Civilian Training Programme
Indian Technical & Economic Cooperation (ITEC)

2015-2016

Sponsored by
Ministry of External Affairs
Government of India
New Delhi
List of ITEC Empanelled Institutes

Accounts, Audit, Banking and Finance Courses
01. Institute of Government Accounts and Finance - New Delhi
02. International Center for Information and System Audit – Noida
03. National Institute of Bank Management – Pune

Environment and Renewable Energy Courses
04. Alternate Hydro Energy Centre, Indian Institute of Technology, Roorkee
05. National Institute of Wind Energy – Chennai
06. National Institute of Solar Energy – Gurgaon
07. The Energy and Resources Institute – New Delhi

IT, Telecommunication and English Courses
08. Aptech Limited - New Delhi
09. Centre For Development of Advanced Computing – Mohali
10. Centre For Development of Advanced Computing – Noida
11. Centre For Excellence in Telecom Technology and Management –Mumbai
12. CMC Ltd. - New Delhi
13. English and Foreign Languages University – Hyderabad
14. NIIT Ltd - New Delhi
15. UTL Technologies Ltd. – Bangalore

Management Courses
16. Administrative Staff College of India – Hyderabad
17. Indian Institute of Management – Ahmedabad
18. International Management Institute - New Delhi

SME/Rural Development Courses
20. Entrepreneurship Development Institute of India – Ahmedabad
22. National Institute of Entrepreneurship and Small Business Development- NOIDA
23. National Institute of Rural Development – Hyderabad

Specialized Courses
24. Bureau of Parliamentary Studies and Training - New Delhi
25. Human Settlement Management Institute - New Delhi
26. Indian Institute of Foreign Trade, New Delhi
27. Indian Institute of Mass Communication - New Delhi
28. International Statistical Education Centre – Kolkata
30. National Institute of Technical Teachers Training and Research – Chennai
31. National Institute of Training for Standardization – Noida
32. National University of Educational Planning and Administration - New Delhi
33. Rafi Ahmed Kidwai National Postal Academy , Ghaziabad
34. Research and Information System for Developing Countries - New Delhi
35. V.V. Giri National Labour Institute – Noida

Technical Courses
36. Central Fertilizer Quality Control and Training Institute – Faridabad
37. Central Institute of Rural Electrification – Hyderabad
38. Central Institute of Tool Design – Hyderabad
39. Central Scientific Instruments Organization - New Delhi
40. Fluid Control Research Institute – Kerala
41. Geological Survey of India- Training Institute, Hyderabad
42. Indian Institute of Production Management – Kansbahal, Orissa
43. Indian Institute of Remote Sensing – Dehradun
44. Indian Institute of Technology – Roorkee, Department of Water Resources Development and Management
45. Indian Institute of Technology – Roorkee, Department of Hydrology
46. National Institute of Pharmaceutical Education and Research – SAS Nagar, Punjab
47. South India Textile Research Association – Coimbatore

Technical Cooperation Scheme of Colombo Plan (TCS)*
48. Central Institute of Fisheries Technology
49. Central Poultry Development Organisation & Training Institute - Bengaluru
50. Environment Protection Training and Research Institute -
51. Kothari Agricultural Management Centre
52. National Institute of Financial Management
53. National Institute of Technical Teachers Training and Research- Bhopal
54. National Insurance Academy
55. Shriram Institute of Business and Information Technology
56. Society for Development Studies

*Exclusively for TCS Members Countries.
Accounts, Audit, Banking and Finance Courses
1. INSTITUTE OF GOVERNMENT ACCOUNTS AND FINANCE
Block No. IV, JNU Old Campus, New Delhi-110007
Landline No.: 11-26184031 /11-26717233
Fax No.: 11-26105378
Email Id: dir_ingaf@nic.in
Website: www.ingaf.in

Head of the Institute
Dr. Deena Nath Pathak
Director
Landline no.: 011-26184031
Mobile no.: 23092523
Email Id: dir_ingaf@nic.in
Fax: 011-26105378

24 hours Emergency/After Office/Holiday Contact Nos
Mr. N Satish Kumar
Faculty/Assistant Accounts Officer
Telephone no.: 011-26717233
Mobile No.: 9716956815
Email Id: nsatishiyer@yahoo.com
Fax: 011-26717233

ITEC Course Coordinator
Mr. N Satish Kumar
Faculty/Assistant Accounts Officer
Landline no.: 011-26717233
Mobile: 9716956815
Email Id: nsatishiyer@yahoo.com
Fax: 011-26717233

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Public Expenditure Management</td>
<td>3</td>
<td>09-11-2015</td>
<td>27-11-2015</td>
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<td>2</td>
<td>Government Accounting &amp; Financial Management</td>
<td>3</td>
<td>04-01-2016</td>
<td>22-01-2016</td>
<td>30</td>
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<tr>
<td>3</td>
<td>Public Expenditure Management</td>
<td>3</td>
<td>08-02-2016</td>
<td>26-02-2016</td>
<td>30</td>
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</tbody>
</table>

Eligibility Criteria
Sl No. 1, 2 & 3: Graduate. Serving Government Officer/Official. Employed in ministry of finance/related ministries of respective countries dealing with accounts, finance, budgeting and related activities.
2. INTERNATIONAL CENTER FOR INFORMATION SYSTEMS & AUDIT  
A-52, Sector 62, Institutional Area, Phase II, Noida 201307 (UP)  
Landline No.: 0120-2400050 /0120-2400657  
Fax No.: 0120-2401430  
Email Id: admin@icisa.cag.com  
Website: www.icisa.cag.gov.in

Head of the Institute  
Mr. Roy Mathrani  
Director General  
Landline no.: 01202400046  
Mobile no. 9958433677  
Email Id: mathraniRS@cag.gov.in  
Fax: 01202401430

24 hours Emergency/After Office/Holiday Contact Nos  
Mr. Rajesh Shenoy  
Administrative Officer  
Telephone no.: 01202400050  
Mobile No.: 9400370478  
Email Id: admin@icisa.cag.com  
Fax: 01202401430

ITEC Course Coordinator  
Mr. Anindya Dasgupta  
Director  
Landline no.: 01202400057  
Mobile: 9968695577  
Email Id: dasguptaA@cag.gov.in  
Fax: 01202400041

<table>
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<tr>
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<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tr>
<td>1</td>
<td>Audit of State Owned Enterprises</td>
<td>4</td>
<td>17-08-2015</td>
<td>11-09-2015</td>
<td>35</td>
</tr>
<tr>
<td>2</td>
<td>Auditing In IT Environment</td>
<td>4</td>
<td>28-09-2015</td>
<td>23-10-2015</td>
<td>35</td>
</tr>
<tr>
<td>3</td>
<td>Performance Audit</td>
<td>4</td>
<td>02-11-2015</td>
<td>27-11-2015</td>
<td>35</td>
</tr>
<tr>
<td>4</td>
<td>Audit of E-Governance</td>
<td>4</td>
<td>11-01-2016</td>
<td>05-02-2016</td>
<td>35</td>
</tr>
<tr>
<td>5</td>
<td>Environment Audit</td>
<td>4</td>
<td>15-02-2016</td>
<td>11-03-2016</td>
<td>35</td>
</tr>
</tbody>
</table>

Eligibility Criteria  
Sl No. 1 to 5: Middle to Senior level Audit managers from Supreme Audit Institutes and other government departments, should have at least 5 years work experience in auditing.
### 3. NATIONAL INSTITUTE OF BANK MANAGEMENT

NIBM Campus, NIBM PO, Kondhwa Khurd, Pune 411 048  
Landline No.: 020-26716000 /020-26716222  
Fax No.: 020-26834478  
Email Id: dean-training@nibmindia.org  
Website: www.nibmindia.org

### Head of the Institute

Dr. Achintan Bhattacharya  
Director  
Landline no.: 020-26716000  
Mobile no.: 9823044956  
Email Id: director@nibmindia.org  
Fax: 020-26831447

### 24 hours Emergency/After Office/Holiday Contact Nos

**Dr S V Kavalekar**  
Associate Dean-Training  
Telephone no.: 020-26716000  
Mobile No.: 9890635285  
Email Id: svk@nibmig  
Fax: 020-26834478

**Mrs. Rosamma Peter**  
Programme Officer II  
Telephone no.: 020-26804866  
Mobile No.: 9422006967  
Email Id: rosamma@nibmindia.org  
Fax: 02026834478

### ITEC Course Coordinator

**Prof. Kalyan Swarup**  
Dean-Training  
Landline no.: 020-26716000  
Mobile: 9923463300  
Email Id: dean-training@nibmindia.org  
Fax: 020-26834478

### S. No.  Course Name                                                                                      Duration (in weeks)  Start Date      End Date      Seats (Max)
1  International Programme on Asset-Liability Management in Banks and Financial Institutions  2  21-09-2015  03-10-2015  35  
2  International Programme on Corporate Governance and Leadership for Top Executives from the Financial System  1  14-12-2015  18-12-2015  35  
4  International Programme in Banking and Finance, Focus: Risk Management  2  07-03-2016  19-03-2016  35

### Eligibility Criteria

Sl No. 1, 3 & 4: Graduation in any discipline excluding fine arts. 5 years work experience in banks or financial institutions or government departments.  
Sl No. 2: Graduation in any discipline excluding fine arts.: 10 years in senior management cadre in banks or financial institutions or government departments.
Environment and Renewable Energy Courses
4. INDIAN INSTITUTE OF TECHNOLOGY-ROORKEE (ALTERNATE HYDRO ENERGY CENTRE)
Roorkee-247667, Distt- Haridwar, Uttarakhand
Landline No.: 1332-285213 /-
Fax No.: 1332-273517
Email Id: ahec@iitr.ac.in
Website: www.ahec.org.in

Head of the Institute
Prof. P. Banerjee
Director
Landline no.: 01332-285500
Mobile no. 01332-2855
Email Id: director@iitr.ac.in
Fax: 01332-273560

ITEC Course Coordinator
Dr. M.P. Sharma
Head, AHEC
Telephone no.: 01332-285213
Mobile No.: 9897041194
Email Id: ahec@iitr.ac.in
Fax no.: 01332-273517

24 hours Emergency/After Office/Holiday Contact Nos
Dr. M.P. Sharma
Head, AHEC
Telephone no.: 01332-285213
Mobile No.: 9897041194
Email Id: ahec@iitr.ac.in
Fax no.: 01332-273517

S. No. Course Name Duration Start Date End Date Seats (Max)

Eligibility Criteria
Sl No. 1: 60% marks or CGPA of 6.00 out of 10 at bachelors degree in civil/electrical/mechanical/industrial/chemical/agricultural/environmental engineering/architecture/planning/biotechnology or equivalent or master in science in any subject with mathematics at graduation level are eligible to apply for this M. Tech. programme with 2 years professional experience.

Sl No. 2: 60% marks of CGPA of 6.00 out of 10 at bachelors degree in civil/electrical/electronics/mechanical/industrial/chemical/agricultural/environmental engineering or its equivalent are eligible to apply for this M. Tech. programme with 2 years professional experience.
5. NATIONAL INSTITUTE OF SOLAR ENERGY
19 Milestone Gurgaon Faridabad Road, Gwalpahari, Gurgaon,
Gurgaon, Haryana 1221001
Landline No.: 124-2579207/11-24365496
Fax No.: 124-2579207
Email Id: sec@nic.in
Website: www.mnre.gov.in

Head of the Institute
Dr. Praveen Saxena
Director General
Landline no.: 01242579207
Mobile no.: 9871119101
Email Id: psaxena@nic.in
Fax: 01242579207

24 hours Emergency/After Office/Holiday Contact Nos
Dr Rajesh Kumar
Director
Telephone no.: 01242579212
Mobile No.: 9350525384
Email Id: rajesh_kumar66@rediffmail.com
Fax: 01242579207

ITEC Course Coordinator
Dr. Pradeep Chandra Pant
Director
Landline no.: 01124365496
Mobile: 9891721533
Email Id: pcpant@nic.in
Fax: 01124365496

S. No. Course Name Duration Start Date End Date Seats
1 International Training Programme on Solar Energy Technologies and Applications 3 30-11-2015 18-12-2015 30
2 International Training Programme on Solar Energy Technologies and Applications 3 04-01-2016 22-01-2016 30

Eligibility Criteria
Sl No. 1 & 2: Post graduate in science or bachelor in engineering/technology and knowledge in English (the qualification may be relaxed for candidates already engaged in solar energy field ) with relevant experience in renewable energy desirable.
# 6. NATIONAL INSTITUTE OF WIND ENERGY

Survey No. 657/1A2, Velachery, Tambaram Main Road, Pallikaranai, Chennai - 600 100
Landline No.: 44-22463982 /44-22463983
Fax No.: 44-22463980
Email Id: info.niwe@nic.in
Website: niwe.res.in

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### Head of the Institute

**Dr. S. Gomathinayagam**
Director General

Landline no.: 044-22463981
Mobile no: 9444051511
Email Id: dg.niwe@gov.in
Fax: 044-22463980

---

### ITEC Course Coordinator

**Mr. P. Kanagavel**
Additional Director (Scientist) and Head
Telephone no.: 044-22475259
Mobile No.: 9444116305
Email Id: pkanagavel.niwe@nic.in
Fax: 044-22463985

---

### 24 hours Emergency/After Office/Holiday Contact Nos

Mr. P. Kanagavel
Additional Director (Scientist) and Head

### Eligibility Criteria

**Sl No. 1 & 2:** Degree in Science / Diploma / Engineering disciplines and knowledge in English with relevant experience in the areas of energy or wind energy or renewable energy is preferred.

