.03.2015  30

**Eligibility Criteria**

**Sl. No. 1** : Working knowledge of Microsoft® Windows as Operating System. 2/3 years of work experience.

**Sl. No. 2 & 7**: Should be able to read and write in English language & working knowledge of Microsoft® Windows as Operating System. 2-3 years of work experience.

**Sl. No. 3 & 9** : Working knowledge of Microsoft® Windows as Operating System. 3-4 years of work experience.

**Sl. No. 4, 5, 6 & 10** : Should be able to read and write in English language, basic knowledge of computers will be added advantage. Minimum 2-3 years of working experience.

**Sl. No. 8** : Basic understanding with English and familiarity with the English Alphabet. 2-3 years of working experience.
11. UTL Technologies Ltd.

| 19/6, Ashokapuram School Road, Industrial Suburb, Yeshwanthpur, Bangalore- 560 022 | Head of the Institute  
| Head Mark – Near ISCKON Temple | Mr. J Srinivasa Raju  
| Telephone Numbers: + 91 80 23472171/23472172 | Tel. No.: + 91 80 23472171/23472172  
| Fax Numbers: + 91 80 23572795 | Fax: No.: + 91 80 23572795  
| Email: itec@utltraining.com | Email: srinivasraju@utltraining.com  
| Website: www.utltraining.com | Mobile No.: + 91 9980866166  

24 hours Emergency /After Office/Holidays Contact Nos.  
Mr. J Srinivasa Raju  
Tel. No.: + 91 80 23472171/23472172  
Mobile No.: + 91 9980866166

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<tr>
<td>1</td>
<td>Certificate Course in Networking (A+, N+, MCSE 2012, CCNA, Exposure to ITIL)</td>
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<td>3</td>
<td>Certificate Course in Advanced Mobile Communication Technologies</td>
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<td>Certificate Course in Network Security</td>
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<tr>
<td>5</td>
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<td>6</td>
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<tr>
<td>9</td>
<td>Certificate Course in Advanced Mobile Communication Technologies</td>
<td>10</td>
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<td>12</td>
<td>Certificate Course in Wireless Network Administration</td>
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<td>30-03-2015</td>
<td>06-06-2015</td>
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**Eligibility Criteria**

**Sl. No., 1, 5, 7, 8, 10:** Graduates / Engineers / Diploma holders with prior knowledge in Computer Networking

**Sl. No. 2, 3, 6, 9 & 12:** Graduates / Engineers / Diploma holders in electronics / electrical / communications / telecom or equivalent with prior telecom knowledge

**Sl. No. 4 & 11:** Graduates / Engineers / Diploma holders with prior Work Experience in Networking.
Management Courses
12. Administrative Staff College of India

Administrative Staff College of India
Bella Vista
Raj Bhavan Road,
Hyderabad - 500 082 (A.P.)
INDIA
Tel : +91 040 – 6653 - 3000
Fax : +91 040 – 6653 - 4356
E-mail : poffice@asci.org.in
Website : http://www.asci.org.in

Head of the Institute:
Dr. Siripurapu K Rao
Director General
Tel No. : +91 040 – 66534223 / 4251
Fax No. : +91 040 - 23321401
E-mail : skrao@asci.org.in

ITEC Course Coordinator:
Dr Lakshmi B
Dean of Management Programmes
Tel. No. : +91 040 – 6653 3080
Fax No. : +91 040 – 2331 2199
E- mail : lakshmib@asci.org.in
Mobile No. : +91 8897508701

24 hrs Emergency / After Office / Holidays Contact Details:
Mr. V. V. S. Murthy,
Tel. No. : +91 040 6653 3088 / 6653 3000
Mobile No. : +91 099898 29201

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>General Management Programme for Senior Executives: Session – 123</td>
<td>4 weeks</td>
<td>07.07.2014 to 01.08.2014</td>
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<tr>
<td>2.</td>
<td>General Management Programme for Senior Executives: Session – 124</td>
<td>4 weeks</td>
<td>05.01.2015 to 30.01.2015</td>
<td>25</td>
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<td>3.</td>
<td>“Leadership Development for Enhanced Public Service Delivery”</td>
<td>2 weeks</td>
<td>06.10.2014 to 17.10.2014</td>
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Eligibility Criteria

**Sl. No., 1 & 2:** The programme welcomes Senior Executives, whom their organizations would like to groom for future leadership positions.

(2) **Work Experience:** Participants are expected to be at senior levels, holding Executives/Management positions in their respective organizations.

(4) **Target Group:** The Programme is relevant and beneficial to both the Public and Private sector organizations, nationally and internationally. Organizational sponsorship is essential.

**Sl. No. 3:** The programme welcomes Senior Civil Servants, whom their organizations would like to groom for future leadership positions. Participants are expected to be at senior levels, holding Executives/Management positions in their respective organizations. Must be in the age group of 25 – 45 years. The Programme is relevant and beneficial to the Senior Level Civil Servants in the developing countries.

**Sl. No. 4:** A Post Graduates/Graduates, Mid-level executives managing teams with experience of 05 years and above, Age limit should not exceed 35+.
## 13. Institute of Applied Manpower Research

**INSTITUTE OF APPLIED MANPOWER RESEARCH**

**Full Address (with PIN CODE):**
City Office: 53, Lodhi Estate, New Delhi-110002

Campus: A-7, Narela Institutional Area, Delhi-110040

**Telephone Numbers:**
City Office: +91(0)24697082
Campus: +91(0)11 27787215/16/17, 27787212
Fax Numbers:
City Office: +91(0) 1124697081
Campus: +91(0) 11 277843467 27783468, 27787211
EPABX - 27787214-18

Email: iamr.pgdc@gmail.com
Website: http://www.iamrindia.gov.in

<table>
<thead>
<tr>
<th>Head of the Institute:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Dr. Santosh K. Mehrotra</td>
</tr>
<tr>
<td>Designation: Director General</td>
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<table>
<thead>
<tr>
<th>Dr. K. Ravi Raman</th>
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<tr>
<td>Director</td>
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<td>Education &amp; Training Unit</td>
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<thead>
<tr>
<th>Mrs. Renu Lal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Director</td>
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<tr>
<td>Coordinator</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Mrs. Gayatri Pandey</th>
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</thead>
<tbody>
<tr>
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<tr>
<td>Coordinator</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Mr. A.K. Mathur</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Director</td>
</tr>
<tr>
<td>Coordinator</td>
</tr>
</tbody>
</table>

**Website:** http://www.iamrindia.gov.in

**Head of the Institute:**
Name: Dr. Santosh K. Mehrotra
Designation: Director General
Tel. No.: 27783468
Fax: No.: 27783467
Email: dg.iamr@nic.in

**Dr. K. Ravi Raman**
Director
Education & Training Unit

**Mrs. Renu Lal**
Deputy Director
Coordinator
Master’s Degree in HRP&D

**Mrs. Gayatri Pandey**
Deputy Director
Coordinator
Post Graduate Diploma in HRP&D

**Mr. A.K. Mathur**
Deputy Director
Coordinator
International Training Programme (4 Weeks/8 Weeks)
Dr. Rashmi Agrawal  
Course Director  
Diploma Course in Monitoring & Evaluation,

Dr. Shachi Joshi  
Deputy Director  
Course Coordinator  
Diploma Course in Monitoring & Evaluation  
Tel. No.: +91 11 27782251  
Fax: No.: +91 (0) 11 27783467  
Email: shachi.joshi7@gmail.com  
Mobile No.: +91 9212376275  

24 hrs Emergency / After Office / Holidays Contact Details:

Dr. K. Ravi Raman,  
Director,  
Education & Training Unit  
Telephone Numbers:  
City Office: +91(0)24697082  
Fax Numbers: 27783467, 27787211  
City Office: +91(0) 1124697081  
E-Mail: raviraman2013@gmail.com  
Mobile: 9958209920

Mrs. Gayatri Pandey  
Deputy Director &  
Coordinator – Post Graduate Diploma in HRP&D  
TELEPHONE NO. 27787212  
FAX : 27783467, 27787211  
E-MAIL: gpandey1304@gmail.com  
Mobile : 9968375368

Mrs. Renu Lal,  
Deputy Director  
Coordinator – Education & Training Unit & Master’s Degree in HRP&D  
TELEPHONE NO. 27787212  
FAX : 27783467, 27787211  
E-MAIL: renu-pc@nic.in  
Mobile : 9891689000

Mr. A.K.Mathur,  
Deputy Director &  
Coordinator – International Training Programmes  
TELEPHONE NO. 27787212  
FAX : 27783467, 27787211  
E-MAIL: akmathur_iamr@rediffmail.com  
Mobile : 9717830379

Dr. Chaitali Roy  
Assistant Director & Warden (Hostel)  
Mobile : 9818631523  
TELEPHONE NO. 27787212  
FAX : 27783467, 27787211  
E-MAIL: drchaitali_pal@yahoo.com  
Mobile: 9250881749
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>International Training Programme in Human Resource Planning and Development</td>
<td>8 weeks</td>
<td>From 03.07.2014 to 27.08.2014</td>
<td>25</td>
</tr>
<tr>
<td>2</td>
<td>International Training Programme in Manpower Research</td>
<td>8 weeks</td>
<td>From 08.09.2014 to 29.10.2014</td>
<td>25</td>
</tr>
<tr>
<td>4</td>
<td>Diploma in Monitoring &amp; Evaluation</td>
<td>12 weeks</td>
<td>From 11.11.2014 to 02.02.2015</td>
<td>25</td>
</tr>
<tr>
<td>5</td>
<td>International Training Programme in Manpower Information System</td>
<td>8 weeks</td>
<td>From 05.01.2015 to 02.03.2015</td>
<td>25</td>
</tr>
<tr>
<td>6</td>
<td>Master’s Degree in Human Resource Planning and Development</td>
<td>52 weeks</td>
<td>From 01.02.2015 to 31.01.2016</td>
<td>30</td>
</tr>
<tr>
<td>7</td>
<td>Post Graduate Diploma Course in Human Resource Planning and Development</td>
<td>24 weeks</td>
<td>From 03.03.2015 to 18.08.2015</td>
<td>25</td>
</tr>
<tr>
<td>8</td>
<td>International Training Programme on Human Capabilities</td>
<td>4 weeks</td>
<td>From 11.03.2015 to 11.04.2015</td>
<td>25</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1-8:** Bachelor’s degree or its equivalent with minimum of 2 years work experience.
### 14. International Management Institute

**International Management Institute**

B – 10, Qutab Institutional Area, Tara Crescent, New Delhi – 110016

**Telephone Numbers:**
91-11-47194100 (30 lines)
91-11-47194200 (30 lines)

**Fax Numbers:** 91-11-46012729

**Email:** itecoffice@imi.edu

**Website:** www.imi.edu

---

**Head of the Institute**
Dr. Pritam Singh  
Director General

**Tel. No.:** 91-11-46012731, 47194187,  
**Fax: No.:** 91-46012729  
**Email:** c/o minimathews@imi.edu

**ITEC Faculty Coordinator:**  
Mr. Aseem Kumar  
AVP(MDP)

**Tel. No.:** 91-11-47194130(D)  
91-11-47194100/200  
**Extn. No. -** 130  
**Fax No.:** 91-11-46012729  
**Email:** itecoffice@imi.edu

---

**24 hrs Emergency /After Office/Holidays Contact Nos.**

**Mr. Sunil Singh/ Mr. Vishnu Prasad**  
**Tel. No.:** 91-11-47194202, 91-11-47194114  
**Mobile No.:** +91 9560466478 / 9810947613

---

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the course</th>
<th>Duration (weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Certificate Course in Excellence in Public Services through Market Orientation</td>
<td>4 weeks</td>
<td>23.06.2014</td>
<td>19.07.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Certificate Course in Strategic Management for Emerging Markets</td>
<td>4 weeks</td>
<td>03.08.2014</td>
<td>30.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Certificate course in Corporate Governance and Excellence in Management of Public Enterprises</td>
<td>4 weeks</td>
<td>03.09.2014</td>
<td>30.09.2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Certificate course in Operation Management</td>
<td>11 weeks</td>
<td>03.11.2014</td>
<td>16.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Certificate Course in</td>
<td>2 weeks</td>
<td>05.01.2015</td>
<td>17.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Program Description</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>Fee</td>
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</tr>
<tr>
<td>6</td>
<td>Certificate course in General Management</td>
<td>6 weeks</td>
<td>22.01.2015</td>
<td>05.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>7</td>
<td>Executive Post Graduate Diploma in Management</td>
<td>52 weeks in India* plus 12 weeks project in home country</td>
<td>30.03.2015</td>
<td>29.03.2016</td>
<td>15</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1**: The candidates should be from any department/ministry or public sector undertaking, with at least 4-5 years of work experience.

**Sl. No. 2**: Graduation in any discipline with 5 years work exp.

**Sl. No. 3 & 7**: Post-degree with 5 years or more full-time experience.

**Sl. No. 4**: Graduates (preferably in engineering science) with post-degree 3 years work experience.

**Sl. No. 5**: Graduation in any discipline with 5 years of work experience in a supervisory position.

**Sl. No. 6**: Post Graduate degree with 2 years work experience.
Indian Institute of Management
Ahmedabad,
Vastrapur, Ahmadabad 380 015, India

Tel. No. +91 79 6632 4449, 6632 4450
Fax No. +91 79 6632 4447
E-mail : pgpxquery@iimahd.ernet.in
Website : www.iimahd.ernet.in/programmes/pgpx

Head of the Institute
Prof. Ashish Nanda
Director

Head of Programme
Prof. Anurag K. Agarwal
Chairperson PGPX
Tel No. : +91-79-6632 4916
Fax No.: +91-79-6632 4447
Email : pgpxquery@iimahd.ernet.in

ITEC Course Coordinator:
Mr. Sajan Joseph,
Manager PGPX
Tel. No.: + 91 79 6632 4449
Fax: No. : + 91 79 6632 4447
Mobile No. : +91-9825096229
E-mail : pgpxquery@iimahd.ernet.in

24 hrs Emergency / After Office / Holidays Contact Details:
Mr. Sajan Joseph
Manager PGPX
Mobile: +91 9825096229

<table>
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<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1 yr Post Graduate Programme in Management for Executives (PGPX)</td>
<td>47-48 weeks</td>
<td>06.04.2015 11.03.2016</td>
<td>05</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1 : A valid GMAT score (test taken between April 1, 2011 to August 10, 2014). Graduation in any discipline; minimum age of 27 years as on 31st March 2015.
SME/Rural Development Courses
16. Entrepreneurship Development Institute of India

ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA
Via Ahmedabad Airport & Indira Bridge
P.O. Bhat 382 428
Dist. Gandhinagar (Gujarat), INDIA

Telephone Numbers: +91-79-23969151, 23969158, 23969161, 23969163
Fax Number: +91-79-23969164
E-mail: info@ediindia.org
Website: www.ediindia.org

HEAD OF THE INSTITUTE
Dr. Dinesh Awasthi
Director,
TEL. NO.: +91-79-23969157
FAX NO.: +91-79-23969160
E-MAIL: dinesh@ediindia.org

ITEC COORDINATOR
Ms. Lalitha Krishnan
Manager (Planning)
Tel No.: +91-79-23969158/161/163
Fax No.: +91-79-23969160/23969164
E-mail: lalitha@ediindia.org
Mobile No.: +91 9974694496

24 hrs Emergency /After Office/Holidays Contact Numbers -
Mr. K. K. Soni, Chief Administrative Officer (Adm, Per & Estate) In-charge
Tel. No.: +91 79 2396 9151, 2396 9158, 2396 9161, 2396 9163
Mobile No.: +91 99250 16850  Res: +91 79 26753818

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the course</th>
<th>Duration (Weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SME Banking &amp; Financial Services</td>
<td>8 weeks</td>
<td>From 25.08.2014 To 17.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Capital Markets &amp; Investment Banking</td>
<td>6 weeks</td>
<td>From 08.09.2014 To 17.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Entrepreneurship &amp; Small Business Promotion</td>
<td>6 weeks</td>
<td>From 08.09.2014 To 17.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Business Research Methodology &amp; Data Analysis</td>
<td>8 weeks</td>
<td>From 29.10.2014 To 20.12.2014</td>
<td>30</td>
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<tr>
<td>5</td>
<td>Informal Sector Enterprise, Entrepreneurship &amp; Local Economic Development</td>
<td>8 weeks</td>
<td>From 29.10.2014 To 20.12.2014</td>
<td>30</td>
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<tr>
<td>6</td>
<td>Industrial, Infrastructure and Sustainable Project Preparation &amp; Appraisal</td>
<td>8 weeks</td>
<td>From 29.10.2014 To 20.12.2014</td>
<td>30</td>
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<tr>
<td>Sl. No.</td>
<td>Programme</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
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<tr>
<td>7.</td>
<td>Promoting Innovation &amp; Entrepreneurship through Incubation</td>
<td>6 weeks</td>
<td>05.01.2015</td>
<td>13.02.2015</td>
</tr>
<tr>
<td>8.</td>
<td>Cluster Development Executives (CDEs) Programme</td>
<td>6 weeks</td>
<td>05.01.2015</td>
<td>13.02.2015</td>
</tr>
<tr>
<td>9.</td>
<td>Agri-Entrepreneurship &amp; Supply Chain Management</td>
<td>6 weeks</td>
<td>05.01.2015</td>
<td>13.02.2015</td>
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<tr>
<td>10.</td>
<td>Entrepreneurial Management</td>
<td>6 weeks</td>
<td>23.02.2015</td>
<td>03.04.2015</td>
</tr>
<tr>
<td>11.</td>
<td>Empowering Women through Entrepreneurship Development</td>
<td>6 weeks</td>
<td>23.02.2015</td>
<td>03.04.2015</td>
</tr>
<tr>
<td>12.</td>
<td>Entrepreneurship Education to Strengthen Emerging Economies</td>
<td>6 weeks</td>
<td>23.02.2015</td>
<td>03.04.2015</td>
</tr>
<tr>
<td>13.</td>
<td>Sustainable Livelihoods &amp; Mainstreaming with Market</td>
<td>8 weeks</td>
<td>23.02.2015</td>
<td>17.04.2015</td>
</tr>
<tr>
<td>14.</td>
<td>Post Graduate Diploma in Management-Business Entrepreneurship (PGDM-BE) only for students of EDCs of Cambodia, Laos and Myanmar</td>
<td>2 years</td>
<td>30.06.2014</td>
<td>30.04.2016</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1**: A degree in any discipline with basic knowledge of English, Minimum 3 years of experience of those involved in SME promotion and policy formulation in Financial Intermediaries.

**Sl. No. 2, 6, 7, 8, 9, 11, 12**: A degree in any discipline with basic knowledge of English. 3-4 years of experience.

**Sl. No. 3**: A degree in any discipline with basic knowledge of English, Minimum 3 years of experience of those involved in small business promotion in the government and non-government sector.

**Sl. No. 4**: Diploma/Degree in any discipline with basic knowledge of English with minimum of 3-5 years experience.

**Sl. No. 5**: A degree in any discipline with basic knowledge of English, Minimum 2 years of experience as Senior & middle level professionals associated with Business / Industry Associations; Funding Agencies focusing on Informal Sector/ Entrepreneurship; Civil Society Organizations / NGOs; Professionals involved in
managing development projects; Government officials who are involved in Local Economic Development Programmes; Supporting Institutions such as financial institutions, researchers, academicians and training organizations and Local entrepreneurs.

**Sl. No. 10:** A degree in any discipline with basic knowledge of English, minimum 3 years of experience as Policy-makers, Business Owners, Managers, Executives and Working Professionals.

**Sl. No. 13:** A degree in any discipline with basic knowledge of English. Minimum 2 years of experience as senior & middle level professionals associated with Government and Non-Government organizations/ Departments, Funding, Research organizations, Business Schools, University teaching staff.

**Sl. No. 14:** Graduate and above with basic knowledge of English.
17. National Institute of Entrepreneurship and Small Business Development (NIESBUD)

A-23, Sector-62, (Institutional Area), Noida-201 301, U.P.

Telephone Numbers : +91 120 4017001, 4017003, 4017005s

Fax Number: + 91 120 2403057/62

E-mails:
rrsingh004@yahoo.in
rrsingh004@gmail.com
drrsbishnoi@yahoo.com
rrsingh@niesbud.gov.in

WEBSITE:-
http://www.niesbud.org/niesbud.nic.in

Head of the Institute
Mr. Arun Kumar Jha
Director General
Tel. No. : +91 120 4017001, 4017009
Fax No. : +91 120 2403057/62
E-Mail : dg@niesbud.gov.in

ITEC Course Coordinator:
Dr. Rishi Raj Singh
Director Training UEPA & Training Officer
Tel. No. : +91 120 4017743
Fax No. : +91 120 2403062
E-Mail : rrsingh004@yahoo.in
rrsingh004@gmail.com
drrsbishnoi@yahoo.com
rrsingh@niesbud.gov.in

Mobile No. : +91 9818658897

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. Mukesh Kumar Gupta, Administrative Officer
Mobile : +91 9810569166
Mr. Sunil Taneja, Programme Coordinator
Mobile No. : +91 9871675533

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the course</th>
<th>Duration (Weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>International Marketing &amp; Global Competitiveness (IMGC)</td>
<td>6 weeks</td>
<td>01.07.2014</td>
<td>08.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>2.</td>
<td>Rural Enterprise Management (REM)</td>
<td>6 weeks</td>
<td>01.07.2014</td>
<td>08.08.2014</td>
<td>30</td>
</tr>
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<td>3.</td>
<td>Gender, Development and Planning (GDP)</td>
<td>8 weeks</td>
<td>04.08.2014</td>
<td>26.09.2014</td>
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<tr>
<td>Sl. No.</td>
<td>Course Title</td>
<td>Duration</td>
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<td>End Date</td>
<td>Fee</td>
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</tr>
<tr>
<td>7.</td>
<td>Small Business Planning and Promotion (SBPP)</td>
<td>8 weeks</td>
<td>29.09.2014</td>
<td>21.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>10.</td>
<td>Women and Enterprise Development (WED) – A Trainers / Promoters Programme</td>
<td>8 weeks</td>
<td>01.12.2014</td>
<td>23.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>11.</td>
<td>Innovative Leadership for Organization Growth and Excellence (ILOGE)</td>
<td>8 weeks</td>
<td>27.01.2015</td>
<td>22.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>12.</td>
<td>Entrepreneurship for Small Business Trainers/Promoters (ESB-TP)</td>
<td>8 weeks</td>
<td>27.01.2015</td>
<td>22.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1-5 :** ‘A’ Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in the area of Entrepreneurship Education, Human Resource Development, Management, Self Employment and Small Business Development and working in Government, Non-Government Organizations, Universities, Business, Schools, Colleges, Banks etc. Preferably the programme is suitable for the Senior Officials, Directors, Executives, Consultants engaged in Entrepreneurship Education, Human Resource development, Management, Self Employment and Small Business Development working in Government, Non-Government Organizations, Universities, Business, Schools, Colleges, Banks etc.

**Sl. No. 6 :** A’ Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in the area of Entrepreneurship Education, Human Resource Development, Management, Self Employment and Small Business Development and working in Government, Non-Government Organizations, Universities, Business, Schools, Colleges, Banks etc. Preferably for business advisors/consultants/entrepreneurs and officials of consultancy institutions, government departments/ministries, development agencies, consultants of NGOs/voluntary agencies and trainers from the areas of marketing, human resources,
quality assurance, IT/software, manufacturing, hotels & hospitality, hospital, transport, automobile, telecom, EXIM, education, insurance, general services etc.

**Sl. No. 7 : A’ Level or Equivalent;** Adequate knowledge of English is necessary for effective participation. Sufficient experience in the area of small business, self-employment, MS&ME Development, Entrepreneurship and its planning and promotion; officials in Government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. Prospective small business entrepreneurs can also be admitted to this course. Preferably for officials in Government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. Prospective small business entrepreneurs can also be admitted to this course.

**Sl. No. 8 : A’ Level or Equivalent;** Adequate knowledge of English is necessary for effective participation. Sufficient experience in assisting for promotion and development of income generation, micro enterprise, community development, poverty alleviation, small businesses and Self Help Groups and working as Directors/senior executives/officials in government departments, banks, training institutions NGOs/voluntary organizations, universities research institutions, planning departments can get benefit in this program. Preferably for directors/senior executives/officials working in government departments, banks, training institutions, NGOs/voluntary organizations, universities, research institutions, planning departments, engaged and/or assisting promotion and development income generation, micro enterprises and small businesses for self help groups.