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### S. No. | Course Name | Duration (in weeks) | Start Date | End Date | Seats (Max)

| 1 | 16th International Training Course on Wind Turbine Technology and Applications | 4 | 12-08-2015 | 08-09-2015 | 30 |
| 2 | 17th International Training Course on Wind Turbine Technology and Applications | 4 | 03-02-2016 | 01-03-2016 | 30 |
7. THE ENERGY AND RESOURCES INSTITUTE
6C, Darbari Seth Block, IHC, Lodhi Road, New Delhi 110003
Landline No.: 11-24682100 /11-24682111
Fax No.: 11-24682144
Email Id: krishna.dwivedi@teri.res.in
Website: www.teriin.org

Head of the Institute
Mr. R K Pachauri
Director General
Landline no.: 911124682121
Mobile no. 91112468211
Email Id: pachauri@teri.res.in
Fax: 911124682144

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Suresh Kumar Dev
Assistant Manager
Telephone no.: 9811799047
Mobile No.: 9953332547
Email Id: skdev@teri.res.in
Fax: 911124682144

ITEC Course Coordinator
Mr. Krishna Dwivedi
Associate Fellow
Landline no.: 911124682100
Mobile: 9654749605
Email Id: krishna.dwivedi@teri.res.in
Fax: 911124682145

<table>
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<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Energy Access and Human Development</td>
<td>3</td>
<td>07-09-2015</td>
<td>25-09-2015</td>
<td>30</td>
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<tr>
<td>2</td>
<td>Climate Change and Sustainability</td>
<td>3</td>
<td>05-10-2015</td>
<td>23-10-2015</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Trade and Sustainable Development</td>
<td>3</td>
<td>02-11-2015</td>
<td>20-11-2015</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Applications of Biotechnology and its Regulation</td>
<td>3</td>
<td>07-12-2015</td>
<td>25-12-2015</td>
<td>30</td>
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<tr>
<td>5</td>
<td>Energy and Water Use Efficiency</td>
<td>3</td>
<td>04-01-2016</td>
<td>22-01-2016</td>
<td>30</td>
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<tr>
<td>6</td>
<td>Renewable Energy and Energy Efficiency</td>
<td>3</td>
<td>15-02-2016</td>
<td>04-03-2016</td>
<td>30</td>
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<tr>
<td>7</td>
<td>Resource Security and Governance: Issues, Challenges and Opportunities</td>
<td>3</td>
<td>07-03-2016</td>
<td>25-03-2016</td>
<td>30</td>
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<tr>
<td>8</td>
<td>Integrated Approach Towards Sustainable Development</td>
<td>3</td>
<td>28-03-2016</td>
<td>15-04-2016</td>
<td>30</td>
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</tbody>
</table>

Eligibility Criteria
Sl No. 1: Bachelors degree in technology or science with 2 years work experience.
Sl No. 2: Bachelors degree, preferably with 1-2 years work experience.
Sl No. 3 & 4: Bachelors degree, preferably masters with minimum 2 years work experience.
Sl No. 5: Bachelors, preferably with technical background, having minimum 2 years work experience.
Sl No. 6, 7 & 8: Bachelors degree in any discipline with 2 years work experience.
IT, Telecommunication and English Courses
## APTECH
8. APTECH
D 52, 2nd and 3rd Floor, South Extension-I, New Delhi-110049
Landline No.: 11-24658005 /11-24622761
Fax No.: 11-24658005
Email Id: kartikd@aptech.ac.in
Website: www.aptech-worldwide.com

## Head of the Institute
Ms. Sonia Narula
Vice President
Landline no.: 01124622761
Mobile no. 9958644460
Email Id: sonian@aptech.ac.in
Fax: 01124622761

## 24 hours Emergency/After Office/Holiday Contact Nos
Mr. Hanit Vairagi/Kartik Dabral
Project Coordinator
Telephone no.: 01124658005
Mobile No.: 9958644460
Email Id: hanitv@aptech.ac.in
Fax: 01124658005

Mr. Kartik Dabral/Hanit Vairagi
Project Coordinator
Telephone no.: 01124658005
Mobile: 9873676676
Email Id: kartikd@aptech.ac.in/hanitv@aptech.ac.in
Fax: 01124658005

## S. No. Course Name

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<th>S. No.</th>
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<tr>
<td>1</td>
<td>Certificate of Proficiency in English and IT Skills</td>
<td>10</td>
<td>10-06-2015</td>
<td>18-08-2015</td>
<td>30</td>
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<tr>
<td>2</td>
<td>Certificate of Proficiency in Graphic Designing &amp; English Communication</td>
<td>14</td>
<td>07-07-2015</td>
<td>12-10-2015</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Certificate of Proficiency in English &amp; Business Communication</td>
<td>10</td>
<td>20-08-2015</td>
<td>28-10-2015</td>
<td>30</td>
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<td>4</td>
<td>Certificate of Proficiency in English Communication &amp; Web Designing</td>
<td>14</td>
<td>20-08-2015</td>
<td>25-11-2015</td>
<td>30</td>
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<tr>
<td>5</td>
<td>Certificate of Proficiency in English and IT Skills</td>
<td>10</td>
<td>23-10-2015</td>
<td>31-12-2015</td>
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<tr>
<td>6</td>
<td>Certificate of Proficiency in Graphic and Web Designing</td>
<td>12</td>
<td>23-10-2015</td>
<td>14-01-2016</td>
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<tr>
<td>7</td>
<td>Certificate of Proficiency in Graphic Designing &amp; English Communication</td>
<td>14</td>
<td>17-11-2015</td>
<td>22-02-2016</td>
<td>30</td>
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<tr>
<td>8</td>
<td>Certificate of Proficiency in English and IT Skills</td>
<td>10</td>
<td>07-01-2016</td>
<td>16-03-2016</td>
<td>30</td>
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<tr>
<td>9</td>
<td>Certificate of Proficiency in English &amp; Business Communication</td>
<td>10</td>
<td>14-01-2016</td>
<td>23-03-2016</td>
<td>30</td>
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<tr>
<td>10</td>
<td>Certificate of Proficiency in English Communication &amp; Web Designing</td>
<td>14</td>
<td>14-01-2016</td>
<td>20-04-2016</td>
<td>30</td>
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<tr>
<td>11</td>
<td>Advanced Certificate in Web Design &amp; Development</td>
<td>14</td>
<td>29-01-2016</td>
<td>05-05-2016</td>
<td>30</td>
</tr>
<tr>
<td>12</td>
<td>Certificate of Proficiency in Graphic &amp; Web Designing</td>
<td>12</td>
<td>12-02-2016</td>
<td>05-05-2016</td>
<td>30</td>
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## Eligibility Criteria
Sl No. 1,3,5,8 & 12: Prior knowledge of basic English is essential.
Sl No. 2,4,6,7,9& 11: Prior basic knowledge of computers & English is essential. Inclination towards creativity will be an advantage.
Sl No. 10: Prior basic knowledge of computers is essential. Inclination towards creativity & knowledge of a programming language will be an advantage.
9. CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING MOHALI
A-34, Industrial Area, Phase-8, Mohali, Punjab
Landline No.: 172-5090910 /172-2237052
Fax No.: 172-2237050
Email Id: itec@cdac.in
Website: www.cdac.in

Head of the Institute
Mr. D.K. Jain
Director
Landline no.: 0172-2237050
Mobile no: 8146059059
Email Id: dkjain@cdac.in
Fax: 0172-2237050

24 hours Emergency/After Office/Holiday Contact Nos
ITEC Course Coordinator
Mr. Pradeep Mishra
Asstt. Coordinator
Telephone no.: 0172-5090910
Mobile No.: 9888413388
Email Id: pmishra@cdac.in
Fax: 0172-2237050

Eligibility Criteria
Sl No. 1: Technical graduate with knowledge of Windows/Linux operating system preferably familiarity with its administration, understanding of networking concepts, with relevant work experience.
Sl No. 2: Hospital IT administrators/ graduate in engineering or sciences having knowledge of java programming and SQL concepts, with relevant work experience.
Sl No. 3: Graduates with working knowledge of computers, two years technical course in electronics/telecommunication/computers, with relevant work experience.
Sl No. 4: Twelve years of schooling or graduates with working knowledge of computers, working professional with knowledge of computers.
Sl No. 5, 8 & 10: Professionals (electronics/electrical/instrumentation/bio-medical engineer) or diploma holders in electronics/electrical/instrumentation or equivalent aspiring to become health care professionals/hospital administrators/paramedical staff/doctors, with relevant work experience.
Sl No. 6: Technical graduate (electronics/computer science/telecommunications/ or equivalent) with working knowledge of computers, with relevant work experience.
Sl No. 7, 9 & 13: Twelve years of schooling or graduates with working knowledge of computers, with relevant work experience.
Sl No. 11: Hospital administrators/ healthcare professionals/pharmacists/ graduate in medical science with some working knowledge of computers, with relevant work experience.
Sl No. 12: Graduates with working knowledge of computers, with relevant work experience.
Sl No. 14: Degree/ diploma in mechanical/civil/architectural or working professional in the field of designing, with relevant work experience.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Specialized Training Programme in Information and Network Security</td>
<td>8</td>
<td>13-07-2015</td>
<td>04-09-2015</td>
<td>30</td>
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<tr>
<td>2</td>
<td>Specialized Training Programme in Mobile Health Technologies and Ubiquitous Computing</td>
<td>4</td>
<td>13-07-2015</td>
<td>07-08-2015</td>
<td>30</td>
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<tr>
<td>3</td>
<td>Specialized Training Programme in Linux for Network Applications</td>
<td>8</td>
<td>07-09-2015</td>
<td>30-10-2015</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Specialized Training Programme in Special Effects and Video Post Production Techniques</td>
<td>8</td>
<td>07-09-2015</td>
<td>30-10-2015</td>
<td>30</td>
</tr>
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<td>5</td>
<td>Specialized Training Programme in Healthcare Technologies (Bio-Medical Equipment and Medical Informatics)</td>
<td>8</td>
<td>07-09-2015</td>
<td>30-10-2015</td>
<td>30</td>
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<tr>
<td>6</td>
<td>Specialized Training Programme in Computer Networks Engineering and Management</td>
<td>12</td>
<td>02-11-2015</td>
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<td>7</td>
<td>Specialized Training Programme in Multimedia and Web Design Technology</td>
<td>12</td>
<td>02-11-2015</td>
<td>22-01-2016</td>
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<td>8</td>
<td>Specialized Training Programme in Management on Operation, Repair and Maintenance of Cardiac, Imaging and Nuclear Medicine Equipment</td>
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<td>30-11-2015</td>
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<td>9</td>
<td>Specialized Training Programme in 3d Animation</td>
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<td>25-01-2016</td>
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<td>10</td>
<td>Specialized Training Programme in Healthcare Technology Management and Clinical Engineering</td>
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<td>25-01-2016</td>
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<td>11</td>
<td>Specialized Training Programme in Telemedicine and Medical Informatics</td>
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<td>22-02-2016</td>
<td>18-03-2016</td>
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<tr>
<td>12</td>
<td>Specialized Training Programme in Network Integration and Support</td>
<td>12</td>
<td>21-03-2016</td>
<td>10-06-2016</td>
<td>30</td>
</tr>
<tr>
<td>13</td>
<td>Specialized Training Programme in Multimedia and Web Design Technology</td>
<td>12</td>
<td>21-03-2016</td>
<td>10-06-2016</td>
<td>30</td>
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<tr>
<td>14</td>
<td>Specialized Training Programme in CADD Engineering</td>
<td>12</td>
<td>21-03-2016</td>
<td>10-06-2016</td>
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</tr>
</tbody>
</table>
10. CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING NOIDA
B-30, Institutional Area, Sector-62, Noida, 201307
Landline No.: 120-3063371 /120-3063372
Fax No.: 120-3063374
Email Id: bkm@cdac.in
Website: www.cdac.in

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Navneet Jain
Principal Technical Officer
Telephone no.: 0120-3063396
Mobile No.: 9811900728
Email Id: navneetjain@cdac.in
Fax: 0120-3063374