**Sl. No. 9 : A’ Level or Equivalent;** Adequate knowledge of English is necessary for effective participation. Sufficient experience in the area of assisting for promotion and development of micro enterprise and small businesses, income generation, community development, social development, self-employment and entrepreneurship. Directors/senior executives/officials working in government departments, banks, training institutions, NGOs/voluntary organizations, universities research institutions, planning departments. Preferably for directors/senior executives/officials working in government departments, banks, training institutions, NGOs/voluntary organizations, universities, research institutions, planning departments, engaged in assisting promotion and development of micro enterprises and small businesses for self employment.

**Sl. No. 10 : A’ Level or Equivalent;** Adequate knowledge of English is necessary for effective participation. Sufficient experience in assisting women in creation and development of small business ventures, Development of Women. The officials male or female working in Developmental Organization and Women Entrepreneurs Associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGOs/or development organization. Prospective women entrepreneurs can also benefit from the programme. Preferably for senior executives/directors/officials/trainers/researchers of organizations/institutions
working for development of women, developmental organizations and women entrepreneurs’ associations engaged in assisting women in the creation and development of small business ventures. Prospective women entrepreneurs can also benefit from the program. Persons engaged/working in industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGOs/or development organizations would find the programme useful.

Sl. No. 11: ‘A’ Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in promoting entrepreneurship and small business development and working as Trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department’s corporation, financial institutions, including banks, training organizations, consultants/or voluntary organizations. Preferably for trainers/faculties consultants working in government departments corporations, financial institutions, including banks, training organizations, consultants/or voluntary organizations engaged in promoting entrepreneurship and small business development.

Sl. No. 12: A’ Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in promoting entrepreneurship and small business development and working as Trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department’s corporation, financial institutions, including banks, training organizations, consultants/or voluntary organizations. Preferably for trainers/faculties consultants working in government departments corporations, financial institutions, including banks, training organizations, consultants/or voluntary organizations engaged in promoting entrepreneurship and small business development.
18. National Institute for Micro Small & Medium Enterprises

Yousufguda,
Hyderabad- 500 045

Telephone Nos.: +91 40 23633499,
23608544, 23608546, 23608317

Fax Number: +91 040-23608547,
23608956

E-mail: registrar@nimsme.org,
kishore_sendoc@nimsme.org,
registraroffice@nimsme.org

Website : www.nimsme.org

Head of the Institute
Prof. M. Chandrasekhar Reddy
Director General

Tel. No. : 040-23608577
Fax No. : 040-23608547, 23541260
E- mail : dg@nimsme.org

ITEC COURSE COORDINATOR
Dr. N. Srilakshmi
Registrar
Tel No. : +91 40 23608544, 23608546, Ext 258
Fax No. : +91 40 23608956
E- mail : registrar@nimsme.org
Mobile No : +91 9391010382

24 HOURS EMERGENCY CONTACT NUMBERS/AFTER OFFICE/HOLIDAYS

Mr. N Murali Kishore,
Asst. Registrar
Tel No.: 23608544 - 46 Ext 260 & 217,
Email: kishore_sendoc@nimsme.org

Mobile : +91 9391032238

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the course</th>
<th>Duration (weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Communication Skills in English and Promotion of Micro, Small and Medium Enterprises (EPMSMEs)</td>
<td>12</td>
<td>04.08.2014</td>
<td>24.10.2014</td>
<td>30</td>
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<tr>
<td>2</td>
<td>Communication Skills in English and Tourism and Hospitality Management (ETHM)</td>
<td>12</td>
<td>04.08.2014</td>
<td>24.10.2014</td>
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<td>3</td>
<td>Capacity Building for providing Alternative Livelihood Opportunities for Poor (CBALO)</td>
<td>8</td>
<td>01.09.2014</td>
<td>24.10.2014</td>
<td>30</td>
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<td>4</td>
<td>Enterprise Development through Micro Finance (EDMF)</td>
<td>8</td>
<td>01.09.2014</td>
<td>24.10.2014</td>
<td>30</td>
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<tr>
<td>5</td>
<td>Empowerment of Women through Enterprises (EWE)</td>
<td>8 weeks</td>
<td>10.11.2014</td>
<td>02.01.2015</td>
<td>30</td>
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<td>6</td>
<td>Innovative Strategies for SME Development (ISSD)</td>
<td>8 weeks</td>
<td>10.11.2014</td>
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<td>7</td>
<td>Training Methods and Skills for Managers (TMSM)</td>
<td>8 weeks</td>
<td>10.11.2014</td>
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<td>30</td>
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<tr>
<td>8</td>
<td>SME Financing – Approaches and Strategies (SMEFAS)</td>
<td>8 weeks</td>
<td>10.11.2014</td>
<td>02.01.2015</td>
<td>30</td>
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<tr>
<td>9</td>
<td>Total Quality Management &amp; ISO 9001: 2008/14001/22000/27001 &amp; Six Sigma (TQM)</td>
<td>8 weeks</td>
<td>10.11.2014</td>
<td>02.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>10</td>
<td>Planning and Promotion of Agro and Food Enterprises (PAFE)</td>
<td>8 weeks</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
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<tr>
<td>11</td>
<td>Promotion of Micro Enterprises (POME)</td>
<td>8 weeks</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>12</td>
<td>Training of Trainers in Entrepreneurship and Skill Development (ToT-ESD)</td>
<td>8 weeks</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>13</td>
<td>Intellectual Property Rights (IPRs) and Implications for SMEs (IPRIS)</td>
<td>8 weeks</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
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<tr>
<td>14</td>
<td>Tourism and Hospitality Management (THM)</td>
<td>8 weeks</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1 to 14**: Graduation with 3 years work experience Or Diploma with 5 years experience Or Certificate with 7 years work experience.
## 19. National Institute of Rural Development

**National Institute of Rural Development (NIRD)**  
Rajendranagar, Hyderabad 500 030, Andhra Pradesh  
Email: nird.org.in

**Head of the Institute**  
Dr. M V Rao, IAS  
Director General  
Tel No.: +91 40 24008430  
E-mail: dgnird@gmail.com

**ITEC Course Coordinator:**  
Dr R P Achari,  
Associate Professor  
(Research & Training Division) NIRD  
Tel -Fax: +91 40 24008439  
Tel-Fax: +91 40 24008526  
Fax No.: +91 40 24016500  
E-mail: nirdtraining@gmail.com  
Mobile No: +91 9848992619

**24 hrs Emergency /After Office/Holidays Contact Nos.**  
Assistant Registrar (E)  
Mobile: +91 9848011004,  
E-mail: are@nird.gov.in

Shri K C Behara, Public Relation Officer  
Mobile: 919848521043  
Transport arrangements: 91 9848781141 / 91 9848781142

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>2.</td>
<td>Planning and Management of Rural Development Programmes</td>
<td>4 Weeks</td>
<td>01.07.2014 to 28.07.2014</td>
<td>25</td>
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<tr>
<td>3.</td>
<td>Community Based Disaster Management</td>
<td>4 Weeks</td>
<td>04.08.2014 to 31.08.2014</td>
<td>25</td>
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<tr>
<td>4.</td>
<td>Management of rural employment projects for poverty alleviation</td>
<td>4 Weeks</td>
<td>04.08.2014 to 31.08.2014</td>
<td>25</td>
</tr>
<tr>
<td>5.</td>
<td>Training Methodology for Development Professionals</td>
<td>4 Weeks</td>
<td>03.09.2014 to 30.09.2014</td>
<td>25</td>
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<tr>
<td>Sl. No.</td>
<td>Training Programme</td>
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<td>End Date</td>
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<tr>
<td>8.</td>
<td>Good Governance and Management of RD Programmes</td>
<td>4 Weeks</td>
<td>01.10.2014</td>
<td>28.10.2014</td>
</tr>
<tr>
<td>9.</td>
<td>Participatory Rural Development</td>
<td>4 Weeks</td>
<td>05.11.2014</td>
<td>02.12.2014</td>
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<tr>
<td>10.</td>
<td>Community Driven Rural Development</td>
<td>6 Weeks</td>
<td>03.11.2014</td>
<td>12.12.2014</td>
</tr>
<tr>
<td>11.</td>
<td>Empowerment of Women for Rural Development</td>
<td>4 Weeks</td>
<td>05.01.2015</td>
<td>01.02.2015</td>
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<tr>
<td>12.</td>
<td>Sustainable Agricultural Strategies for Rural Development</td>
<td>4 Weeks</td>
<td>05.01.2015</td>
<td>01.02.2015</td>
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<td>13.</td>
<td>Participatory Planning for Poverty Reduction and Sustainable Development</td>
<td>4 Weeks</td>
<td>02.03.2015</td>
<td>29.03.2015</td>
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<tr>
<td>14.</td>
<td>Management of Rural Credit for Poverty Alleviation</td>
<td>4 Weeks</td>
<td>02.03.2015</td>
<td>29.03.2015</td>
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</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1:** Graduation in the relevant field. Middle and Senior level officials of Departments and Boards of Rural Drinking Water and Sanitation; Public Health Engineering (PHE); Rural Development; Health and Family Welfare and other relevant departments. In addition, Elected People’s representatives; Academics of Universities and Trainers of Training Institutions; Senior Executives of Corporate sector; and Non-Governmental Organisations (NGOs), those, who are having interest in drinking water and sanitation.

**Sl. No. 2:** Graduation, Officials and NGO representatives who have experience in the field of Rural Development and planning.

**Sl. No. 3:** Minimum of Bachelors Degree either in Science or Arts, Middle level in the official’s career with special focus on Disaster Management. Preferably Middle and Senior level officials in the departments of Social Safety, Relief & Rehabilitation, Rural Development, Ministry of Emergency, Women & Children, Ministry of Home Affairs, Disaster Relief etc.

**Sl. No. 4:** Graduation or Post Graduation in relevant field (Social Sciences etc). At least 8 years experience in development sector. Preferably Officials working in all development departments dealing with provision of employment and development initiatives in different sectors of rural areas or Professionals representing reputed NGOs.
Sl. No. 5: Government Officials Possessing any Degree/Diploma. Though No Experience is insisted, one or two years experience is preferred. Preferably Middle level or Senior level officials from Agriculture, Forestry, Water Resources, Disaster Authority, Health, Animal Husbandry, Civil Servants, Officials from Engineering Departments, University, Institutions, Scientists from Research Organisations, Rural and or Urban Development.

Sl. No. 6: Graduate in Civil Engineering/Rural development/ Rural Infrastructure. Relevant experience in Rural Housing /Rural Development. Preferably Senior and Middle level Officials of Rural Development, Rural Housing, State Housing Boards/ Corporations, Rural Building Centres, Elected Representatives, Reputed NGOs Rural Housing Banks and Local Self Government Institutions will be identified for each programme.


Sl. No. 8: Bachelors or Masters degree with 2 years of experience. Working in Rural Development area preferably Ministry of rural development/local government/public administration wing/ planning/ programme implementation/good governance wing.

Sl. No. 9: Post Graduation in Social sciences and agricultural studies, at least 8 years experience in development sector, officials preferably working in all development departments dealing with rural development, employment, health, education, sanitation etc or Professionals representing reputed NGOs.

Sl. No. 10: Graduation with good communication skills with minimum 5 years of work experience in social and development sector. Preferably middle and senior level officials working in Rural development, Community development, Education, Agriculture and Tribal development..

Sl. No. 11: Should be Graduate in social/Natural Sciences with at least 05 years experience in public/private sector connected to Rural Development.

Sl. No. 12: Minimum of Bachelors Degree either in Science or Arts. Middle level position in the official’s career with special focus on Agriculture and allied sectors preferably Middle and Senior level officials in the Ministry of Agriculture, Horticulture, Agri-Engineering, Rural Development, Marketing, Local Self Governments, Department of Planning, Social Security etc.
Sl. No. 13: Graduate, officials and NGO representatives who have experience in the field of Rural Development and planning.