Head of the Institute
Dr. B K Murthy
Executive Director
Landline no.: 0120-3063319
Mobile no. 9810601683
Email Id: bkm@cdac.in Fax: 0120-3063317

ITEC Course Coordinator
Mr. V K Sharma
Associate Director
Landline no.: 0120-3063303
Mobile: 9811900715
Email Id: vksharma@cdac.in Fax: 0120-3063374

Mr. Navneet Jain
Principal Technical Officer
Landline no.: 0120-3063396
Mobile: 9811900728
Email Id: navneetjain@cdac.in Fax: 0120-3063374

<table>
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<th>End Date</th>
<th>Seats (Max)</th>
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<tr>
<td>3</td>
<td>Specialised Programme on Reducing Cyber Crime through Knowledge Exchange and Capacity Building</td>
<td>8</td>
<td>26-10-2015</td>
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<td>4</td>
<td>Specialised Programme on Design, Development and Implementation of E-Learning Courses</td>
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<td>26-10-2015</td>
<td>18-12-2015</td>
<td>30</td>
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<tr>
<td>5</td>
<td>Specialised Programme on Big Data Analytics</td>
<td>12</td>
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<td>6</td>
<td>Specialised Programme on Internetworking Design and Lan Wan Administration</td>
<td>12</td>
<td>04-01-2016</td>
<td>25-03-2016</td>
<td>30</td>
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<tr>
<td>7</td>
<td>Specialised Programme on Application Development using GIS and Remote Sensing</td>
<td>12</td>
<td>14-03-2016</td>
<td>03-06-2016</td>
<td>30</td>
</tr>
<tr>
<td>8</td>
<td>Specialised Programme on Web Application Using .Net</td>
<td>8</td>
<td>28-03-2016</td>
<td>20-05-2016</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria
Sl No. 1,4,6&7: Two years technical course or graduate in any stream after 12 years of schooling.
Sl No. 2 & 8: Two years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.
Sl No. 3: Two years technical course or graduation with knowledge of a) windows operating system preferably familiarity with its administration though not essential. b) understanding of networking, OSI model & concept of protocols.
Sl No. 5: Two years technical course or graduate in IT stream. Knowledge of any database is desirable.
Sl No. 8: Two years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.
### 11. CENTRE FOR EXCELLENCE IN TELECOM TECHNOLOGY AND MANAGEMENT

Technology Street, Powai, Mumbai-78  
Landline No.: 22-25714585 / 22-25714580  
Fax No.: 22-25707274  
Email Id: debdpr@mtnl.net.in  
Website: www.cettm.mtnl.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. T R Jadhav**  
DM (BDPR)  
Telephone no.: 02225714588  
Mobile No.: 9869265838  
Email Id: trjmtnl@gmail.com  
Fax: 02225714644

**Mr. R P Gupta**  
SM (BDPR)  
Landline no.: 02225714585  
Mobile: 9869018585  
Email Id: debdpr@mtnl.net.in  
Fax: 02225714644

### S. No.  Course Name  Duration  Start Date  End Date  Seats (Max)

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<th>(in weeks)</th>
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<tr>
<td>1</td>
<td>Next Generation Network Technology and Future Trends</td>
<td>8</td>
<td>06-07-2015</td>
<td>28-08-2015</td>
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<tr>
<td>3</td>
<td>Telecom Management</td>
<td>8</td>
<td>03-08-2015</td>
<td>25-09-2015</td>
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<td>4</td>
<td>Data Communication and IP Technology</td>
<td>8</td>
<td>17-08-2015</td>
<td>09-10-2015</td>
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<td>5</td>
<td>Intelligent Networks, Value Added Services and Modern Switching Technologies</td>
<td>8</td>
<td>24-08-2015</td>
<td>16-10-2015</td>
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<td>8</td>
<td>Broadband Technologies and Future Trends</td>
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<td>05-10-2015</td>
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<tr>
<td>9</td>
<td>Mobile Technologies and Services</td>
<td>8</td>
<td>12-10-2015</td>
<td>04-12-2015</td>
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<tr>
<td>10</td>
<td>Multi Protocol Label Switching (MPLS) Technologies</td>
<td>8</td>
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<td>11-12-2015</td>
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<td>Mobile Technologies And Services</td>
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<td>04-03-2016</td>
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<tr>
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<td>18-01-2016</td>
<td>11-03-2016</td>
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<td>Telecom Management</td>
<td>8</td>
<td>25-01-2016</td>
<td>18-03-2016</td>
</tr>
<tr>
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<td>Data Communication And IP Technologies</td>
<td>8</td>
<td>08-02-2016</td>
<td>01-04-2016</td>
</tr>
<tr>
<td>15</td>
<td>Optical Fiber Cable, Systems and Modern Telecom Transport Technologies</td>
<td>8</td>
<td>22-02-2016</td>
<td>15-04-2016</td>
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<td>16</td>
<td>Next Generation Network Technologies and Future Trends</td>
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<td>17</td>
<td>Broadband Technologies and Future Trends</td>
<td>8</td>
<td>14-03-2016</td>
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</tbody>
</table>

### Eligibility Criteria

- **Sl. No. 1,3,6 to 13,15,16 & 17**: Degree/diploma with minimum one years working experience in the relevant field.
- **Sl. No. 2**: Engineering degree / diploma with minimum one year working experience in any database management system / web programming
- **Sl. No. 4**: Engineering degree / diploma with minimum one year working experience in data Network.
- **Sl. No. 5 & 14**: Engineering degree / diploma with minimum one year working experience in the relevant field.
24 hours Emergency/After Office/Holiday Contact Nos

Mr. Kumud Sethi
Regional Head - E&T(NR)
Telephone no.: 011-65515112
Mobile No.: 9818119202
Email Id: kumud.sethi@cmcltd.com
Fax: 011-23736159

ITEC Course Coordinator

Mr. Shimul Paul
Academic Coordinator
Line: 011-64731356
Mobile: 9903017402
Email Id: shimul.paul@cmcltd.com
Fax: 011-25624211

<table>
<thead>
<tr>
<th>S. No.</th>
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<th>Start Date</th>
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<th>Seats (Max)</th>
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<tbody>
<tr>
<td>2</td>
<td>Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet Skills)</td>
<td>8</td>
<td>15-06-2015</td>
<td>07-08-2015</td>
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<tr>
<td>4</td>
<td>Certificate Course in English Fluency And IT Skills</td>
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<td>25-09-2015</td>
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<tr>
<td>5</td>
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<td>07-09-2015</td>
<td>30-10-2015</td>
<td>35</td>
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<tr>
<td>6</td>
<td>Certificate Course in Linux Administration and RDBMS (including Exposure to ITIL and Cloud Computing)</td>
<td>8</td>
<td>05-10-2015</td>
<td>27-11-2015</td>
<td>35</td>
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<tr>
<td>7</td>
<td>Certificate Course in English Fluency and IT Skills</td>
<td>12</td>
<td>02-11-2015</td>
<td>22-01-2016</td>
<td>35</td>
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<tr>
<td>8</td>
<td>Certificate Course in Computer Hardware and Networking (Including A+,N+,CCNA, IT Security and Exposure to ITIL &amp; Cloud Computing)</td>
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<td>02-11-2015</td>
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<td>Certificate Course in English Fluency And IT Skills</td>
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<tr>
<td>11</td>
<td>Certificate Course for Proficiency in Business Communication and Life Skills (Including Essential Internet Skills)</td>
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<td>01-04-2016</td>
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<tr>
<td>12</td>
<td>Certificate Course in Linux Administration and RDBMS (Including Exposure to ITIL and Cloud Computing)</td>
<td>8</td>
<td>22-02-2016</td>
<td>15-04-2016</td>
<td>35</td>
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<tr>
<td>13</td>
<td>Certificate Course in English Fluency and IT Skills</td>
<td>12</td>
<td>14-03-2016</td>
<td>03-06-2016</td>
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Eligibility Criteria

**SI No.1 & 9:** Graduates (or equivalent degree) holders who have basic knowledge of computers preferably with proficiency of any one computer programming language, with relevant work experience.

**SI No. 2 & 11:** The course is designed for participants who look forward skills to enhance their business communication and life skills (including essential internet skills), the participant must have relevant work experience.

**SI No. 3,5,6,8 & 12:** Graduates in science/math's or equivalent degree and preferably with a basic knowledge of computers, with relevant work experience.

**SI No. 4,7,10 &13:** The course is designed for participants who look forward to read, write and speak English fluently, use computers/IT effectively at work and wish to be ready for an international work environment, the participant must have relevant work experience.
### 13. ENGLISH AND FOREIGN LANGUAGES UNIVERSITY

Tarnaka, Hyderabad 500007

Landline No.: 040-27689400 /40-27689460

Fax No.: 040-27098141

Email Id: registrareflu.11@gmail.com

Website: www.efluniversity.ac.in

---

#### Head of the Institute

Prof. Sunaina Singh

Vice-Chancellor

Landline no.: 040-27098141

Mobile no: 9000501357

Email Id: vceflu@gmail.com

Fax: 040-27070029

---

#### ITEC Course Coordinator

Dr. Meera Srinivas

Associate Professor

Telephone no.: 040-27680540

Mobile No.: 9676404243

Email Id: chief.itp@gmail.com

---

#### 24 hours Emergency/After Office/Holiday Contact Nos

Dr. Meera Srinivas

Associate Professor

Telephone no.: 040-27680540

Mobile No.: 9676404243

Email Id: chief.itp@gmail.com

---

#### S. No. Course Name Duration (in weeks) Start Date End Date Seats (Max)

1. Progress to Proficiency-Basic 12 16-06-2015 07-09-2015 30


5. Progress to Proficiency-Advanced 12 15-09-2015 07-12-2015 30

6. Progress to Proficiency-Basic 12 07-01-2016 30-03-2016 30

7. Progress to Proficiency-Basic 12 07-01-2016 30-03-2016 30

8. Progress to Proficiency-Intermediate 12 07-01-2016 30-03-2016 30

9. Progress to Proficiency-Intermediate 12 07-01-2016 30-03-2016 30

---

#### Eligibility Criteria

**Sl No. 1, 6 & 7:** For the basic course, candidates must be able to understand and respond to simple oral statements and questions of an everyday nature. They must be able to write simple sentences in English. The candidate must have 5 years minimum experience.

**Sl No. 2, 5 & 8:** For the advanced course, candidates must be able to use English fluently and accurately for social purposes and with a fair degree of accuracy in writing for academic and official purposes. The candidate must have 5 years minimum experience.

**Sl No. 3, 4 & 9:** For the intermediate course, the candidates must be able to listen, read, write and speak English for social purposes with a moderate degree of fluency and accuracy. The candidate must have 5 years minimum experience.
# 14. NIIT LTD
Address: A-24, Infocity, Sector 34, Gurgaon. 122001
Landline No.: 0124-4917249
Fax No.: -
Email Id: neelm@niit.com
Website: www.niit.com

# Head of the Institute
Mr. Ravi Malhotra
Vertical Head, Govt
Landline no.: 0124-4917605
Mobile no.: 9911234563
Email Id: Ravi.Malhotra@niit.com
Fax: 01244916503

# 24 hours Emergency/After Office/Holiday Contact Nos
Mr. Neel Mani
Coordinator
Telephone no.: 0124-4917249
Mobile No.: 9810360448
Email Id: Neelm@niit.com
Fax: 01244916503

# ITEC Course Coordinator
Mr. Ravi Malhotra
Vertical Head, Govt
Landline no.: 0124-4917605
Mobile: 9911234563
Email Id: Ravi.Malhotra@niit.com
Fax: 01244916503

<table>
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<td>2</td>
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<td>4</td>
<td>Certificate Course in Spoken English and MS-Office Skills</td>
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<td>5</td>
<td>Proficiency in Spoken English</td>
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<td>6</td>
<td>Diploma in Communication English, IT and Networking Skills</td>
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<td>04-03-2016</td>
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</tbody>
</table>

**Eligibility Criteria**

Sl No. 1, 4, 5 & 10: Basic understanding with English and familiarity with the English alphabet with minimum 1 years work experience.

Sl No. 2: Working knowledge of Microsoft® windows as operating system with minimum 1 years work experience.

Sl No. 3, 7 & 8: Working knowledge of Microsoft® windows as operating system and basic knowledge of programming with minimum 1 years work experience.