Sl. No. 14: Minimum Graduation in Social Sciences with 2 years of work experience. Preferably working Credit institutions, Banks or Community Development Organizations looking after livelihoods.
Specialized Courses
20. Bureau of Parliamentary Studies and Training (BPST)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Parliamentary Internship Programme (PIP)</td>
<td>4 weeks</td>
<td>10.11.2014 - 09.12.2014</td>
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<tr>
<td>2</td>
<td>International Training Programme in Legislative Drafting (LD)</td>
<td>4 weeks</td>
<td>12.02.2015 - 13.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria:

Sl. No. 1: Senior Parliamentary Official, should be well-versed in English-written and spoken; of sound health; must be senior parliamentary official

Sl. No. 2: Senior Parliamentary/Govt. Official, must be Law Graduate, should be well-versed in English-written and spoken with sound health.
21. Human Settlement Management Institute

**HUMAN SETTLEMENT MANAGEMENT INSTITUTE**  
HUDCO House, Lodhi Road, New Delhi-110 003  

**Tel Nos:** +91 11- 24308600, 24308601  
**Fax Nos:** +91 11- 24365292, 24366426  
**Email:** edthsmi2013@gmail.com  
**Website:** www.hudco.org

**Head of the Institute:**  
Mr. A.N.Krishnamurthy  
Executive Director (Training)

**Tel. No.** : +91 11 24308677  
**Fax. No.** : +91 11 24365292  
**E-mail** : edthsmi2013@gmail.com

**ITEC Course Coordinator:**  
Mr. Rajiv Sharma  
Fellow, Centre for Project Development and Management, HSMI/HUDCO

**Tel. No.** : +91 11- 24308638  
**Fax. No.** : +91 11- 24365292  
**Email** : hsmi_rs@yahoo.co.in  
**Mobile No.** : +91 98683 15379

**24 hrs Emergency/After Office/Holidays Contact Details:**  
Mr. Rajiv Sharma,  
Fellow, HSMI,  
Mobile No: +91 9868315379

<table>
<thead>
<tr>
<th>Sl. No.</th>
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<th>Duration (in weeks)</th>
<th>Period</th>
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<tbody>
<tr>
<td>1.</td>
<td>Planning and Management of Urban Services</td>
<td>6 weeks</td>
<td>19.01.2015 to 27.02.2015</td>
<td>25</td>
</tr>
</tbody>
</table>

**Eligibility Criteria:**

**Sl. No. 1 :** Engineers, Architects, Town Planners, Urban Designers, Community Development Professionals, Health Workers, Sociologists, Legal Experts and Elected representatives of Urban Local Bodies. At least 10 years of work experience. Senior officials of the urban local bodies will be encouraged to participate in the course.
22. Indian Institute of Mass Communication


**Telephone Numbers:** +91 11 2674 1268 / 2674 2920 / 2674 2940 / 2674 2960 /
**Mobile:** +91 9999 88 2948

**Tele-fax Numbers:** +91 11 2674 1268

**Email:** jaideepbhatnagar@hotmail.com

**Website:** www.iimc.gov.in

---

**Head of the Institute:**
Shri Sunit Tandon
**Director-General**
Tel. No. : +91 11 2674 2492-Office
Fax: No. : +91 11 2674 1532
Email : sunit.tandon@gmail.com

**ITEC Course Coordinator:**
Prof. Vijay Parmar
**Course Director**
Tel. No. : +91 11 2674 2168-Office
Fax: No. : +91 11 2674 2472-Office
Email : vijayparmar.iimc@gmail.com
Mobile No. : +91 9810 32 8113

---

**24 hrs Emergency / After Office / Holidays Contact Details:**

Dr. Anand Pradhan,
**Associate Professor**
Tel. No. : +91 11 2674 2482
Mobile No. : +91 11 9818 30 5418

---

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<th>To</th>
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<tr>
<td>1.</td>
<td>Diploma Course in Development Journalism for Non-aligned and other Developing Countries</td>
<td>17-weeks</td>
<td>01.08.2014</td>
<td>30.11.2014</td>
<td>25</td>
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<td>2.</td>
<td>Diploma Course in Development Journalism for Non-aligned and other Developing Countries</td>
<td>17-weeks</td>
<td>02.01.2015</td>
<td>30.04.2015</td>
<td>25</td>
</tr>
</tbody>
</table>

**Eligibility Criteria:**

**Sl No. 1 & 2:** Graduation in any discipline with minimum five years experience in media with ability to comprehend, converse and write in English. Mid-career working journalist /Government employee and media academics. Below 45 years on the date of application.
23. Indian Institute of Foreign Trade (IIFT)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
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<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Specialized Course on WTO Issues for Geneva based officials of WTO Missions</td>
<td>5 days</td>
<td>12.05.2014</td>
<td>16.05.2014</td>
<td>25</td>
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<td>2.</td>
<td>Specialized WTO course on Anti-dumping, Subsidies, Safeguards, Dispute Settlement and RTAs</td>
<td>10 days</td>
<td>14.07.2014</td>
<td>23.07.2014</td>
<td>25</td>
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<tr>
<td>3.</td>
<td>Specialized Advanced Training Programme on Current WTO</td>
<td>10 days</td>
<td>04.08.2014</td>
<td>13.08.2014</td>
<td>25</td>
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<tr>
<td>4.</td>
<td>Specialized Training Programme on Select WTO Issues: Agriculture, Services, TRIPS and RTAs</td>
<td>10 days</td>
<td>12.01.2015</td>
<td>21.01.2015</td>
<td>25</td>
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<tr>
<td>5.</td>
<td>Mid-career training course for Myanmar government officials on WTO and its implications</td>
<td>12 days</td>
<td>09.02.2015</td>
<td>20.02.2015</td>
<td>15</td>
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</tbody>
</table>
Eligibility Criteria

Sl. No. 1: No minimum educational qualification is prescribed. The course is aimed for Geneva based officials working in Missions of ITEC countries.

Sl. No. 2, 3 & 4: Graduation. Preferably for middle/senior government officials working in the Trade or Commerce Ministries in developing and least developed country, with a specific interest and knowledge in the identified areas.

Sl. No. 5: No minimum educational qualification is prescribed. The course is aimed for mid-career training for middle/senior government officials of Myanmar.
24. International Statistical Education Centre

International Statistical Education Centre (ISEC), Indian Statistical Institute

203 B T Road,
Kolkata 700108

Telephone Numbers: +91 33 2575 2520/2521/2522
Fax Number: +91 33 2578 1834
Email: isec@isical.ac.in
Website: http://www.isical.ac.in/~isecweb

Head of the Institute:
Dr. Prasanta Pathak
Member Secretary
Board of Directors
TeleFax No.: +91 33 2578 1834
Tel. No.: +91 33 2575-2520/2521/2522
E- Mail : isec@isical.ac.in, prasanta.pathak@gmail.com
Mobile No.: +91 9433138268

ITEC Course Coordinator:
Mr. Subrata Ghosh
Tel. No.: +91 33 25752521/2522/2522
Fax No.: +91 33 2578 1834
E- Mail : isec@isical.ac.in

24 hrs Emergency /After Office/Holidays Contact Nos.
Prof. Premananda Bharati, Warden, ISEC Hostel
Tel. No.: +91 33 2575 3210
Mobile No. : +91 9830261859

Mr. Subrata Ghosh, Programme Coordinator, ISEC
Tele : +91 2575 2522

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1.</td>
<td>ISEC Regular Course – 68th Term</td>
<td>43 weeks</td>
<td>01.08.2014 - 31.05.2015</td>
<td>30</td>
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</tbody>
</table>

Eligibility Criteria:

Graduate with the ability to follow class room instructions in English; must have the knowledge of Mathematics up to GCE (O-Level); Government officials working in Statistics, Finance, Foreign Trade, Banking, etc. having statistical work, desirable experience of 2 years statistical work.
25. National Crime Records Bureau

National Crime Records Bureau
East Block-7, Sector-1, R K Puram,
New Delhi - 110066

Head of the Institute:
Mr. Shafi Alam, IPS
Director General, NCRB

Telephone. No. : +911126104648
Fax: No. : +911126186576
Email : director@ncrb.nic.in

ITEC Course Coordinator:
Dr. Pawan Bhardwaj
Joint Assistant Director (Training)

Telephone No. : +911126101767
Fax: No. : +911126180347
Email : training@ncrb.nic.in
Mobile No. : +918800897906

24 hrs Emergency / After Office / Holidays Contact Details:
Dr. Pawan Bhardwaj, JAD (Training)
Telephone No. : +91 11 26101767
Mobile No. : +91 8800897906 / +91 9313498559 (Mr. Unnikrishnan)

<table>
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<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Advanced programme in Computer Networking and Security</td>
<td>6</td>
<td>14.07.2014</td>
<td>22.08.2014</td>
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<td>2</td>
<td>Advanced Fingerprint Science</td>
<td>6</td>
<td>14.07.2014</td>
<td>22.08.2014</td>
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<tr>
<td>3</td>
<td>IT in Law Enforcement</td>
<td>6</td>
<td>13.10.2014</td>
<td>21.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Advanced Course on I.T. in Law Enforcement</td>
<td>12</td>
<td>05.01.2015</td>
<td>27.03.2015</td>
<td>30</td>
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<tr>
<td>6</td>
<td>Advanced Fingerprint Science &amp; I.T.</td>
<td>12</td>
<td>05.01.2015</td>
<td>27.03.2015</td>
<td>30</td>
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</table>

2014-15
Eligibility Criteria

Sl. No. 1, 3 & 5: Preferably Graduates Knowledge of Computer operation, Middle level decision making Law Enforcement officers with at least 6 years of service in Information Technology field. They should be able to speak, read & write English.

Sl. No. 2, 4 & 6: Preferably Graduates, Working knowledge of Fingerprint Analysis, Middle level decision making officers engaged in Fingerprint Identification activities with at least 5 years of service. They should be able to read, write & speak English.
26. National Institute of Training for Standardization
(Bureau of Indian Standards)

National Institute of Training for Standardization (NITS)

Bureau of Indian Standards,
A – 20, 21 Institutional Area,
Sector 62, Noida 201307, U.P.

Telephone Numbers: +91 120 240 2201-04,
+91 120 4670219 – 222, 226, 232, 255

Fax Numbers: 91 120 240 2202, 03

Email: nits@bis.org.in

Website: www.bis.org.in

Head of the Institute:
Mr. S.K. Panja
Scientist ‘F’ & Head (NITS)
Tel. No. : +91 120 - 4670232
Fax: No. : +91 120 – 2402202, 03
Email : nits@bis.org.in, hnits@bis.org.in
Mobile: +91 9818151463

ITEC Course Coordinator:
Mr. Anuj Bhatnagar (for LQMS)
Scientist ‘E’
Tel. No. : +91 120 - 4670255
Fax: No. : +91 120 – 2402202, 03
Email : asb@bis.org.in
Mobile No. : +91 9811865305

Mrs. Priti Bhatnagar
(for other programmes)
Scientist ‘E’
Tel. No. : 0120 - 4670218
Fax: No. : 0120 – 2402202, 03
Email : pritibhatnagar0409@gmail.com
Mobile No. : +91 9425603660

24 hrs Emergency / After Office / Holidays Contact Details:
Mr. S.K. Panja and Mrs. Priti Bhatnagar
Mobile No. : +91 9818151463, +91 9425603660

<table>
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<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seat Max</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>International Training Programme on Standardization &amp; Quality Assurance</td>
<td>8 Weeks</td>
<td>From 13.10.2014 to 05.12.2014</td>
<td>30</td>
</tr>
</tbody>
</table>
Eligibility Criteria:

Sl. Nos 1, 2 & 3: Post-Graduates in any discipline or Graduates in engineering or technology with professional experience in the field of Standardization/Quality Control/Quality Assurance/Environment/Food Safety/Occupational Health & Safety etc.
### National Institute of Technical Teachers Training and Research

**Taramani, Chennai – 600 113**
- Telephone Number: + 91 44 2254 5405
- Fax Number: +91 44 2254 1126
- Email: director@nitttrc.ac.in
- Website: [http://www.nitttrc.ac.in](http://www.nitttrc.ac.in)

**Head of the Institute:**
- **Dr. S. Mohan**
  - Director
  - Tel. No.: + 91 44 2254 2334
  - Fax No.: + 91 44 2254 1126
  - E-Mail: director@nitttrc.ac.in