Sl No. 6 & 9: Should be able to read and write in English language and basic knowledge of computers with minimum 1 years work experience.
15. UTL TECHNOLOGIES LTD
No. 19/6, Ashokpuram School Road, Industrial Suburb, Yeshwanthpur, Bangalore - 560022.
Landline No.: 80-23472171 /80-23472172
Fax No.: 80-23572795
Email Id: info@utltraining.com
Website: www.utltraining.com

Head of the Institute
Mr. Srinivas Raju J
Divisional Head
Landline no.: 08023472171
Mobile no. 9980866166
Email Id: srinivasraju@utltraining.com
Fax: 08023572795

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Srinivas Raju J
Divisional Head
Telephone no.: 08023472171
Mobile No.: 9980866166
Email Id: srinivasraju@utltraining.com
Fax : 08023572795

ITEC Course Coordinator
Mr. Vishwas M
Manager ITEC Program
Landline no.: 08023472171
Mobile: 9902977533
Email Id: itec@utltraining.com
Fax: 08023572795

S. No. | Course Name                                      | Duration (in weeks) | Start Date       | End Date       | Seats (Max) |
-----|--------------------------------------------------|--------------------|-----------------|----------------|-------------|
2    | Certificate Course in Linux Administration       | 8                  | 03-08-2015      | 26-09-2015     | 30          |
3    | Certificate Course in Advanced Mobile Communication Technologies | 10               | 24-08-2015      | 31-10-2015     | 30          |
6    | Certificate Course in FTTH & GPON Technologies   | 8                  | 28-10-2015      | 19-12-2015     | 30          |
7    | Certificate Course in Networking                 | 12                 | 25-11-2015      | 13-02-2016     | 30          |
8    | Certificate Course in Cisco Enterprise Networking | 12                | 04-01-2016      | 26-03-2016     | 30          |
9    | Certificate Course in Advanced Mobile Communication Technologies | 10               | 04-01-2016      | 12-03-2016     | 30          |
10   | Certificate Course in Linux Administration       | 8                  | 10-02-2016      | 02-04-2016     | 30          |
11   | Certificate Course in Network Security           | 10                 | 14-03-2016      | 21-05-2016     | 30          |
12   | Certificate Course in Wireless Network Administration | 10               | 28-03-2016      | 04-06-2016     | 30          |
13   | Certificate Course in Networking                 | 12                 | 30-03-2016      | 18-06-2016     | 30          |

Eligibility Criteria
Sl No. 1, 7 & 13: Graduates / engineers / diploma holders with prior knowledge in computer networking. Exposure to networking fundamentals and network functions is desirable.
Sl No. 2, 5, 8 & 10: Graduates / engineers / diploma holders with prior knowledge in computer networking. Prior work experience in relevant field is desirable.
Sl No. 3, 6, 9 & 12: Graduates / engineers / diploma holders in electronics / electrical / communications / telecom or equivalent with prior telecom knowledge. Prior work experience in relevant field is desired.
Sl No. 4 & 11: Graduates / engineers / diploma holders with prior work experience in networking. Exposure to networking fundamentals and network functions is desirable. Two years of prior experience in networking will be an added advantage.
Management Courses
16. ADMINISTRATIVE STAFF COLLEGE OF INDIA
Bella Vista, Rajbhavan Road
Hyderabad 500082
Landline No.: 040-66533000 /040-23310952
Fax No.: 040-66534356
Email Id: deantraining.asci@gmail.com
Website: www.asci.org.in

Head of the Institute
Dr S K Rao
Director General
Landline no.: 040-66534223
Mobile no. 9849990236
Email Id: skrao@asci.org.in
Fax: 040-23321401

24 hours Emergency/After Office/Holiday Contact Nos

Head of the Institute
Dr S K Rao
Director General
Landline no.: 040-66534223
Mobile no. 9849990236
Email Id: skrao@asci.org.in
Fax: 040-23321401

ITEC Course Coordinator
Dr. M Chandrasekhar
Dean of Training Programmes
Landline no.: 040-66533080
Mobile: 9848071516
Email Id: deantraining.asci@gmail.com
Fax: 040-66534356

Mrs. P Mahalakshmi
Programmes Officer
Telephone no.: 040-66534247
Mobile No.: 9246203535
Email Id: poffice@asci.org.in
Fax no.: 040-23324365

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
</tr>
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<tbody>
<tr>
<td>2</td>
<td>Leadership Development Programme for Enhanced Public Service Delivery</td>
<td>2</td>
<td>05-10-2015</td>
<td>16-10-2015</td>
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</tr>
<tr>
<td>3</td>
<td>Leadership Engagement and Development</td>
<td>2</td>
<td>19-10-2015</td>
<td>30-10-2015</td>
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<td>4</td>
<td>General Management Programme For Senior Executives Course - Session 126</td>
<td>4</td>
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<td>29-01-2016</td>
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</table>

Eligibility Criteria

Sl No. 1, 2 & 4: Graduation. Participants are expected to be at senior levels, holding executives/management positions in their respective organizations.
Sl No. 3: Graduation with 5 years of work experience.
# One Year Post-Graduate Programme in Management for Executives (PGPX)

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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</thead>
</table>
| 1      | One Year Post-Graduate Programme in Management for Executives (PGPX) | 52                  | 31-03-2016   | 31-03-2017  | 5           

## Eligibility Criteria

**Sl.No. 1:** Graduation in any discipline/Degree/Diploma acceptable if the total academic study years is minimum 15 years from Grade I onwards.
18. INTERNATIONAL MANAGEMENT INSTITUTE
B-10, Qutab Institutional Area. New Delhi-110016
Landline No.: 011-47194100/011-47194200
Fax No.: 011-46012729
Email Id: itecoffice@imi.edu
Website: www.imi.edu

Head of the Institute
Dr. Bakul Dholakia
Director General
Landline no.: 011-46012731
Mobile no.: 9582500133
Email Id: minimathews@imi.edu
Fax: 011-46012729

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Sunil Singh
Sr. Manager
Telephone no.: 011-47194202
Mobile No.: 9560466478
Email Id: sunil@imi.edu
Fax: 011-46012729

ITEC Course Coordinator
Dr. Arun K Rath
Professor
Landline no.: 011-47194153
Mobile: 9910436439
Email Id: arun.rath@imi.edu
Fax: 011-46012729

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Certificate Course in Strategic Management for Emerging Markets</td>
<td>4</td>
<td>03-08-2015</td>
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<td>2</td>
<td>Certificate Course in Corporate Governance and Excellence in Management of Public Enterprises</td>
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<td>07-09-2015</td>
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<td>Certificate Course in Performance Management Systems: A Strategic Tool</td>
<td>2</td>
<td>11-01-2016</td>
<td>22-01-2016</td>
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<td>5</td>
<td>Programme on General Management Skills</td>
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<td>18-01-2016</td>
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<td>7</td>
<td>15 Month Executive Post Graduate Diploma in Management</td>
<td>52</td>
<td>30-03-2016</td>
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</table>

Eligibility Criteria
SI No. 1 & 4: Graduation. Minimum 5 years of work experience.
SI No. 2: Graduation in any discipline. Minimum 5 years of work experience in a managerial/administrative capacity.
SI No. 3: Graduation with working knowledge of English language.
SI No. 6: Graduates (preferably in engineering/science) with post degree three years experience in projects/operations/planning or administration.
SI No. 7: Graduation in any discipline, as a regular candidate and not through correspondence courses with a consistently high academic record. Proficiency in high-school level of mathematics, written spoken English as well as working knowledge of computers is an essential requirement. Post-degree, 5 years or more full time experience at senior decision making levels within ministries or government departments or private sector organizations.
19. NATIONAL INSTITUTE OF LABOUR ECONOMICS RESEARCH AND DEVELOPMENT
Plot No 25, Sector A-7, Narela-110040
Landline No.: 011-27783468 /011-27787212
Fax No.: 011-27783467
Email Id: dg.iamr@nic.in
Website: iamrindia.gov.in

Head of the Institute
Dr. Yogesh Suri
Director General
Landline no.: 011-27783468
Mobile no: 9810032852
Email Id: yogesh.suri@nic.in
Fax: 011-27783467

24 hours Emergency/After Office/Holiday Contact Nos
Dr. Chaitali Roy
Assistant Director (E&T)
Telephone no.: 011-2778721
Mobile No.: 9250881749
Email Id: drchaitali_pal@yahoo.com
Fax no.: 011-27783467

Dr. K.S. Rao
Joint Director
Telephone no.: 011-27787210
Mobile No.: 9958007599
Email Id: Kesana22@yahoo.com
Fax no.: 011-27783467

Mrs. Renu Lal
Coord. Masters Degree in HRP and D
Landline no.: 011-27787212
Mobile: 9891689000
Email Id: renuj9@gmail.com
Fax: 011-27783467

Mrs. Gayatri Pandey
Coord. PG Diploma Course in HRP and D
Landline no.: 011-27787212
Mobile: 9968375368
Email Id: gpandey1304@gmail.com
Fax: 011-27783467

Dr. Shachi Joshi
Coord. Diploma in Monitoring and Evaluation
Landline no.: 011-27782251
Mobile: 9212376275
Email Id: shachi.joshi7@gmail.com
Fax: 011-27783467

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<tbody>
<tr>
<td>1</td>
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<td>2</td>
<td>ITP on Manpower Research</td>
<td>8</td>
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<td>3</td>
<td>Diploma in Monitoring &amp; Evaluation</td>
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<td>5</td>
<td>ITP on Manpower Information System</td>
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<td>02-03-2016</td>
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<td>Master’s Degree in Human Resource Planning and Development</td>
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<td>ITP on Human Capabilities</td>
<td>4</td>
<td>14-03-2016</td>
<td>08-04-2016</td>
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Eligibility Criteria
Sl No. 1, 2, 4, 5 & 8: Bachelor's degree or its equivalent. Minimum 2 years work experience.
Sl No. 3: Bachelor’s degree from a recognized university with at least 50% marks. Knowledge of English language is essential with 2 years work experience in supervisory category.
Sl No. 6: Bachelor's degree from a recognised University having proficiency in English language supported by documentary evidence in the application. Minimum 5 years related work experience.
Sl No. 7: Bachelor's degree from a recognised University having proficiency in English language supported by documentary evidence in the application. Minimum 2 years related work experience.
SME/Rural Development Courses
## 20. ENTREPRENEURSHIP DEVELOPMENT
INSTITUTE OF INDIA
Village Bhat, P.O.Bhat 382428
Dist. Gandhinagar
Landline No.: 79-23969151/79-23969161
Fax No.: 79-23969164
Email Id: ifo@ediindia.org
Website: www.ediindia.org

### Head of the Institute
Name: Dr. Dinesh Awasthi
Role: Director
Landline no.: 079-23969151
Mobile no.: 9925014007
Email Id: dinesh@ediindia.org
Fax: 079-23969164

### 24 hours Emergency/After Office/Holiday Contact Nos

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
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<th>Seats (Max)</th>
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<tr>
<td>1</td>
<td>2-Year Post Graduate Diploma in Management-Business Entrepreneurship (PGDM-BE)</td>
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<td>2</td>
<td>Industrial, Infrastructure and Sustainable Project Preparation and Appraisal</td>
<td>6</td>
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<td>3</td>
<td>Empowering Women through Entrepreneurship Development</td>
<td>6</td>
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<td>4</td>
<td>Capital Markets and Investment Banking</td>
<td>6</td>
<td>28-09-2015</td>
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<td>5</td>
<td>Entrepreneurship and Small Business Promotion</td>
<td>6</td>
<td>28-09-2015</td>
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<td>7</td>
<td>Business Research Methodology and Data Analysis</td>
<td>8</td>
<td>26-10-2015</td>
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<td>8</td>
<td>Entrepreneurial Management</td>
<td>6</td>
<td>16-11-2015</td>
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<td>9</td>
<td>Promoting Innovations and Entrepreneurship Through Incubation</td>
<td>6</td>
<td>04-01-2016</td>
<td>12-02-2016</td>
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<td>10</td>
<td>Cluster Development Executives Programme</td>
<td>6</td>
<td>04-01-2016</td>
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<td>11</td>
<td>SME Banking and Financial Services</td>
<td>6</td>
<td>04-01-2016</td>
<td>12-02-2016</td>
<td>30</td>
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<td>12</td>
<td>Sustainable Livelihoods and Mainstreaming with Market</td>
<td>6</td>
<td>22-02-2016</td>
<td>01-04-2016</td>
<td>30</td>
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<tr>
<td>13</td>
<td>Agri-Entrepreneurship and Supply Chain Management</td>
<td>6</td>
<td>22-02-2016</td>
<td>01-04-2016</td>
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<td>14</td>
<td>Entrepreneurship Education to Strengthen Emerging Economies</td>
<td>6</td>
<td>22-02-2016</td>
<td>01-04-2016</td>
<td>30</td>
</tr>
</tbody>
</table>

### Eligibility Criteria

- **Sl No. 1:** A University degree in any discipline with minimum 50% aggregate marks and a valid graduate management admission test (GMAT) score (from year 2010 onward).
- **Sl No. 2,3,5,6,8 to 14:** A degree in any discipline with basic knowledge of English. Minimum 2 years of work experience.
- **Sl No. 4:** A degree in any discipline with minimum 2 years of work experience.
- **Sl No. 7:** Diploma/degree in any discipline with basic knowledge of English. Minimum 2 years of work experience.
# National Institute for Micro Small & Medium Enterprises