**ITEC Course Coordinator:**
- **Dr. T. Jagathrakshakan**
  - Professor and Head i/c,(CIA)
  - Tel. No.: +91 44 2254 5447
  - Fax: No.: +91 44 2254 1126
  - Email: jagath.rkn@gmail.com
  - Mobile No.: +91 9790895361

**24 hrs Emergency / After Office/Holidays Contact Nos.**
- **Dr. T. Jagathrakshakan, Professor & Head i/c, Centre for International Affairs**
- Tel. No.: +91 44 2254 5447/ 22545406
- Mobile No.: +91 9790895361

### Sl. No. | Name of the Course                                                                 | Duration | Period From | To     | Seats (Max) |
---|---|---|---|---|---|
2 | Certificate Course on Women Empowerment through Technical and Vocational Education | 8 weeks | 30.07.2014 | 23.09.2014 | 20 |
3 | Advanced Certificate Course on Curriculum Design and Instructional Materials Development | 8 weeks | 01.10.2014 | 25.11.2014 | 20 |
4 | Advanced Certificate Course on Spatial Information Technology for Urban Planning and Management | 8 weeks | 27.10.2014 | 19.12.2014 | 20 |
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Course Title</th>
<th>Duration</th>
<th>Start Date</th>
<th>End Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Advanced Certificate Course on Sustainable Development and Environmental Management</td>
<td>8 weeks</td>
<td>03.12.2014</td>
<td>27.01.2015</td>
<td>20</td>
</tr>
<tr>
<td>6</td>
<td>Advanced Certificate on Developing Technical Education to meet the Global Needs</td>
<td>8 weeks</td>
<td>03.12.2014</td>
<td>27.01.2015</td>
<td>20</td>
</tr>
<tr>
<td>7</td>
<td>Advance Certificate Course on Water Quality Analysis: Laboratory Practices</td>
<td>8 weeks</td>
<td>04.02.2015</td>
<td>31.03.2015</td>
<td>20</td>
</tr>
<tr>
<td>8</td>
<td>Advance Certificate course on Information and Communication Technology in Education and Training</td>
<td>8 weeks</td>
<td>04.02.2015</td>
<td>31.03.2015</td>
<td>20</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1:** Degree or diploma in Library and Information Science or equivalent. Teachers/practicing librarians and/or curriculum developers in Library and Information Science have a diploma/degree in library and Information Science or equivalent. Minimum two years experience in teaching/administration of a Library and proficiency in English.

**Sl No. 2:** Degree or Diploma in Engineering/Technology/Science/Humanities or in any vocational field.

**Sl No. 3:** Degree or Diploma in Engineering/Technology or any vocational field.

**Sl. No. 4:** Any Diploma / Degree / Post-graduation in Science or Engineering or Social Science or Management. Minimum Three years of experience in Teaching/ Training/ Research/Consultancy/ Administration/ Policy Planning in Colleges, Universities, Research Laboratories, Industries, Companies and Training Organizations

**Sl. No. 5 & 7:** Degree in Engineering/Technology/Science or in any vocational field.

**Sl. No. 6:** Degree in Education/Engineering/Science/Technology/Management and good proficiency in spoken, written and comprehensive English.

# 28. National University of Educational Planning and Administration

**17-B, Sri Aurobindo Marg**
**New Delhi-110016**

**Telephone Numbers:** EPABX: +91 11 26544800, Ext. 871 & 839
**Fax Numbers:** +91 11 2685 3041, 2686 5180

**Email:** idepa@nuepa.org
**Website:** http://www.nuepa.org

**Head of the Institute:**
**Prof. R. Govinda**
**Vice-Chancellor**
**Tel. No.:** +91 11 2651 5472, 2685 3038
**Fax No.:** +91 11 2685 3041, 2686 5180
**E-Mail:** vc@nuepa.org, rgovinda@nuepa.org

**ITEC Course Coordinator:**
**Prof. Najma Akhtar**
**Programme Director**
**Tel. No.:** EPABX: +91 11 26544800, 26544839
**Fax No.:** +91 11 2685 3041, 2686 5180
**E-Mail:** najmaakhtar@nuepa.org, najmaakhtar@gmail.com
**Mobile No.:** +91 9899675104

**24 hrs Emergency /After Office/Holidays Contact Nos.**

<table>
<thead>
<tr>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1.</strong> International Diploma in Educational Planning and Administration (IDEPA-XXXI)</td>
<td><strong>12 weeks in India</strong>&lt;br&gt;(Total Course: 6 months)&lt;br&gt;01.02.2015 to 30.04.2015&lt;br&gt;(Phase II from 01.05.2015 to 31.07.2014 in home country)</td>
<td><strong>From</strong>&lt;br&gt;01.02.2015</td>
<td><strong>To</strong>&lt;br&gt;30.04.2015</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Education officers working at the national, provincial, district or institutional level are eligible for admission to the programme. The heads of educational institutions (school, college), regional and district education departments, functionaries working in the university system teacher-training colleges and officials below 50 years of age are eligible to apply for this programme.
# 29. Rafi Ahmed Kidwai National Postal Academy (formerly Postal Staff College)

Rafi Ahmed Kidwai National Postal Academy,  
Kamla Nehru Nagar,  
Ghaziabad-201002 India  

**Telephone Number:** 91-120-2789060  
**Fax Number:** 91-120-2789503  
**Email:** academy@indiapost.gov.in  
**Website:** www.raknpa.gov.in

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Leadership Development Programme for Top Management of Postal Administration</td>
<td>2 weeks</td>
<td>06.10.2014</td>
<td>17.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Advanced Postal Management Programme for Middle Management</td>
<td>2 weeks</td>
<td>17.11.2014</td>
<td>28.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>International Mail Management for Postal Officers handling Mail Operations at Middle Management Level</td>
<td>2 weeks</td>
<td>08.12.2014</td>
<td>19.12.2014</td>
<td>30</td>
</tr>
</tbody>
</table>

**Head of the Institute:**  
**Director:**  
Mr. John Samuel  
**Telephone No.:** 91-120-2789060  
**Fax No.:** 91-120-2789503  
**Email:** academy@indiapost.gov.in  
**Mobile No.: +919899089500**

**ITEC Course Coordinator:**  
Mr. V. Rajarajan  
**Additional Director:**  
**Tel. No.:** 91-120-2789061  
**Fax: No.:** 91-120-2789679  
**Email:** additionaldirectorpsci@gmail.com  
**Mobile No.: +919717671255**

**24 hrs Emergency /After Office/Holidays Contact Nos.**  
Mr. K.L. Pillai, Asst. Director  
**Telephone No. :** +91 120 2789508  
**Mobile No. : + 91 8800821339**

2014-15
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Program Description</th>
<th>Duration</th>
<th>Start Date</th>
<th>End Date</th>
<th>Max. Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>International Executive Development Programme for Postmasters and Managers</td>
<td>2 weeks</td>
<td>16.03.2015</td>
<td>27.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1:** Graduate with Minimum 7 years of service as Postal Officer at Middle Management Level / Postmaster managing the postal services.

**Sl. No. 2:** Graduate with Minimum 7 years of service as Postal Officer at Middle Management Level / Postmaster managing the postal services.

**Sl. No. 3:** Graduate with Minimum 7 years of service as Postal Officers at middle Management Level, Managers handling international mail operations / mail accounting.

**Sl. No. 4:** Graduate with Minimum 5 years of service as Managers/ Postmasters of Foreign Postal Administration.

**Sl. No. 5:** Graduate with Minimum 7 years of service as Postmasters of a Medium or large Post Office / Manager in charge of a Region / Manager working in Administrative Office.
30. Research and Information System for Developing Countries

Core IVB, 4th Floor, India Habitat Centre, Lodhi Road, New Delhi -110003

Telephone Numbers: +91 11 2468 2177-80
Fax Number: +91-11-2468 2173/74
Email: dgoffice@ris.org.in
Website: http://www.ris.org.in

Head of the Institute:
Dr Biswajit Dhar
Director General
Tel. No. : +91 11 24682176
Fax: No. : +91 11 24682175
Email : biswajit@ris.org.in

ITEC Course Coordinator:
Dr Ram Upendra Das
Senior Fellow
Tel. No. : +91-11-24682177-80
Fax: No. : +91-11-24682173-74
Email : upendra@ris.org.in

24 hrs Emergency /After Office/Holidays Contact Nos.:
Shri Mahesh C. Arora, Director(Finance & Administration)
Tel. No.: 24682177-80 Ext. 147
Mobile No. : +91-7827499097

<table>
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<th>Sl. No.</th>
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<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>International Economic Issues &amp; Development Policy [IEIDP]</td>
<td>4 weeks</td>
<td>16.02.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1 : Government officials, diplomats, academicians and journalists from developing countries. Holding Masters degree with 2 years experience relating to international economic issues
31. V.V. Giri National Labour Institute

Sector-24, NOIDA, Distt. Gautam Budh Nagar Uttar Pradesh, PIN : 201301

Telephone Numbers : +91 120 241 1471, 2411533-34-35
Fax Numbers : +91 120 2411474, 2411536, 2411471
Email: vvgnli@vsnl.com
Website: www.vvgnli.org

Head of the Institute:
Mr. P.P. Mitra
Director General
Tel.No. : +91 120 2411470
Fax No.: +91 120 2411474
Email: directorgeneralvvgnli@gmail.com

ITEC Course Coordinator:
Mr. J.K. Kaul
Programme Officer
Tel & Fax: +91 120 2411471
E.mail: jkkaulvvgnli@rediffmail.com

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. V.K. Sharma, Asstt. Administrative Officer
Tel: +91 120 2411533 / Ext. 219
Mobile: +91 9213102817

<table>
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<tr>
<th>Sl. No.</th>
<th>Name of Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>International Training Programme on Skill Development and Employment Generation</td>
<td>3 weeks</td>
<td>11.08.2014</td>
<td>29.08.2014</td>
<td>30</td>
</tr>
</tbody>
</table>
Eligibility Criteria

**Sl. No. 1:** Graduate; Govt. Officials, Officials involved with implementation of vocational education and skill training programmes, trainers and instructors, research institutes, organizations/institutions involved in imparting vocational education and training; with minimum two years of work/research experience in the field of vocational education and training and labour market issues.

Sl. No. 2: Graduate; Officials from Government Departments, Institutions, Representatives from Employee/Employers’ Organisations, Officials from industrial and Service Sector/NGOs etc.; Minimum two years of work experience in dealing with Gender Issues

**Sl. No. 3 & 5:** Graduate; Officials from Government Departments, Institutions, Representatives from Employee/Employers’ organisations, Officials from industrial and service sector and other officials connected with Administrative Work etc.; Minimum two years of work experience in the concerned field.

**Sl. No. 4:** Graduate; Senior and Middle Level Functionaries from Government, Employers’ Associations, Trade Unions and Institutions involved with labour and social policy. Participants must also have a working knowledge of English; Minimum two years of work/research experience in the field of labour and related issues.

**Sl. No. 6:** Graduate; Researchers from Universities/Colleges/Research Institutions and Professionals in Government Organizations Pursuing/intending to pursue their interests in Labour Research and Policy will form the expected group of participants; Minimum two years of work experience in the field of Labour research.