Yousufguda, Hyderabad PIN: 500045
Landline No.: 40-23608544 /40-23608546
Fax No.: 40-23608547
Email Id: registrar@nimsme.org
Website: www.nimsme.org

## Head of the Institute
Mr. M. Chandrasekhar Reddy
Director General
Landline no.: 040-23608577
Mobile no: 9866019324
Email Id: dg@nimsme.org
Fax: 040-23541260

## ITEC Course Coordinator
Dr. N. Srilakshmi
Registrar
Landline no.: 040-23608544
Mobile: 9391010382
Email Id: registrar@nimsme.org
Fax: 040-23608956

### S. No. Course Name

| 1  | Communication Skills in English and Tourism and Hospitality Management (ETHM) | 12 | 10-08-2015 | 30-10-2015 | 35 |
| 2  | Communication Skills in English and Promotion of Micro, Small and Medium Enterprises | 12 | 10-08-2015 | 30-10-2015 | 35 |
| 3  | Capacity Building for Providing Alternative Livelihood Opportunities for Poor (CBALO) | 8 | 07-09-2015 | 30-10-2015 | 35 |
| 4  | Enterprise Development through Micro Finance (EDMF) | 8 | 07-09-2015 | 30-10-2015 | 35 |
| 5  | Empowerment of Women through Enterprises (EWE) | 8 | 16-11-2015 | 08-01-2016 | 35 |
| 6  | Training Methods and Skills for Managers (TMSM) | 8 | 16-11-2015 | 08-01-2016 | 35 |
| 8  | SME Financing - Approaches and Strategies (SMEFAS) | 8 | 16-11-2015 | 08-01-2016 | 35 |
| 9  | Innovative Strategies for SME Development (ISSD) | 8 | 16-11-2015 | 08-01-2016 | 35 |
| 10 | Promotion of Micro Enterprises (POME) | 8 | 25-01-2016 | 18-03-2016 | 35 |
| 11 | Planning and Promotion of Agro and Food Enterprises (PAFE) | 8 | 25-01-2016 | 18-03-2016 | 35 |
| 12 | Training of Trainers in Entrepreneurship and Skill Development (ToT-ESD) | 8 | 25-01-2016 | 18-03-2016 | 35 |
| 13 | Tourism and Hospitality Management (THM) | 8 | 25-01-2016 | 18-03-2016 | 35 |

### Eligibility Criteria

SI No. 1 to 13: Graduation with 3 years of work experience, or Diploma with 5 years of work experience, or Certificate with 7 years of work experience.
22. NATIONAL INSTITUTE OF ENTREPRENEURSHIP AND SMALL BUSINESS DEVELOPMENT
A-23, Sector-62, (Institutional Area), Noida 201301, UP
Landline No.: 120-4017001 /120-4017003
Fax No.: 120-2403057
Email Id: rsingh004@gmail.com
Website: www.niesbud.nic.in

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Sunil Taneja
Programme Officer
Telephone no.: 911204017024
Mobile No.: 9871675533
Email Id: adm@niesbud.gov.in
Fax: 91120403062

Eligibility Criteria
SI No. 1, 6 & 13: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in government, non-government organization, universities, business, schools, colleges, banks etc.

SI No. 2: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, rural management and small business development.

SI No. 3 & 4: ‘A’ level or equivalent. Adequate knowledge of English is necessary for effective participation.

SI No. 5: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, project management and small business development, working in government, non-government organizations, universities, business, schools, colleges, banks etc.

SI No. 6: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in government, non-government organizations, universities, business, schools, colleges, banks etc.

SI No. 7: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of small business, self-employment, MS&ME development, entrepreneurship and its planning and promotion, officials in government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. Prospective small business entrepreneurs can also be admitted to this course.

SI No. 8: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in assisting for promotion and development of micro enterprise, community development, poverty alleviation, small businesses and self help groups and working as directors/senior executives/officials in government departments, banks, training institutions ngos/voluntary organizations, universities research institutions, planning departments can get benefit in this program.

SI No. 9: ‘A’ level or equivalent. Adequate knowledge of English is necessary for effective participation. Sufficient experience in assisting women in creation and development of small business ventures, development of women. The officials male or female working in developmental organization and women entrepreneurs associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGO's can also benefit from the programme.

SI No. 10: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of assisting for promotion and development of micro enterprise and small businesses, income generation, community development, social development, self-employment and entrepreneurship, directors/senior executives/officials working in government departments, banks, training institutions, ngos/voluntary organizations, universities research institutions, planning departments, engaged in

SI No. 11 & 12: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in promoting entrepreneurship and small business development and working as trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department's corporation, financial institutions, including banks, training organizations, consultants/voluntary organizations.

22. NATIONAL INSTITUTE OF ENTREPRENEURSHIP AND SMALL BUSINESS DEVELOPMENT
A-23, Sector-62, (Institutional Area), Noida 201301, UP
Landline No.: 120-4017001 /120-4017003
Fax No.: 120-2403057
Email Id: rsingh004@gmail.com
Website: www.niesbud.nic.in

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Sunil Taneja
Programme Officer
Telephone no.: 911204017024
Mobile No.: 9871675533
Email Id: adm@niesbud.gov.in
Fax: 91120403062

Eligibility Criteria
SI No. 1, 6 & 13: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in government, non-government organization, universities, business, schools, colleges, banks etc.

SI No. 2: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, rural management and small business development.

SI No. 3 & 4: ‘A’ level or equivalent. Adequate knowledge of English is necessary for effective participation.

SI No. 5: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, project management and small business development, working in government, non-government organizations, universities, business, schools, colleges, banks etc.

SI No. 6: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in government, non-government organizations, universities, business, schools, colleges, banks etc.

SI No. 7: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of small business, self-employment, MS&ME development, entrepreneurship and its planning and promotion, officials in government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. Prospective small business entrepreneurs can also be admitted to this course.

SI No. 8: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in assisting for promotion and development of micro enterprise, community development, poverty alleviation, small businesses and self help groups and working as directors/senior executives/officials in government departments, banks, training institutions ngos/voluntary organizations, universities research institutions, planning departments can get benefit in this program.

SI No. 9: ‘A’ level or equivalent. Adequate knowledge of English is necessary for effective participation. Sufficient experience in assisting women in creation and development of small business ventures, development of women. The officials male or female working in developmental organization and women entrepreneurs associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGO's can also benefit from the programme.

SI No. 10: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of assisting for promotion and development of micro enterprise and small businesses, income generation, community development, social development, self-employment and entrepreneurship, directors/senior executives/officials working in government departments, banks, training institutions, ngos/voluntary organizations, universities research institutions, planning departments, engaged in

SI No. 11 & 12: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in promoting entrepreneurship and small business development and working as trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department's corporation, financial institutions, including banks, training organizations, consultants/voluntary organizations.

Eligibility Criteria
SI No. 1, 6 & 13: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in government, non-government organization, universities, business, schools, colleges, banks etc.

SI No. 2: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, rural management and small business development.

SI No. 3 & 4: ‘A’ level or equivalent. Adequate knowledge of English is necessary for effective participation.

SI No. 5: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, project management and small business development, working in government, non-government organizations, universities, business, schools, colleges, banks etc.

SI No. 6: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in government, non-government organizations, universities, business, schools, colleges, banks etc.

SI No. 7: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of small business, self-employment, MS&ME development, entrepreneurship and its planning and promotion, officials in government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. Prospective small business entrepreneurs can also be admitted to this course.

SI No. 8: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in assisting for promotion and development of micro enterprise, community development, poverty alleviation, small businesses and self help groups and working as directors/senior executives/officials in government departments, banks, training institutions ngos/voluntary organizations, universities research institutions, planning departments can get benefit in this program.

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SI No. 10: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of assisting for promotion and development of micro enterprise and small businesses, income generation, community development, social development, self-employment and entrepreneurship, directors/senior executives/officials working in government departments, banks, training institutions, ngos/voluntary organizations, universities research institutions, planning departments, engaged in

SI No. 11 & 12: ‘A’ level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in promoting entrepreneurship and small business development and working as trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department's corporation, financial institutions, including banks, training organizations, consultants/voluntary organizations.
24 hours Emergency/After Office/Holiday Contact Nos

Dr. G.V. Raju
Assistant Registrar
Telephone no.: 04024008404
Mobile No.: 9848011004
Email Id: are@nird.gov.in
Fax no.: 04024008404

<table>
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<th>S. No.</th>
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<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tr>
<td>1</td>
<td>Community Based Disaster Management Mainstreaming and Risk Reduction Strategies</td>
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<td>20-07-2015</td>
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<td>2</td>
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<td>4</td>
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<td>3</td>
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<td>17-08-2015</td>
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<td>4</td>
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<td>17-08-2015</td>
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<td>5</td>
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<td>4</td>
<td>14-09-2015</td>
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<td>09-11-2015</td>
<td>20-12-2015</td>
<td>25</td>
</tr>
<tr>
<td>11</td>
<td>Information Communication Technology for Rural Development</td>
<td>4</td>
<td>04-01-2016</td>
<td>31-01-2016</td>
<td>25</td>
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<tr>
<td>12</td>
<td>Sustainable Agriculture Strategies for Rural Development</td>
<td>4</td>
<td>01-02-2016</td>
<td>28-02-2016</td>
<td>25</td>
</tr>
<tr>
<td>13</td>
<td>Management of Rural Employment Projects and Poverty Alleviation</td>
<td>4</td>
<td>01-02-2016</td>
<td>28-02-2016</td>
<td>25</td>
</tr>
<tr>
<td>14</td>
<td>Rural Credit for Poverty Reduction</td>
<td>4</td>
<td>01-03-2016</td>
<td>28-03-2016</td>
<td>25</td>
</tr>
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Eligibility Criteria

Sl No. 1: Minimum of Bachelors degree in Science or Arts. Middle level officials with special focus on community development and disaster management strategies.

Sl No. 2: Bachelors Degree in any discipline. Experience in related field in water and sanitation or rural development.

Sl No. 3: Post graduation in social sciences and agricultural studies. At least 8 years in development sector.

Sl No. 4: Bachelors Degree. Officials and NGO representatives who have experience in the field of rural development and planning.

Sl No. 5: Bachelors degree in civil engineering/rural development/ rural infrastructure with relevant experience in rural housing or rural development.

Sl No. 6: Government officials possessing degree/diploma in any discipline. Preferably 1 or 2 years relevant work experience.

Sl No. 7: Bachelors Degree with at least 03 years of work experience.

Sl No. 8: Bachelors or Masters degree. Working in Rural Development area for 2 years.

Sl No. 9: Minimum of Bachelors Degree in any discipline with working knowledge of Computers and English. With relevant work experience.

Sl No. 10: Bachelors Degree with good communication skills. Minimum 5 years of work experience in social and development sector.

Sl No. 11: Must possess a Bachelors Degree in any discipline with minimum five years of experience in relevant field / sector.

Sl No. 12: Minimum of Bachelors’ degree in Science or Arts. Middle level position in the official's career with special focus on agriculture and allied sectors.

Sl No. 13: Graduation or post graduation in relevant field (social sciences etc) with at least 8 years in development sector.