**Sl. No. 7:** Graduate with Social Science Background; Senior and middle level functionaries from Government, Trade Unions, Employers’ organizations and Industries who are working on health issues; Minimum two years of work/research experience in the concerned field.
Technical Courses
32. Central Fertilizer Quality Control & Training Institute

N.H.IV, Faridabad-121001 (HARYANA)

Telephone Numbers : + 91 129 241 712, 241 8282, 241 8484
Fax No. : + 91 129 2414712
Email : cfqcti@nic.in
Website: : http://cfqcti.dacnet.nic.in

Head of the Institute:
Mr. K. K. Dhingra
Director
Tel. No.: +91 129 241 4712, 241 8282 & 241 8484
Fax No. : + 91 129 2414712
Email : cfqcti@nic.in
Mobile : +91 9899267363

ITEC Course Coordinator:
Mr. S.B. Meena
Dy. Director
Tel. No.: +91 129 241 4712, 241 8282 & 241 8484
Fax No. : + 91 129 2414712
Email : cfqcti@nic.in
Mobile : +91 9871085610

24 hrs Emergency /After Office/Holidays Contact Nos.
Mr. K. K. Dhingra/Mr. S.B. Meena
Tel. No.: +91 129 2414712(O), +91 129 2423779 ®
Mobile : +91 9899267363/+ 91 9871085610

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Training Programme on Fertilizer Quality Control</td>
<td>5 weeks</td>
<td>12.11.2014</td>
<td>16.12.2014</td>
<td>20</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Post Graduate in Chemistry/Agriculture, Chemistry or Graduate in Agriculture/Science with Chemistry; Working experience in the field of Fertilizer Quality Control-specially Enforcement or Analysis, Fertiliser Marketing & Distribution,
### 33. Central Institute of Rural Electrification

**Central Institute for Rural Electrification (CIRE),**  
Shivrampally, Near Aramghar X Road,  
NPA Post, Hyderabad-500 052

**Telephone Numbers:** + 91 40 2401 8583,  
+ 91 40 2401 5897

**Fax Number:** + 91 40 24015896

**Email:**  
cire.rec@gmail.com  
cire@recl.nic.in

**Website:**  
[www.recindia.nic.in](http://www.recindia.nic.in)  
[www.cirerec.com](http://www.cirerec.com)

**Head of the Institute:**  
Mr. G. Shanker  
Additional Director

**Telefone No.** : +91 40 2401 5901  
**Fax No.** : +91 40 2401 5896

**Email:**  
cire.rec@gmail.com  
cire@recl.nic.in

**ITEC Course Coordinator:**  
Dr. R. Mohd. Nafi  
Chief Manager

**Telefone No.** : +91 40 2401 5897 (O)  
+91 4230 0286 (R)

**Fax No.** : +91 40 2401 5896

**Email:**  
cire@recl.nic.in  
nafis198@yahoo.com

**Mobile No.:** +91 9441296670

---

### 24 hrs Emergency /After Office/Holidays Contact Nos.

**Dr. R. Mohd. Nafi, Chief Manager**

**Telefone No.:** +91 40 24017252 (Hostel), +91 40 42300286 (R)

**Mobile No.:** +91 9441296670

---

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<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Solar Power Generation – Grid enabling</td>
<td>4</td>
<td>23.06.2014</td>
<td>18.07.2014</td>
</tr>
<tr>
<td>3</td>
<td>Design, Erection, Operation, Maintenance and Protection of EHV Substations</td>
<td>4</td>
<td>08.09.2014</td>
<td>03.10.2014</td>
</tr>
</tbody>
</table>
Eligibility Criteria

**Sl. No. 1, 3 & 9** : Diploma/Degree in Engineering. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Engineers of Power Utilities/Companies, etc.

**Sl. No. 2** : Diploma/Degree in Finance/Accounts. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Engineers of Power Utilities/Companies, etc.

**Sl. No. 4 & 6** : Diploma/Degree in Electrical Engineering. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Engineers of Power Utilities/Companies, etc.

**Sl. No. 5** : Diploma/Degree in Engineering/Finance/Economics. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Electrical Engineers of Power Utilities, etc.

**Sl. No. 7** : Diploma/Degree in Engineering/Computer Sciences/ IT /MIS related. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Electrical Engineers of Power Utilities, etc.

**Sl. No. 8** : Degree in any Discipline. Should be working in Power Sector / Energy related Organizations. Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Electrical Engineers of Power Utilities, etc.
### 34. Central Institute of Tool Design (CITD)

**MSME-TOOL ROOM, HYDERABAD**
Central Institute of Tool Design
(A Govt. of India Society – Ministry of MSME)
A-1 to A-8, APIE, Balanagar
Hyderabad – 500 037

Telephone Numbers: + 91 40 2377 1959, 2377 6156, 2377 4536
Fax Number : + 91 40 2377 2658
E-Mail : citdplacements@citdindia.org, hyd1_citdhyd@sancharnet.in
Website : www.citdindia.org

**Head of the Institute:**
Shri Shujayat Khan
Principal Director
Tel. No. : +91 40 2377 4536 (O)
+91 40 2377 1853 ®
Fax No. : +91 40 2377 2658
E-Mail : hyd1_citdhyd@sancharnet.in
Mobile : +91 9959148618

**ITEC Course Coordinator:**
Shri V. Udaya Bhaskara Reddy
Tel.No. : + 91 40 2377 6156
Fax No. : + 91 40 2377 2658
E-Mail : citdplacements@citdindia.org
Mobile : +91 9949846777

**24 hrs Emergency /After Office/Holidays Contact Nos.**
Mr.K. N. Reddy / Mrs. M.M.Suhasini / Shri S.Anjaneyulu
TEL. No. : 040-23771959, 23776156, 23774536
MOBILE : 9912569575, 9030155765 / 9949519535 / 9949145889

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (Weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>3-D Modeling &amp; CNC Post Processing by using Unigraphics Software</td>
<td>10 weeks</td>
<td>10.06.2014</td>
<td>16.08.2014</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>Very Large Scale Integration (VLSI) Design</td>
<td>10 weeks</td>
<td>10.06.2014</td>
<td>16.08.2014</td>
<td>20</td>
</tr>
<tr>
<td>3</td>
<td>Design of Jigs &amp; Fixtures by using Pro-E Software</td>
<td>10 weeks</td>
<td>19.08.2014</td>
<td>25.10.2014</td>
<td>20</td>
</tr>
<tr>
<td>4</td>
<td>Programmable Logic Controllers for Advanced Automation</td>
<td>10 weeks</td>
<td>19.08.2014</td>
<td>25.10.2014</td>
<td>20</td>
</tr>
<tr>
<td>5</td>
<td>Design of Sheet Metal Forming Tools by using Pro-Sheet Metal Software</td>
<td>10 weeks</td>
<td>04.11.2014</td>
<td>10.01.2015</td>
<td>20</td>
</tr>
<tr>
<td>6</td>
<td>CNC Programming Using Master Cam Software</td>
<td>10 weeks</td>
<td>04.11.2014</td>
<td>10.01.2015</td>
<td>20</td>
</tr>
<tr>
<td>7</td>
<td>Analysis using Ansys and Hypermesh Software</td>
<td>10 weeks</td>
<td>20.01.2015</td>
<td>28.03.2015</td>
<td>20</td>
</tr>
<tr>
<td>8</td>
<td>Mechatronics &amp; its Applications</td>
<td>10 weeks</td>
<td>20.01.2015</td>
<td>28.03.2015</td>
<td>20</td>
</tr>
</tbody>
</table>
### Eligibility Criteria

**Sl. No. 1, 5, 6 & 7:** Degree or Diploma in Mechanical Engineering or its equivalent with experience in the relevant field.

**Sl. No. 2:** Degree in Electrical/ Electronics/ Instrumentation Engineering or its equivalent with experience in the relevant field.

**Sl. No. 3:** Degree/Diploma in Mechanical Engineering or its equivalent with an aptitude for Design and Development of Jigs & Fixtures from industry and academic lines, for their enhancement of these skills.

**Sl. No. 4 & 8:** Degree or Diploma in Mechanical/ Production/ Electrical/ Electronics/ Instrumentation/ Automobile Engineering or its equivalent with experience in the relevant field.
35. Central Scientific Instruments Organization

**CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION**

CSIR Complex, 2nd Floor, Opposite Institute of Hotel Management, Pusa, New Delhi-110 012

Telephone Numbers:
0091-11-2584 3794
0091-11-2584 3191

Fax Numbers:
0091-11-2584 6290

Email: shashi.moitra@gmail.com
shashimoitra@csio.res.in
csiodelhi@gmail.com

Website: www.csio.res.in

**Head of the Institute:**
Mr. A. D. Kaul
Director

Tel. No.: 0091-11-2584 3794
0091-11-2584 3191
Fax: No.: 0091-11-2584 6290
Email: director@csio.res.in

**ITEC Course Coordinator:**
Ms. Shashi Moitra
Sr. Technical Officer

Tel. No.: 0091-11-2584 3794
0091-11-2584 3191
Fax: No.: 0091-11-2584 6290
Mobile No.: +91-9810612117
Email: shashi.moitra@gmail.com
shashimoitra@csio.res.in

**24 hrs Emergency / After Office / Holidays Contact Details:**

**Ms. Shashi Moitra**
Sr. Technical Officer
Tel No. 0091-11-25705556

Email: shashi.moitra@gmail.com
shashimoitra@csio.res.in
Mobile: +919810612117

**Mr. D. Bansal**
Sr. Scientist & In-charge
Tel: 0091-11-28744621

Email: csiodelhi@gmail.com
delhicentre@csio.res.in
Mobile: +919868482342

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the course</th>
<th>Duration (Weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Management Development Programme on Operation, Maintenance &amp; Repair of Biomedical Equipment</td>
<td>8 weeks</td>
<td>10.09.2014 - 04.11.2014</td>
<td>25</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Management Development Programme on Operation, Mainetenance &amp; Repair of Analytical Equipment</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>----------</td>
<td>------------</td>
<td>----------</td>
</tr>
<tr>
<td>3</td>
<td>Management Development Programme on Operation, Mainetenance &amp; Repair of Analytical Equipment</td>
<td>8 Weeks</td>
<td>10.12.2014</td>
<td>03.02.2015</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1:** A Graduate/Diploma in Electrical / Electronics/ Instrumentation Engineering OR A Post Graduate/ Graduate in Energy Management & Experience in maintenance / management of electrical systems OR A Practiced Industrial/Estate Engineer having experience / responsibility of Maintaining Electrical Supply / Distribution Systems.

**Sl. No. 2:** A Diploma in Electronics/Electrical/Instrumentation/Biomedical Engineering OR A Post Graduate/ Graduate in Physics with Electronics/Biomedical & Experience in Maintenance of Biomedical Equipment OR A Medical Doctor having experience/ responsibility of Maintenance Management of Biomedical Equipment.

**Sl. No. 3:** A Diploma in Electronics/Electrical/Instrumentation/Biomedical Engineering/Lab Technician OR A Post Graduate/ Graduate in Physics/Chemistry/ Bio-chemistry/Pharmacy & Experience in Maintenance of Analytical Equipment OR A Medical Doctor/ Biochemist/ Forensic Scientist/ Agricultural Research Scientist & Technologist having experience/ responsibility of Maintenance management of Analytical equipment.
36. Fluid Control Research Institute

**FLUID CONTROL RESEARCH INSITTUTE**

**KANJIKODE WEST,**
**PALGHAT 678 623, KERALA SOUTH INDIA**

**Telephone Numbers:**  
+91 491 2566120, 2566206, 2567992  
**Fax Number:** +91 491 2566326  
**Email:** fcri@fcriindia.com  
**Website:** www.fcriindia.com

| Head of the Institute | Dr. Jacob Chandapillai  
**Director** |  
**Tel. No.** : +91 491 2566119  
**Fax: No.** : +91 491 2566326  
**Email** : fcri@fcriindia.com, director@fcriindia.com

| ITEC Course Coordinator: | Mr. K.I.Raphael  
**Tel. No.** : +91 491 2566206, 2567992  
**Fax: No.** : +91 491 2566326  
**Email** : fcri@fcriindia.com, k.i.robert@fcriindia.com  
**Mobile No.:** 09847024119

**24 hrs Emergency /After Office/Holidays Contact Nos.**  
Mr. K.I.Raphael, Head (P&A) & Admn. Co-ordinator (Trg.)  
**Telephone No.**  : +91 491 2566120 +91 491 2566 596 ( R )  
**Mobile No.**  : +91 9847024119

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
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<tr>
<td>1</td>
<td>Oil, Water and Gas Flow Measurement and Control Techniques &amp; Standards</td>
<td>12 weeks</td>
<td>01.08.2014 to 31.10.2014</td>
<td>25</td>
</tr>
<tr>
<td>2</td>
<td>Digital Library Practices and Information Technology Application for Advanced Knowledge Management</td>
<td>6 weeks</td>
<td>20.11.2014 to 05.01.2015</td>
<td>25</td>
</tr>
<tr>
<td>3</td>
<td>Instrumentation &amp; Control &amp; Data Acquisition System</td>
<td>8 weeks</td>
<td>15.01.2015 to 15.03.2015</td>
<td>25</td>
</tr>
<tr>
<td>4</td>
<td>Quality System Certification (ISO 9001) &amp; Six Sigma Practices for Organisations/ Laboratories (Testing &amp; Calibration)</td>
<td>8 weeks</td>
<td>03.02.2015 to 31.03.2015</td>
<td>25</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Sl. No. 1, 3 & 4: Diploma/Engg. in Mechanical, Electronics, Instrumentation, Chem/Electrical/Industrial Engg./working in Oil & Gas industry, process industries & related fields.

Sl. No. 2: Working professionals with Graduation in any discipline.
37. Geological Survey of India- Training Institute

Geological Survey of India Training Institute
Full Address (with PIN CODE):
Geological Survey of India Training Institute, GSI Complex, Bandlaguda, Near Nagole, Hyderabad – 500 068

Telephone Numbers: +91 40-24225001, 24225004
Fax Numbers: +91 40-24225029
Email: i) hod.gsiti@gsi.gov.in
   ii) hodti.gsi@nic.in
Website: www.gsi.gov.in

Head of the Institute:
Dr.N.R.Ramesh
Additional Director General
Tel. No. : +91 40-24225001
Mobile No. : +91 8332931954
Fax: No. : +91 40-24225029
Email : hod.gsiti@gsi.gov.in
       hodti.gsi@nic.in

ITEC Course Coordinator:
Mr. B.Nageswaran
Director (Tech.Coord)
Tel. No. : +91 40-24225004
Fax: No. : +91 40-24225029
Email : b.nageswaran@gsi.gov.in
Mobile No. : +91 8374000702

Sl. No | Name of the Course                          | Duration (in weeks) | Period (From To) | Seats (Max)
------|-----------------------------------------------|---------------------|-----------------|-----------
 1    | Remote Sensing & Digital Image Processing     | 4                   | 30.10.2014      | 15        |
 2    | Geographic Information System                 | 4                   | 02.02.2015      | 15        |

Eligibility Criteria

Sl. No. 1 : Graduation in any subject in Earth sciences or related technical courses and working knowledge in computers with Windows OS and MS office. Work experience in respective field.

Sl. No. 2 : Graduation in any subject in Earth sciences or related technical courses and working knowledge in computers with Windows OS and MS office. Knowledge in any drawing software is advantageous. Work experience in their respective fields.
38. Indian Institute of Production Management

Indian Institute for Production Management
AT/PO: Kansbahal, Near Rourkela
Dist. - Sundargarh
State – Odisha, Pin – 770034

Telephone Numbers: +91 6624 – 280 322 / 280948 / 280576
Fax Numbers: +91 6624 – 280 122
Email: info@iipm.ac.in
Website: www.iipm.ac.in

Head of the Institute
Prof. (Dr.) Niranjan Nayak
Director
Tel. No.: +91 6624 – 280 322 / +91 9437046576
Fax: No.: +91 6624 – 280 122
Email: info@iipm.ac.in

ITEC Course Coordinator
Mr. B. K. Sahani
Training Officer
Tel. No.: +91 6624 – 280 576
Fax: No.: +91 6624 – 280 122
Email: info@iipm.ac.in , sahani_bk@iipm.ac.in
Mobile No.: +91 9438144634

24 hrs Emergency / After Office / Holidays Contact Details
Mr. Sachidananda Swar (Training Coordinator)
Tel. No.: +91 6624 – 280 576, Mobile No.: +91 8895496459
Email: project@iipm.ac.in , info@iipm.ac.in

<table>
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<th>Sl. No.</th>
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<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>International Training Program on Advance Maintenance Engineering through Condition Monitoring</td>
<td>10</td>
<td>04.08.2014</td>
<td>10.10.2014</td>
<td>20</td>
</tr>
<tr>
<td>4</td>
<td>International Management Development Programme</td>
<td>10</td>
<td>05.01.2015</td>
<td>13.03.2015</td>
<td>20</td>
</tr>
<tr>
<td>5</td>
<td>International Training Program on Banking &amp; Insurance</td>
<td>10</td>
<td>05.01.2015</td>
<td>13.03.2015</td>
<td>20</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Sl. No. 1: Degree / Diploma in Electrical / Mechanical Engineering with up to 5-10 years of experience respectively in industries in maintenance related activities.

Sl. No. 2: Degree/Diploma holders in Electrical/ Electronics/EEE / Control & Instrumentation Engineering with around 5-10 years of experience in any Private/Public/ Government Sectors in the field of control, automation, maintenance etc.

Sl. No. 3: Degree / Diploma holders in Electrical Engineering / Electronics Engineering / EEE / C & I with up to 5 – 10 years Industrial Experience in the field of Operation, Maintenance, Control & Protection in Power Plant or Substation in any Private/Public/Government sectors.

Sl. No. 4: Any Graduate / Post Graduate in Engineering,Technology, Science/ Arts / Commerce up to 5-10 years of experience in any functional area in any Corporate, NGO, Public/Private/Government Organizations and those who are recently promoted to management positions will find the program very useful.

Sl. No. 5: Any Graduate / Post Graduate in Engineering/Science/ Arts / Commerce having experience up to 5-10 years in any of the functional areas in any Financial Organizations, Corporate, Banking & Insurance Companies, NBFCs, Micro Finance/Insurance Companies, NGOs involved in financial activities will find the program very useful.
## 39. Indian Institute of Remote Sensing

**Indian Institute of Remote Sensing**  
Indian Space Research Organization  
Deptt. of Space, Government of India  
4, Kalidas Road, Dehradun-248001

- **Telephone Number:** +91 135 274 4583
- **Fax Number:** +91 135 2741987/2748041
- **Email:** director@iirs.gov.in
- **Website:** www.iirs.gov.in

**Head of the Institute:**  
Dr. Y.V.N Krishna Murthy
**Director, IIRS**
Tel. No. : +91 135 2744583  
Fax: No. : +91 135 2741987/2748041  
Email : director@iirs.gov.in

**ITEC Course Coordinator:**  
Ms. Minakshi Kumar  
Scientist/Engineer,  
Course Director, ITEC
Tel. No. : +91 135 252 4118 (O)  
Fax: No. : +91 135 274 1987/2748041  
Email : minakshi@iirs.gov.in  
Mobile.: +91 9410394497

**Administrative Support:**  
Mr. P. Unnikrishnan  
Admn. Officer  
Tel No: +91 135 2524107/2746798 (O)  
Fax No. : +91 135 2741987  
Mobile: +91 9400417349  
E-mail: unni@iirs.gov.in

### 24 hrs Emergency/After Office/Holidays Contact Nos

**Ms. Minakshi Kumar**  
Course Director, ITEC  
Tel. No : +91 135 252 4118(O)  
Mobile.: +91 9410394497

**Mr. P. Unnikrishnan**  
Admn. Officer  
Tel No: +91 135-2524338 (O)  
Fax No. : +91 135-2748041  
Mobile: +91 9400417349

<table>
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<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
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<tr>
<td>1.</td>
<td>Short Course on Geo-informatics</td>
<td>8 weeks</td>
<td>22.09.2014</td>
<td>14.11.2014</td>
<td>20</td>
</tr>
<tr>
<td>2.</td>
<td>Short Course on Remote Sensing with special emphasis on Digital Image Processing</td>
<td>8 weeks</td>
<td>05.01.2015</td>
<td>27.02.2015</td>
<td>20</td>
</tr>
</tbody>
</table>

2014-15
Eligibility Criteria

**Sl No.1:** Post Graduate degree in natural sciences or geographic, graduate in any engineering discipline, or graduate in natural sciences or geography with sufficient knowledge of mathematics/statistics at high school level with 2 years experience relevant to natural Science /Management/ Data map handling.

**Sl No. 2:** Post Graduate degree in natural sciences, graduate in any engineering discipline, or graduate in natural sciences or geography with sufficient knowledge of mathematics/statistics at high school level with 2 years experience relevant to natural Science /Management/ Data map handling.
### Department of Hydrology, IIT-R Roorkee – 247667

**Uttarakhand**

**Telephone No:** +91 1332 285817(O)

**Fax No.:** +91 1332 285236/273560

**Website:** www.iitr.ac.in

### Head of the Institute

**Prof. Pradipta Banerji**

**Director**

**Tel. No.:** +91 1332 - 285500

**Fax No.:** +91 1332 - 285815

**Email:** director@iitr.ernet.in

**Mobile:** --

### ITEC Course Coordinator:

**Dr. M. Perumal**

**Professor & Head**

**Tel. No.:** +91 1332 – 285817, 285236 (O)

**Fax:** +91 1332 – 285236, 273560

**Email:** hydro@iitr.ernet.in, hydrology.iitr@gmail.com

**Mobile No.:** +91-9410130958

---

### 24 hrs Emergency /After Office/Holidays Contact Nos.

**Dr. M. Perumal**

**Tel. No.:** +91 1332 – 285817 (O), 285011 (R)

**Mobile No.:** +91-9410130958

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<table>
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<tr>
<th>Sl. No.</th>
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</table>

**Note:** Nominations are preferably invited for 2 year M.Tech program as it allows additional learning through research. However, in case of any difficulty faced by nominating agencies for M.Tech program, nominations for P.G. program are also welcome.

(Duration 1 year)
Eligibility Criteria

Sl. No. 1 & 2: Bachelor’s degree in Civil/Agriculture/ Mechanical Engineering/ Hydrology or its equivalent qualification. OR
Masters degree in Physics /Geology /Applied Geology/ Chemistry/ Applied Geophysics/ Meteorology/ Geography/Atmospheric Physics/Environmental Science with Mathematics in B.Sc. level
OR
Master’s degree in Statistics with Physics or Mathematics in B.Sc. level OR Master’s degree in Mathematics with Physics in B.Sc. level.

Minimum 60% marks required in qualifying degree, with Minimum two years experience till the last date of submission of application.
41. Indian Institute of Technology – Roorkee
(Department of Water Resources Development and Management)

**Department of Water Resources Development & Management**
(Formerly WRDTC)
Indian Institute of Technology Roorkee
Roorkee – 247667, Uttarakhand
Telephone Numbers: +91 1332 285 251, 285 951
Fax Numbers: +91 1332 271 073, 273 560
E-mail: wrdttc@iitr.ac.in; kharefwt@gmail.com; kharefwt@iitr.ac.in
Website:
http://www.iitr.ernet.in/departments/wrt/index.htm

**Head of the Institute:**
Prof. Pradipta Banerji
Director
Tel No.: +91 1332 285 500/272342
Fax No.: +91 1332 285 815/273560
E-mail: director@iitr.ac.in

**ITEC Course Coordinator:**
Dr. Deepak Khare
Prof. & Head, WRD&M Department
Tel No.: +91 1332 285 251, 285 951
Fax No.: +91 1332 271 073, 273 560
E-mail: wrdttc@iitr.ac.in,
kharefwt@iitr.ac.in
kharefwt@gmail.com
Mobile: +91 9412990808

24 hrs Emergency /After Office/Holidays Contact Nos.

**Dr. Deepak Khare, Professor & Head**
Tel No.: +91 1332 285 251, 285 951
Mobile: +91 9412990808

<table>
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<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

**Eligibility Criteria**

**Sl. No. 1 & 3**: Bachelor’s Degree in Civil/Electrical/Mechanical / Electronics & Tele-Communication Engineering or its equivalent. Minimum 60% marks or CGPA 6.00 on 10 point scale. Minimum 2 years experience in responsible capacity in relevant field
Minimum 60% marks or equivalent grade is required. Preferably officers working in Water Resources and Energy & Power Departments.