Sl No. 14: Minimum graduation in social sciences with 2 years of work experience.
Specialized Courses
24. BUREAU OF PARLIAMENTARY STUDIES AND TRAINING
Parliament Library Building, Pandit Pant Marg, New Delhi - 110 001, India
Landline No.: 011-23034911 /011-23034563
Fax No.: 011-23015293
Email Id: bpst@sansad.nic.in
Website: bpst.nic.in

Head of the Institute
Mr. Anoop Mishra
Secretary-General
Landline no.: 011-23017465
Mobile no. --
Email Id: anoop@nic.in
Fax: 011-23034567

24 hours Emergency/After Office/Holiday Contact Nos
Mrs. Alpana Tripathi
Additional Director
Telephone no.: 01123034656
Mobile No.: 9999695879
Email Id: alpana.tripathi@sansad.nic.in
Fax no.: 011-23015293

ITEC Course Coordinator
Mrs. Kalpana Sharma
Director
Landline no.: 011-23034845
Mobile: 9810305526
Email Id: kalpana.s@sansad.nic.in
Fax: 011-23015293

<table>
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<tr>
<th>S. No.</th>
<th>Course Name</th>
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<th>End Date</th>
<th>Seats (Max)</th>
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<tr>
<td>1</td>
<td>31st Parliamentary Internship Programme</td>
<td>4</td>
<td>05-11-2015</td>
<td>04-12-2015</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>31st International Training Programme In Legislative Drafting</td>
<td>4</td>
<td>11-02-2016</td>
<td>11-03-2016</td>
<td>30</td>
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Eligibility Criteria
Sl No. 1: Bachelor’s Degree in any discipline. Must be a serving employee of parliament.
Sl No. 2: Bachelor’s Degree with law graduate. Serving government employees.
Head of the Institute
Dr. D Subrahmanyam
Senior Executive Director
Landline no.: 01124367834
Mobile no. 9810433859
Email Id: edthsmi2013@gmail.com
Fax: 01124365292

ITEC Course Coordinator
Mr. Surendra Kumar
Deputy General Manager
Landline no.: 01124308606
Mobile: 9871465959
Email Id: cpdhsmi@gmail.com
Fax: 01124365292

S. No. | Course Name | Duration (in weeks) | Start Date | End Date | Seats (Max)
--- | --- | --- | --- | --- | ---
1 | Planning and Management of Urban Services | 6 | 18-01-2016 | 26-02-2016 | 25

Eligibility Criteria
Sl No. 1: Engineers, Architects, Town Planners, Landscape Architects, Urban Designers, Community Development professionals, Health & Sanitary Workers, Economists, Sociologists with at least 5 years of work experience.
26. INDIAN INSTITUTE OF FOREIGN TRADE, CENTRE FOR WTO STUDIES
B-21 Qutub Institutional Area, New Delhi 110016
Landline No.: 011-26512152 /011-26533254
Fax No.: 011-26563321
Email Id: cws@iift.ac.in
Website: wtocentre.iift.ac.in

Head of the Institute
Mr. Abhijit Das
Head and Professor
Landline no.: 011-26533254
Mobile no. 9810503806 Email Id: headwto@iift.ac.in Fax:
011-26563321

24 hours Emergency/After Office/Holiday Contact Nos
Ms. Neha Sharma
Training Coordinator
Telephone no.: 011-26515024
Mobile No.: 9958707993
Email Id: neha@iift.ac.in
Fax no.: 011-26563321

ITEC Course Coordinator
Mr. Mukesh Bhatnagar
Professor
Landline no.: 011-26512152
Mobile: 9868511771 Email Id: mbhatnagar@nic.in
Fax: 011-26512152

S. No. Course Name Duration Start Date End Date Seats (Max)
1 Specialized Course on WTO for Policy Makers and Trade Negotiators 4 14-09-2015 09-10-2015 25
2 Specialized Course on Emerging WTO Issues For African Countries 2 16-11-2015 24-11-2015 25
3 Specialized Course on Trade Remedies under WTO (Anti-Dumping, Subsidies, Safeguards), Trims, Dispute Settlement and RTAS 2 11-01-2016 20-01-2016 25
4 Specialized Training Programme on Selected WTO Issues: Agriculture, Services, Trips And RTAS 2 15-02-2016 24-02-2016 25

Eligibility Criteria
SL No. 1: At least Bachelors Degree. The course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge on WTO issues. Officials who have completed WTO e-learning course will be given preference. Prior experience of working in trade and commerce department will be preferable.

SL No. 2 to 4: At least Bachelors Degree. The course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge in the identified areas. Prior experience of working in trade and commerce department will be preferable.
27. INDIAN INSTITUTE OF MASS COMMUNICATION
Aruna Asaf Ali Marg. New Delhi 110 067
Landline No.: 011-26741268/011-26742940
Fax No.: 011-26742462
Email Id: anuragmisra1959@gmail.com
Website: www.iimc.gov.in

Head of the Institute
Mr. Sunit Tandon
Director-General
Landline no.: 26742492
Mobile no.: 9810328113
Email Id: sunit.tandon@gmail.com
Fax: 26741532

24 hours Emergency/After Office/Holiday Contact Nos
Dr. Anand Pradhan
Associate Professor
Telephone no.: 26742482
Mobile No.: 9818305418
Email Id: apradhan28@gmail.com
Fax no.: 26742462

ITEC Course Coordinator
Prof. Vijay Parmar
Course Director
Landline no.: 26742168
Mobile: 9810328113
Email Id: vijyparmar.iimc@gmail.com
Fax: 26742472

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<th>S. No.</th>
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<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Diploma Course in Development Journalism for Non Alligned &amp; Other Developing Countries</td>
<td>17</td>
<td>02-01-2016</td>
<td>30-04-2016</td>
<td>30</td>
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</tbody>
</table>

Eligibility Criteria
Sl No. 1: Graduate in any discipline with ability to comprehend, converse and write in English. Minimum 5 years of work experience in media.
28. INTERNATIONAL STATISTICAL EDUCATION CENTRE
202, B. T. Road, Kolkata - 700 108
Landline No.: 033-25752028 /033-25752016
Fax No.: 033-25781834
Email Id: isec@isical.ac.in
Website: www.isical.ac.in

Head of the Institute
Dr. Prasanta Pathak
Member Secretary
Landline no.: 03325752028
Mobile no. 9433138268
Email Id: prasanta.pathak@gmail.com
Fax: 03325781834

24 hours Emergency/After Office/Holiday Contact Nos
Dr. Biswabrata Pradhan
Warden
Telephone no.: 03325754075
Mobile No.: 9748858984
Email Id: bis@isical.ac.in
Fax: 03325781834

ITEC Course Coordinator
Mr. Ranjit Mandal
Programme Co-ordinator
Landline no.: 03325752027
Mobile: 9831658296
Email Id: ranjit_mandal@isical.ac.in
Fax: 03325781834

S. No. Course Name Duration Start Date End Date Seats (Max)
1 ISEC Regular Course 69th Term 44 01-08-2015 31-05-2016 35

Eligibility Criteria
Sl No. 1: Preferably graduate and/or with education at GCE (O level) with English and mathematics. 2 years experience in statistical work.
**29. NATIONAL CRIME RECORDS BUREAU**

East Block -7, Sector -1, R.K. Puram, New Delhi 110066

Landline No.: 11-26101767 /11-26172324

Fax No.: 11-26180347

Email Id: training@ncrb.nic.in

Website: www.ncrb.gov.in

---

**Head of the Institute**

Mr. R.R. Verma, IPS

Director General

Landline no.: 011-261034648

Mobile no.: 26104648

Email Id: director@ncrb.nic.in

Fax: 011-26188576

---

**24 hours Emergency/After Office/Holiday Contact Nos**

Dr. Pawan Bhardwaj

Joint Assistant Director (Trg)

Telephone no.: 011-26101767

Mobile No.: 8800897906 Email

Id: training@ncrb.nic.in

Fax no.: 011-26180347

Mr. Unnikrishnan R

Data Processing Assistant, Grade-A

Telephone no.: 011-26101767

Mobile No.: 9313498559

Email Id: uk@ncrb.nic.in

Fax: 011-26180347

---

**ITEC Course Coordinator**

Dr. Pawan Bhardwaj

Joint Assistant Director (Trg)

Landline no.: 011-26101767

Mobile: 8800897906

Email Id: training@ncrb.nic.in

Fax: 011-26180347

---

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<tr>
<th>S. No.</th>
<th>Course Name</th>
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<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Advanced Programme in Computer Networking and Security</td>
<td>6</td>
<td>29-06-2015</td>
<td>07-08-2015</td>
<td>35</td>
</tr>
<tr>
<td>2</td>
<td>Advanced Fingerprint Science</td>
<td>6</td>
<td>29-06-2015</td>
<td>07-08-2015</td>
<td>35</td>
</tr>
<tr>
<td>3</td>
<td>Advanced Fingerprint Science</td>
<td>6</td>
<td>05-10-2015</td>
<td>13-11-2015</td>
<td>35</td>
</tr>
<tr>
<td>4</td>
<td>Information Technology in Law Enforcement</td>
<td>6</td>
<td>05-10-2015</td>
<td>13-11-2015</td>
<td>35</td>
</tr>
<tr>
<td>5</td>
<td>Advanced Course on Information Technology in Law Enforcement</td>
<td>12</td>
<td>04-01-2016</td>
<td>25-03-2016</td>
<td>35</td>
</tr>
<tr>
<td>6</td>
<td>Advanced Fingerprint Science &amp; IT</td>
<td>12</td>
<td>04-01-2016</td>
<td>25-03-2016</td>
<td>35</td>
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</table>

**Eligibility Criteria**

Sl No. 1 & 4: Preferably Graduate. Middle level decision making law enforcement officers with at least 6 years of service in information technology field. They should be able to speak, read & write English.

Sl No. 2, 3 & 6: Preferably Graduate. Middle level decision making officers engaged in fingerprint identification activities with at least 5 years of service. They should be able to read, write & speak English.

Sl No. 5: Preferably graduates. Middle level decision making law enforcement officers with at least 5 years of service and knowledge of computer programming. They should be able to speak, read & write English.
30. NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH

Address: TARAMANI, CHENNAI - 600 113
Landline No.: 044-22545447/044-22545406
Fax No.: 044-22541126
Email Id: dir@nitttrc.ac.in
Website: www.nitttrc.ac.in

Head of the Institute
Dr. S. Dhanapal
Director i/c
Landline no.: 04422545406
Mobile no.: 9884856985
Email Id: dir@nitttrc.ac.in
Fax: 04422541126

24 hours Emergency/After Office/Holiday Contact Nos
Dr. T. Jagathrakshakan
Professor & Head i/c Centre for International Affairs
Telephone no.: 04422545447
Mobile No.: 9790895361
Email Id: jagath.rkn@gmail.com
Fax: 04422541126

ITEC Course Coordinator
Dr. T. Jagathrakshakan
Professor & Head i/c Centre for International Affairs
Landline no.: 04422545447
Mobile: 9790895361
Email Id: jagath.rkn@gmail.com
Fax: 04422541126

S. No.  Course Name                      Duration (in weeks)  Start Date  End Date  Seats (Max)
1  Advanced Certificate Course On Sustainable Development And Environmental Management  8          22-07-2015  15-09-2015  25
5  Advanced Certificate Course On Information And Communication Technology In Education And Training  8          25-11-2015  19-01-2016  25
7  Advanced Certificate Course On Educational Media Production For E-Learning  8          27-01-2016  22-03-2016  25
8  Advanced Certificate Course On Electronics For Industry  8          27-01-2016  22-03-2016  25

Eligibility Criteria
Si No. 1: Degree in engineering/technology/science or in any vocational field with minimum 3 years experience in teaching/training/administration and proficiency in spoken and written English.
Si No. 2&5: Degree or diploma in engineering/technology or in any vocational field with minimum 5 years experience in teaching/training/administration, Must have proficiency in spoken and written English and comprehension of English.
Si No. 3: Teachers/practicing librarians and/or curriculum developers in library and information science having a diploma/degree in library and information science or equivalent. With minimum two years experience of teaching/administration of library with proficiency in spoken and written English.
Si No. 4: Diploma/degree/post graduation in science or engineering or social science or management with minimum three years of experience in teaching/training/research/consultancy/administration/policy planning in colleges, universities, research laboratories, industries, companies and training organizations.
Si No. 5: Degree/diploma in information technology (IT)/computer science/information and communication technology/educational technology/engineering education/network technology/ communication technology/internet security technologies/network security. Must posses minimum two years work experience in teaching/IT/ICT application design, development and training and having proficiency in spoken and written English.
Si No. 7: Degree or diploma in engineering / technology or in science and arts with interest in developing video programmes with proficiency in spoken, written and comprehension of English. Must posses experience in teaching/developing video programmes for technical, vocational, arts and science fields.
Si No. 8: Diploma or degree in physics, electrical, electronics & communication engineering, instrumentation & allied disciplines. Practicing teachers / trainers /engineers and administrators in the above field.
31. NATIONAL INSTITUTE OF TRAINING FOR STANDARDIZATION (BIS)  
A-20 and 21, Institutional Area, Sector 62, Noida  
Landline No.: 120-4670232 /120-4670255  
Fax No.: 120-4670232  
Email Id: hnits@bis.org.in  
Website: www.bis.org.in

Head of the Institute  
Mr. J. Roy Chowdhury  
Scientist F and Head  
Landline no.: 0120-4670232  
Mobile no: 9810561450  
Email Id: hnits@bis.org.in  
Fax: 0120-4670232

24 hours Emergency/After Office/Holiday Contact Nos  
Mr. J. Roy Chowdhury  
Scientist F and Head  
Telephone no.: 0120-4670232  
Mobile No.: 9810561450  
Email Id: hnits@bis.org.in  
Fax: 0120-4670232

ITEC Course Coordinator  
Ms. Priti Bhatnagar  
Scientist E  
Landline no.: 0120-4670219  
Mobile: 9425603660  
Email Id: pritibhatnagar0409@gmail.com  
Fax: 0120-4670227