**Sl. No. 2 & 4**: Bachelor’s Degree in Civil Engineering or its equivalent/ Agricultural Engineering or its equivalent or M. Sc. Agriculture in Agronomy, Soil Science, Agrometeorology with Mathematics as one of the paper at the level of B.Sc./ B.Sc. Agriculture. Minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required. Minimum 2 years experience in responsible capacity in relevant field. Preferably officers working in Water Resources and Agriculture Departments.
42. National Institute of Pharmaceutical Education & Research

Head of the Institute: Prof. K.K. Bhutani
Director
Tel No: +91 172 221 4682-88
Fax No.: +91 172 221 4692
E-mail : director@niper.ac.in

ITEC Course Coordinator:
Dr. Sanjay Jachak
Associate Professor
Tel. No. : +91 172-2292037
Fax: No. : +91 172-2230068
Email : sanjayjachak@niper.ac.in
Mobile No.: 91 – 9888235595

24 hrs Emergency /After Office/Holidays Contact Nos.
Dr. Sanjay Jachak
Tel. No. : +91 172-2292037
Mobile No. : 91 – 9888235595

| Sl. No | Name of the course | Duration (weeks) | Period | Seats (Max) |
|-------|--------------------|-----------------|![](https://www.niper.gov.in) | |
| 01    | Pharmaceutical Quality by Design: A Risk Based Approach | 02 | 07.10.2014 to 17.10.2014 | 25 |

Eligibility Criteria

Sl. No. 1: Bachelor degree in pharmacy or equivalent or Master’s degree in Pharmacy with 5 years experience in the relevant field.
43. South India Textile Research Association

13/37, Avinashi Road, Coimbatore Aerodrome Post Coimbatore - 641014

Telephone Numbers (direct):
+91 422 4215330, 4215337

Fax Numbers:
+91 422 4215300, 2574186

Email: training@sitra.org.in
ksr@sitra.org.in;
info@sitra.org.in

Website: www.sitra.org.in

Head of the Institute:
Dr.Prakash Vasudevan
Director,
Tel. No.: +91 422 4215333, 2574367-9
Fax: No.: +91 422 4215300, 2574186
Email: director@sitra.org.in

ITEC Course Coordinator:
Dr.K.Sajjan Rao,
Training Administrator
Tel. No.: +91 422 4215337, 2574367-9
Fax: No.: +91 422 4215300, 2574186
Email: training@sitra.org.in
Mobile No.: +91 94439 11131

24 hrs Emergency / After Office / Holidays Contact Details:
Dr.K.Sajjan Rao, Training Administrator
Tel. No.: +91 422 2316082
Mobile No.: +91 94439 11131

<table>
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<tr>
<th>Sl. No</th>
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<th>Period</th>
<th>Seats (Max.)</th>
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<tbody>
<tr>
<td>1</td>
<td>Textile Mill Management</td>
<td>9 Weeks</td>
<td>03.10.2014</td>
<td>03.12.2014</td>
</tr>
<tr>
<td>2</td>
<td>Textile Testing &amp; Quality Control</td>
<td>9 Weeks</td>
<td>03.10.2014</td>
<td>03.12.2014</td>
</tr>
<tr>
<td>3</td>
<td>Managerial Skills for HRM personnel in textile industry</td>
<td>9 Weeks</td>
<td>03.10.2014</td>
<td>03.12.2014</td>
</tr>
</tbody>
</table>

Eligibility Criteria:-

Sl. No. 1: Diploma/degree in Textiles, around 5 years experience in Textile or allied industries in senior level.
Sl. No. 2: Diploma/degree in Textiles/Science, atleast 2 years experience in laboratories of textiles or allied industries.

Sl. No. 3: Degree/Diploma in management and allied disciplines, around 5 years experience in Textile or allied industries in HRD positions.
Environment and Renewable Energy Courses
44. Alternate Hydro Energy Centre  
(Indian Institute of Technology, Roorkee)

**INSTITUTE OF TECHNOLOGY**  
**ROORKEE**  
**ALTERNATE HYDRO ENERGY CENTRE**  
**ROORKEE - 247 667**  
Uttarakhand, INDIA

**Telephone Nos.: +91 01332 - 274254, 285213**  
**Fax No. +91 01332 - 273517**

**Email:** ahec@iitr.ernet.in; aheciitr@gmail.com

**Website:** www.ahec.org.in, www.iitr.ernet.in

---

**Head of the Institute**  
Prof P. Banerjee,  
Director

**Telephone No.: +91(01332) 285500, 272742**  
**Fax No.: +91 (01332) 285815,**

**E-mail:** director@iitr.ernet.in

**ITEC Coordinator**  
Dr. R.P. Saini, Head  
Alternate Hydro Energy Centre

**Telephone No.: +91(01332) 274254, 285213**  
**Fax No.: (01332) 273517, 273560**

**E-mail:** ahec@iitr.ernet.in, aheciitr@gmail.com

**Mobile No.: +91 9412071956**

---

**24 hrs Emergency / After Office / Holidays Contact Details:**

**Dr. R. P. Saini,**  
Head, AHEC  
**Telephone No. : +91 01332-274254, 285213**  
**Mobile : +91 9412071956**

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<th>Duration (weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

---
Eligibility Criteria

**Sl. No. 1:** Candidates having 60% marks or CGPA of 6.00 out of 10 at bachelor degree in Civil/ Electrical/ Electronics/ Mechanical/ Industrial/ Chemical/ Agricultural/ Environmental Engineering/ its equivalent/ Master in Science in any subject with mathematics at graduation level with two years of professional experience.

**Sl. No. 2:** Candidates having 60% marks or CGPA of 6.00 out of 10 at bachelors degree in Civil/Electrical/ Mechanical/Industrial/Chemical/Agricultural/Environmental Engineering/ Architecture/ planning/ Biotechnology equivalent.

Or

Master in Science in any subject with mathematics at graduation level with two years of professional experience.
45. Centre for Wind Energy Technology

Centre for Wind Energy Technology (C-WET)
Survey No. 657/1A2, Velachery - Tambaram Main Road Pallikaranai, Chennai-600100.

Telephone No: +91 44 2246 3982/ 83/ 84
Fax Number: +91 44 22463980/ 85
Email: info@cwet.res.in
Website: www.cwet.tn.nic.in, www.cwet.res.in

Head of the Institute:
Dr. S. Gomathinayagam
Executive Director
Tel. No.: + 91 44 2246 3981
Fax: No.: + 91 44 2246 3980
Email : ed@cwet.res.in

ITEC Course Coordinator
Mr. P. Kanagavel
Scientist & Unit Chief (i/c), ITCS Unit, C-WET
Tel. No.: + 91 44 2246 3994
Fax: No.: + 91 44 2246 3980/ 85
Email: pkanagavel@cwet.res.in
Mobile No.: +91 9445798007

24 hrs Emergency /After Office/Holidays Contact Nos.

Mr. P. Kanagavel
Scientist & Unit Chief (i/c), Information, Training and Commercial Services (ITCS) Unit, C-WET
Tel. No.: + 91 44 2247 5259
Mobile No.: +91 9444116305

<table>
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<th>Sl. No.</th>
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<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>14th International Training Programme on Wind Turbine Technology and Applications</td>
<td>4 weeks (28 days)</td>
<td>03.09.2014 to 30.09.2014</td>
<td>30</td>
</tr>
<tr>
<td>2.</td>
<td>15th International Training Programme on Wind Turbine Technology and Applications</td>
<td>4 weeks (28 days)</td>
<td>04.02.2015 to 03.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1&2 : Degree in Science/Diploma/Engineering disciplines with knowledge of English; relevant experience in Wind Energy preferred.
**46. Solar Energy Centre**

**19th Mile Stone,**  
Gurgaon-Faridabad Road,  
Gwal Pahari  
Distt. : Gurgaon, Haryana-1221001

Telefax: No. 0124-2579207  
Telefax No. 0124-2579 207

Email: sec@nic.in  
Website: www.mnre.gov.in

**Head of the Institute**  
Dr. Praveen Saxena  
Director General-NISE and Adviser-MNRE  
Tele: No. 0124-2579208  
Telefax No. 0124-2579207  
**Mobile:+91-9871119101**  
E-mail: psaxena@nic.in

**ITEC Course Coordinator:**  
**Dr. P.C. Pant**  
Director /Scientist ‘E’(HRD and Innovative  
Project Division) Ministry of New and  
Renewable Energy  
Telephone: No. +91-11-24365496/  
+91-124-2579214

Telefax No. +91-11-24365496/ 0124 2579 207  
**Mobile:+91-9891721533**  
Email : pcpant@nic.in

24 hrs Emergency /After Office/Holidays Contact Nos.  
**Mr. S.S. Bedi**  
Tel. No.:+91 124 257 9210, 257 9205  
Mobile : +91 9560889489

<table>
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<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

**Eligibility Criteria**

**Sl. No. 1 & 2:** Post Graduate in Science (preferably physics) or Bachelor in Engineering/Technology with knowledge in English; relevant experience in renewable energy desirable.
47. TERI (The Energy & Resources Institute)

Darbari Seth Block, IHC Complex, Lodhi Road, New Delhi – 110 003 India

**Telephone Numbers:** + 91 11 2468 2100 2468 2111

**Fax Numbers:** + 91 11 2468 2144/ 2468 2145

**Email:** Krishna.Dwivedi@teri.res.in anandjit@teri.res.in

**Website:** www.teriin.org

<table>
<thead>
<tr>
<th>Head of the Institute</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. R.K. Pachauri</td>
</tr>
<tr>
<td>Director General</td>
</tr>
<tr>
<td>Tel. No.: + 91 11 2468 2100, 2468 2111</td>
</tr>
<tr>
<td>Fax: No.: + 91 11 2468 2144, 2468 2145</td>
</tr>
<tr>
<td>Email : <a href="mailto:pachauri@teri.res.in">pachauri@teri.res.in</a></td>
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<thead>
<tr>
<th>ITEC Course Coordinator:</th>
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<tbody>
<tr>
<td>Mr. Krishna Dwivedi</td>
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<tr>
<td>Associate Fellow</td>
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<tr>
<td>Mr. Anandajit Goswami</td>
</tr>
<tr>
<td>Fellow</td>
</tr>
<tr>
<td>Tel. No. : + 91 11 2468 2100, 2468 2111</td>
</tr>
<tr>
<td>Fax: No. : + 91 11 2468 2144/ 2468 2145</td>
</tr>
<tr>
<td>Email : <a href="mailto:Krishna.Dwivedi@teri.res.in">Krishna.Dwivedi@teri.res.in</a></td>
</tr>
<tr>
<td><a href="mailto:anandjit@teri.res.in">anandjit@teri.res.in</a></td>
</tr>
<tr>
<td>Mobile No.: +91 9654749605/ 8587061390</td>
</tr>
</tbody>
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**24 hrs Emergency /After Office/Holidays Contact Nos.**

Mr. Suresh Kumar Dev, Assistant Manager,
Tel. No. : +91 11 2579320/9326
Mobile No. : +91 9953332547

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<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th><strong>Period</strong></th>
<th><strong>Seats (Max)</strong></th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Energy Access and human development</td>
<td>3 weeks</td>
<td>06.10.2014</td>
<td>24.10.2014</td>
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<tr>
<td>2.</td>
<td>Climatic change and Sustainability</td>
<td>3 weeks</td>
<td>27.10.2014</td>
<td>14.11.2014</td>
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<td>3.</td>
<td>Trade and Sustainable Development</td>
<td>3 weeks</td>
<td>17.11.2014</td>
<td>05.12.2014</td>
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<td>5.</td>
<td>Energy and Water use efficiency</td>
<td>3 weeks</td>
<td>12.01.2015</td>
<td>30.01.2015</td>
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<td>6.</td>
<td>Renewable Energy and Energy Efficiency</td>
<td>3 weeks</td>
<td>16.02.2015</td>
<td>06.03.2015</td>
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<tr>
<td>7.</td>
<td>Natural Resource Securities : Governance, Challenges and Opportunities</td>
<td>3 weeks</td>
<td>09.03.2015</td>
<td>27.03.2015</td>
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</tbody>
</table>
Eligibility Criteria

Sl. No. 1: Bachelors degree in technology or science with 2 years work experience. Preferably Government officials from the Ministry; Executives from public sector organizations; Representatives of accredited NGOs working on energy & conservation for at least past 5 years and involved in promotion of micro-enterprises in rural areas Personnel from technical and/or financial Institutes.

Sl. No. 2, 5 & 8: Bachelors’ degree in any discipline with 2 years work experience.

Sl. No. 3: Bachelors/Master’s degree in any discipline with 2 years work experience.

Sl. No. 4. Bachelors degree with science in school with 2 years work experience.

Sl. No. 6: Bachelors’ degree in any discipline, preferably Masters with 3 years work experience.

Sl. No. 7. Bachelors degree in any discipline with 3 years work experience.