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<td>2</td>
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<td>8</td>
<td>12-10-2015</td>
<td>04-12-2015</td>
<td>35</td>
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<td>3</td>
<td>International Training Programme on Laboratory Quality Management Systems</td>
<td>3</td>
<td>01-02-2016</td>
<td>19-02-2016</td>
<td>35</td>
</tr>
</tbody>
</table>

Eligibility Criteria  
Sl No. 1 to 3: Graduates in science/engineering or technology or post graduates in any discipline. Experience in relevant field is preferred.
3. NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION
17 B, Sri Aurobindo Marg, New Delhi - 110016
Landline No.: 011-26544800/011-26544863
Fax No.: 011-26853041
Email Id: idepa@nuepa.org
Website: www.nuepa.org

24 hours Emergency/After Office/Holiday Contact Nos

Dr. Mona Sedwal
Programme Coordinator
Telephone no.: 01126544871
Mobile No.: -
Email Id: monasedwal@nuepa.org
Fax no.: 01126853041

ITEC Course Coordinator

Prof. Najma Akhtar
Head and Programme Director
Landline no.: 01126544839
Mobile: 0989967510
Email Id: najmaakhtar@nuepa.org
Fax: 01126865180

Prof. B. K. Panda
Senior Programme Coordinator
Landline no.: 01126544863
Mobile: 0981069829
Email Id: bkpanda@nuepa.org
Fax: 01126853041

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<th>End Date</th>
<th>Seats (Max)</th>
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<tr>
<td>1</td>
<td>International Diploma in Educational Planning and Administration (IDEPA-XXXII)</td>
<td>13</td>
<td>01-02-2016</td>
<td>30-04-2016</td>
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</tr>
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</table>

Eligibility Criteria

Sl No. 1: Education officers working at the national, provincial, district or institutional level are eligible for admission to the programme. Heads of educational institutions (school, college), regional and district education departments, functionaries working in the teacher-training colleges or universities and are eligible to apply.
Head of the Institute  
Brig. G. Bhuyan  
Director  
Landline no.: 01202789060  
Mobile no.: 9471007153  
Email Id: academy@indiapost.gov.in  
Fax: 01202789503

ITEC Course Coordinator  
Shri V. Rajarajan  
Additional Director  
Landline no.: 01202789061  
Mobile: 9717671255  
Email Id: additionaldirectorpsci@gmail.com  
Fax: 01202789503

<table>
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<th>End Date</th>
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<td>1</td>
<td>International Executive Development Programme</td>
<td>2</td>
<td>07-12-2015</td>
<td>18-12-2015</td>
<td>30</td>
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<td>2</td>
<td>Leadership Development Programme</td>
<td>2</td>
<td>07-12-2015</td>
<td>18-12-2015</td>
<td>30</td>
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<tr>
<td>3</td>
<td>International Mail Management</td>
<td>2</td>
<td>11-01-2016</td>
<td>22-01-2016</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Quality Management in Postal Services</td>
<td>2</td>
<td>15-02-2016</td>
<td>26-02-2016</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Advanced Postal Management</td>
<td>2</td>
<td>15-02-2016</td>
<td>26-02-2016</td>
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</tr>
</tbody>
</table>

Eligibility Criteria  
Sl No. 1 to 5: Graduation with minimum 7 years of service.
34. RESEARCH AND INFORMATION SYSTEM FOR DEVELOPING COUNTRIES

Zone IV-B, 4th Floor, India Habitat Centre, Lodhi Road, New Delhi-110 003, India
Landline No.: 11-24682177/11-24682178
Fax No.: 11-24682173
Email Id: dgoffice@ris.org.in
Website: http://www.ris.org.in

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Mahesh C Arora
Director (Finance and Administration)
Telephone no.: 01124655437
Mobile No.: 7827499097
Email Id: mc.arora@ris.org.in
Fax: 01124682175

S. No.   Course Name                                          Duration (in weeks)  Start Date  End Date  Seats (Max)
1       Development Partnership: Learning South-South Cooperation (LSSC)  2        16-11-2015  27-11-2015  30
2       International Economic Issues And Development Policy (IEIDP)  4        15-02-2016  11-03-2016  30

Eligibility Criteria
Sl No. 1: Bachelors Degree. Experience with diplomatic assignments/ experience with Aid Management/ South-South Cooperation (SSC)/North South Cooperation (NSC)
Sl No. 2: Masters Degree. Two years experience relating to International Economic Issues
## Course Details

<table>
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<tr>
<th>S. No.</th>
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<tr>
<td>1</td>
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<td>3</td>
<td>10-08-2015</td>
<td>28-08-2015</td>
<td>30</td>
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<tr>
<td>2</td>
<td>Managing Development and Social Protection in a Globalised Economy</td>
<td>3</td>
<td>01-09-2015</td>
<td>18-09-2015</td>
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<tr>
<td>3</td>
<td>Enhancing Leadership Skills</td>
<td>3</td>
<td>05-10-2015</td>
<td>23-10-2015</td>
<td>30</td>
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<tr>
<td>4</td>
<td>Labour and Employment Relations in a Global Economy</td>
<td>3</td>
<td>02-11-2015</td>
<td>20-11-2015</td>
<td>30</td>
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<tr>
<td>5</td>
<td>Gender Issues in the World of Work</td>
<td>3</td>
<td>01-12-2015</td>
<td>18-12-2015</td>
<td>30</td>
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<tr>
<td>6</td>
<td>Research Methods in Labour Studies</td>
<td>3</td>
<td>08-02-2016</td>
<td>26-02-2016</td>
<td>30</td>
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<tr>
<td>7</td>
<td>Health Security and Protection of Workers</td>
<td>3</td>
<td>01-03-2016</td>
<td>18-03-2016</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

Sl No. 1 to 7: Graduation with experience in relevant field.
Technical Courses
36. CENTRAL FERTILIZER QUALITY CONTROL AND TRAINING INSTITUTE
N.H. IV, Faridabad (Haryana)
Landline No.: 0129-2418484/0129-2418282
Fax No.: 0129-2414712
Email Id: cfqcti@nic.in
Website: cfqcti.dacnet.nic.in

Head of the Institute
Mr. K.K. Dhingra
Director
Landline no.: 0129-2414712
Mobile no.: 9809267363
Email Id: cfqcti@nic.in
Fax: 0129-2414712

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Shyam Babu
Dy. Director
Telephone no.: 0129-2423779
Mobile No.: 9871085610
Email Id: cfqcti@nic.in
Fax: 0129-2414712

ITEC Course Coordinator
Mr. Shyam Babu
Dy. Director
Landline no.: 0129-2418484
Mobile: 9871085610
Email Id: cfqcti@nic.in
Fax: 0129-2414712

<table>
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<tr>
<td>1</td>
<td>Training Programme on Fertiliser Quality Control</td>
<td>5</td>
<td>18-11-2015</td>
<td>22-12-2015</td>
<td>25</td>
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</tbody>
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Eligibility Criteria
Sl No. 1: Post graduate in chemistry/agriculture chemistry or graduate in agriculture/science with chemistry. Working experience in the field of fertilizer quality control—specially enforcement or analysts, fertilizer marketing and distribution.
CENTRAL INSTITUTE FOR RURAL ELECTRIFICATION
National Police Academy Post, Shivarampally, Hyderabad, Telangana, India, 500052
Landline No.: 40-64584526 /40-24015901
Fax No.: 40-24015896
Email Id: cire@recl.nic.in
Website: www.cirerec.com

Head of the Institute
Mr. G. Shankar
Additional Director
Landline no.: 914064584526
Mobile no: 9490189023
Email Id: cire@recl.nic.in
Fax: 914024015896

24 hours Emergency/After Office/Holiday Contact Nos
Dr. R. Mohd. Nafi
Chief Manager
Telephone no.: 914060504526
Mobile No.: 914060504526
Email Id: nafis198@yahoo.com
Fax: 914024015896

ITEC Course Coordinator
Mr. Sudhir S Chopade
Manager
Landline no.: 914024015897
Mobile: 7680883477
Email Id: sudhirschopade@gmail.com
Fax: 914024015896

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<td>7</td>
<td>Management of Power Utilities Using ICT/Automated Solutions</td>
<td>5</td>
<td>28-12-2015</td>
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<tr>
<td>8</td>
<td>Best Practices in Power Distribution</td>
<td>5</td>
<td>28-12-2015</td>
<td>29-01-2016</td>
<td>25</td>
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<tr>
<td>9</td>
<td>Certificate Course in Electric Power Management</td>
<td>12</td>
<td>01-02-2016</td>
<td>21-04-2016</td>
<td>25</td>
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<tr>
<td>10</td>
<td>Trends and Developments in Thermal Power Generation</td>
<td>4</td>
<td>08-02-2016</td>
<td>04-03-2016</td>
<td>25</td>
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Eligibility Criteria
Sl. No. 1: Diploma/degree in electrical engineering. Should have minimum work experience of three years in power generation, transmission or distribution sector organizations.
Sl. No. 2: Diploma/degree in electrical engineering/finance/accounts. Should have minimum three years working experience in power sector related organizations.
Sl. No. 3: Diploma/degree in finance/accounts. Should be working in power sector related organizations for minimum three years.
Sl. No. 4: Diploma/degree in electrical/mechanical engineering. Should have minimum three years work experience in power sector related organizations.
Sl. No. 5: Diploma/degree in electrical engineering. Should have minimum three years work experience in power sector related organization.
Sl. No. 6: Diploma/degree in electrical engineering. Should have minimum three years work experience in substations engineering/HV engineering or power sector.
Sl. No. 7: Diploma/degree in electrical/mechanical engineering. Should have minimum three years experience in renewable energy or power and energy sector.
Sl. No. 8: Diploma/degree in engineering/computer sciences/ IT /MIS related. Should have minimum three years work experience in power distribution automation with IT and automation.
Sl. No. 9: Diploma/degree in electrical engineering. Should have minimum three years work experience in power distribution sector or related areas.
Sl. No. 10: Degree/diploma in electrical/mechanical engineering. Should have minimum three years work experience in thermal power generation or related area.
38. CENTRAL INSTITUTE OF TOOL DESIGN
A1 to A8, APIE, Balanagar, Hyderabad- 500 037, TS
Landline No.: 40-23774536 /40-23771959
Fax No.: 40-23772658
Email Id: citdplacements@citdindia.org
Website: www.citdindia.org

Head of the Institute
Mr. Shujayat Khan
Principal Director
Landline no.: 04023774536
Mobile no. 9959148618
Email Id: citdplacements@citdindia.org
Fax: 04023772658

24 hours Emergency/After Office/Holiday Contact Nos
Mr. K.N. Reddy
Assistant
Telephone no.: 04023771959
Mobile No.: 9912569575
Email Id: citdplacements@citdindia.org
Fax no.: 04023772658

ITEC Course Coordinator
Mr. V. Udaya Bhaskara Reddy
Dy. Director (Trg.)
Landline no.: 04023776156
Mobile: 9949846777
Email Id: citdplacements@citdindia.org
Fax: 04023772658

S. No. Course Name
1  Proggammable Logic Controllers for Advanced Automation
2  Design of Jigs and Fixtures With CREO Parametric Software
3  CNC Programming Using Mastercam Software
4  Very Large Scale Integration (VLSI) Design
5  Design of Sheetmetal Forming Tools by using CREO Parametric Software
6  Analysis using ANSYS and Hypermesh Software
7  Design of Die Casting and Plastic Processing Tool by using CREO Parametric Software
8  Mechatronics and its Applications

<table>
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<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
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<tbody>
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<td>1</td>
<td>Proggammable Logic Controllers for Advanced Automation</td>
<td>10</td>
<td>17-08-2015</td>
<td>23-10-2015</td>
<td>25</td>
</tr>
<tr>
<td>3</td>
<td>CNC Programming Using Mastercam Software</td>
<td>10</td>
<td>02-11-2015</td>
<td>08-01-2016</td>
<td>25</td>
</tr>
<tr>
<td>4</td>
<td>Very Large Scale Integration (VLSI) Design</td>
<td>10</td>
<td>02-11-2015</td>
<td>08-01-2016</td>
<td>25</td>
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<tr>
<td>5</td>
<td>Design of Sheetmetal Forming Tools by using CREO Parametric Software</td>
<td>10</td>
<td>02-11-2015</td>
<td>08-01-2016</td>
<td>25</td>
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<tr>
<td>6</td>
<td>Analysis using ANSYS and Hypermesh Software</td>
<td>10</td>
<td>18-01-2016</td>
<td>25-03-2016</td>
<td>25</td>
</tr>
<tr>
<td>7</td>
<td>Design of Die Casting and Plastic Processing Tool by using CREO Parametric Software</td>
<td>10</td>
<td>18-01-2016</td>
<td>25-03-2016</td>
<td>25</td>
</tr>
<tr>
<td>8</td>
<td>Mechatronics and its Applications</td>
<td>10</td>
<td>18-01-2016</td>
<td>25-03-2016</td>
<td>25</td>
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Eligibility Criteria
Sl No. 1 & 8: Degree/diploma in mechanical/production/electrical/electronics/instrumentation/automobile engineering or equivalent with relevant work experience.
Sl No. 2,3,5,6 & 7: Degree/diploma in mechanical engineering or equivalent with relevant work experience.
Sl No. 4: Degree/diploma in electrical/electronics/instrumentation engineering or equivalent with relevant work experience.
### Head of the Institute

**Dr. Amod Kumar**  
Acting Director  
Landline no.: 01722657190  
Mobile no.: 9872516830  
Email Id: director@csio.res.in  
Fax: 01722657267

### 24 hours Emergency/After Office/Holiday Contact Nos

- **Mr. Dhirendra Bansal**  
Scientist-in-charge  
Telephone no.: 01128744621  
Mobile No.: 9868482342  
Email Id: csiodelhi@gmail.com  
Fax no.: 01125846290

- **Ms. Shashi Moitra**  
Principal Technical Coordinator  
Landline no.: 01125843794  
Mobile: 9810612117  
Email Id: shashi.moitra@gmail.com  
Fax: 01125846290

### S. No. Course Name  
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<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>2</td>
<td>Management Development Program on Operation, Maintenance and Repair of Bio-Medical Equipment</td>
<td>8</td>
<td>09-09-2015</td>
<td>03-11-2015</td>
<td>25</td>
</tr>
<tr>
<td>3</td>
<td>Management Development Program on Operation, Maintenance and Repair of Analytical Equipment</td>
<td>8</td>
<td>09-12-2015</td>
<td>02-02-2016</td>
<td>25</td>
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</tbody>
</table>

### Eligibility Criteria

**Sl No. 1:** Graduate/diploma in electrical/electronics/instrumentation engineering or post graduate/graduate in energy management and experience in maintenance/management of electrical systems or practiced industrial/estate engineer having 2 years experience/responsibility of maintaining electrical supply/distribution systems.

**Sl No. 2:** Graduate/diploma in electronics/electrical/instrumentation/bio-medical engineering or post graduate/graduate in physics and electronics having 2 years experience/responsibility of maintenance and management of bio-medical equipment or Medical doctor.

**Sl No. 3:** Graduates/diploma in electronics/electrical/instrumentation/bio-medical/lab technician or a post graduate/graduate in physics/chemistry/pharmacy/medical doctor/bio-chemist/forensic scientist/agricultural research scientist and technologist having 2 years experience/responsibility of maintenance management of analytical equipments.
40. FLUID CONTROL RESEARCH INSTITUTE
Kanjikode West, Palakkad, Kerala (India)
Landline No.: 491-2566120 /491-2566119
Fax No.: 491-2566326
Email ID: fcri@fcriindia.com
Website: www.fcriindia.com

24 hours Emergency/After Office/Holiday Contact Nos
Mr. K. I. Raphael
Chief P & A Officer & Admin Co-ordinator (ITEC Trg.)
Telephone no.: 0491-2566120
Mobile No.: 9847024119
Email Id: k.i.raphael@fcriindia.com
Fax no.: 0491-2566326


Eligibility Criteria
Sl No. 1: Diploma/Engineering in Petroleum, Instrumentation, Electrical, Mechanical, Chemical/Industrial Engineering. Must posses 2-3 work years experience in Oil & Gas Industry/Process industries.
Sl No. 2: Working professional with graduation in any discipline. Must posses 2-3 years work experience in any industry/organization.
Sl No. 3&4: Diploma/Engineering in Mechanical, Electronics Instrumentation, Chemical, Electrical, Industrial Engineering. Must posses 2-3 years work experience in process industries, petroleum & natural gas/oil & gas companies and related fields.
Sl No. 5: Diploma/Engineering graduates with specialization in Civil, Mechanical, Instrumentation, Chemical or Electrical. Must posses 2-3 years work experience in Industrial Engineering/Water supply, Water Management and Irrigation, Process Industries and other related fields.
**41. GEOLOGICAL SURVEY OF INDIA TRAINING INSTITUTE**

GSI Complex, Bandlaguda, Near Nogole, Hyderabad
Landline No.: 40-24225001 /40-24225004
Fax No.: 40-24225029
Email ID: hod.gsiti@gsi.gov.in
Website: www.portal.gsi.gov.in

**Head of the Institute**
Mr. L Harendranath
Dy. Director General
Landline no.: 04024225001
Mobile no. 8886041155
Email Id: hod.gsiti@gsi.gov.in
Fax: 04024225029

**ITEC Course Coordinator**
Mr. B Nageswaran
Director (TC)
Landline no.: 04024225004
Mobile: 8374000702
Email Id: b.nageswaran@gsi.gov.in
Fax: 04024225029

---

**24 hours Emergency/After Office/Holiday Contact Nos**
Mr. B Nageswaran
Director (TC)
Telephone no.: 04024225004
Mobile No.: 8374000702
Email Id: b.nageswaran@gsi.gov.in
Fax no.: 04024225029

M N Mishra
Director
Telephone no.: 04024225012
Mobile No.: 9618228021
Email Id: mm mishra4@yahoo.co.in
Fax no.: 04024225029

Dr Sanjay Das
Director
Telephone no.: 04024225007
Mobile No.: 7382610833
Email Id: sanjay.das@gsi.gov.in
Fax no.: 04024225029

V Aneel Kumar
Suptd Geologist
Telephone no.: 04024225036
Mobile No.: 9848822402
Email Id: aneelv@rediffmail.com
Fax no.: 04024225029

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<th>Start Date</th>
<th>End Date</th>
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<tr>
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<td>Geographic Information System for Geoscientists</td>
<td>4</td>
<td>05-01-2016</td>
<td>03-02-2016</td>
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**Eligibility Criteria**
Sl No. 1: Graduation in earth sciences or related technical courses (geology, geophysics, geography, environmental science etc.) Must posses 3 years work experience.
Sl No. 2: Graduate in any subject in earth science (geology, geophysics, geodesy, hydrogeology, environmental science, geography, surveying etc. Must posses 3 years work experience.
**42. INDIAN INSTITUTE OF PRODUCTION MANAGEMENT**  
Kansbahal, Near Rourkela, Odisha-770034  
Landline No.: 6624-280322 /6624-280576  
Fax No.: 6624-280122  
Email Id: info@iipm.ac.in  
Website: www.iipm.ac.in  

**Head of the Institute**  
Dr. Niranjan Nayak  
Director  
Landline no.: 9437046576  
Mobile no. 8599004744  
Email Id: info@iipm.ac.in  
Fax: 06624280122  

**24 hours Emergency/After Office/Holiday Contact Nos**  
Mr. Sachidananda Swar  
Training Head  
Telephone no.: 8895496459  
Mobile No.: 8599004736  
Email Id: trg@iipm.ac.in  
Fax: 06624280122  

**ITEC Course Coordinator**  
Mr. Sachidananda Swar  
Training Head  
Landline no.: 8895496459  
Mobile: 8599004736  
Email Id: trg@iipm.ac.in  
Fax: 06624280122  

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<th>Start Date</th>
<th>End Date</th>
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<td>10</td>
<td>05-10-2015</td>
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<td>13-12-2015</td>
<td>25</td>
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<td></td>
<td>and Instrumentation</td>
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<td>3</td>
<td>Certificate Course on Management Development</td>
<td>10</td>
<td>04-01-2016</td>
<td>13-03-2016</td>
<td>25</td>
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<td>Certificate Course on Banking and Insurance</td>
<td>10</td>
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**Eligibility Criteria**  

SI No. 1: Degree/Diploma holders in Electrical Engineering/Electronics Engineering/EEE/C&I. Up to 5-10 years industrial experience in the field of operation, maintenance, control, protection in power plant or substation in any private/public/government sectors.  

SI No. 2: Degree/diploma holders in Electrical/ Electronics/ EEE / C&I Engineering. Around 5-10 years of experience in any private/public/government sectors in the field of control, automation, maintenance etc.  

SI No. 3 & 4: Any graduate/post graduate in Engineering, Technology, Science/Arts/Commerce. 5-10 years of experience in any functional area.
### 24 hours Emergency/After Office/Holiday Contact Nos

**Mrs. Minakshi Kumar**  
Course Director  
Telephone no.: 1352524118  
Mobile No.: 9410394497  
Email Id: minakshi@iirs.gov.in  
Fax no.: 1352741987

<table>
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<td>8</td>
<td>21-09-2015</td>
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<td>2</td>
<td>Short Course on Remote Sensing with Special Emphasis on Digital Image Processing</td>
<td>8</td>
<td>04-01-2016</td>
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### Eligibility Criteria

Sl. No. 1 & 2: Post graduate degree/graduate in Physics, Chemistry, Mathematics, Botany, Forestry, Zoology, Wildlife Science, Environment Science, Life Science, Agricultural Science, Geography (with B.Sc. at graduation level) or any other Science/any discipline of Engineering with sufficient knowledge of Mathematics/Statistics at high school level. Must possess 2 years work experience relevant to natural science/management/data-map handling.
44. INDIAN INSTITUTE OF TECHNOLOGY - ROORKEE (DEPARTMENT OF WATER RESOURCES DEVELOPMENT AND MANAGEMENT)

Indian Institute of Technology Roorkee – 247667, Uttrakhand
Landline No.: 1332-285500 /1332-272342
Fax No.: 1332-285815
Email Id: director@iitr.ac.in
Website: www.iitr.ac.in

Head of the Institute
Prof. Pradipta Banerji
Director
Landline no.: 0133-2285500
0133-2272342
Email Id: director@iitr.ac.in
Fax: 0133-2285815/2273560

24 hours Emergency/After Office/Holiday Contact Nos
Dr. Deepak Khare
Professor & Head, WRD&M Department
Telephone no.: 01332285251
Mobile No.: 9412990808
Fax no.: 0133-2271073/2273560
Email Id: kharefwt@iitr.ac.in
kharefwt@gmail.com

ITEC Course Coordinator
Dr. Deepak Khare
Professor & Head, WRD&M
Department Landline no.: 01332285251
Mobile: 9412990808
Fax: 0133-2271073/2273560
Email ID: wddtc@iitr.ac.in
kharefwt@iitr.ac.in
kharefwt@gmail.com
wrdmiitroorkee@gmail.com

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<th>End Date</th>
<th>Seats (Max)</th>
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<td>1</td>
<td>P.G. Diploma (Irrigation Water Management)</td>
<td>52</td>
<td>14-07-2015</td>
<td>13-07-2016</td>
<td>20</td>
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<td>4</td>
<td>P.G. Diploma (Water Resources Development)</td>
<td>52</td>
<td>14-07-2015</td>
<td>13-07-2016</td>
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Eligibility Criteria

Sl No. 1&2: Bachelor degree in Civil Engineering or its equivalent/ Agricultural Engineering or its equivalent or M. Sc. Agriculture in Agronomy, Soil Science, Agro-Meteorology with Mathematics as one of the paper at the level of B.Sc./ B.Sc. Agriculture. Minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required. Should have worked for minimum 2 years in responsible capacity in relevant field.

Sl No. 3&4: Bachelor's degree in Civil/Electrical/Mechanical/Electronics & Tele-Communication Engineering or its equivalent. Minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required. Should have worked for minimum 2 years in responsible capacity in relevant field.
24 hours Emergency/After Office/Holiday Contact Nos

Dr D S Arya
Head
Telephone no.: 01332-285936
Mobile No.: 9412072400
Email Id: dsarya@gmail.com
Fax: 01332-273560

S. No. Course Name Duration Start Date End Date Seats
(in weeks)

1 44th International Course of P.G. Diploma in 52 16-07-2015 15-07-2016 5
Hydrology

Hydrology

Eligibility Criteria

Sl No.1&2: Candidates with any of the following academic qualifications are eligible to apply:- (i) Bachelor's degree in Civil/Mechanical/Agricultural Engineering/Hydrology or its equivalent qualification, or M.Sc./M.Tech. (Master's) degree in Chemistry/Geology/Geophysics/Applied Geology/Applied Geophysics/Physics/Meteorology/Geography/Atmospheric Physics/ Environmental Science with mathematics in B.Sc. (Bachelor's) course as one of the subjects, or M.Sc. (Master's) degree in Statistics with physics or mathematics at B.Sc. (bachelor's) level, or M.Sc. (Master's) degree in Mathematics with physics in B.Sc. (Bachelor's) level, or its equivalent or (ii) for admission to the watershed management option of the P.G. Diploma, candidates with M.Sc. (Master's) degree in Soil Science or two years diploma in Forestry after B.Sc. (Bachelor's) with physics and mathematics in the B.Sc. (Bachelor's) course are also eligible. Only full time sponsored/nominated candidates are eligible. Candidates seeking admission to the M. Tech./P.G. Diploma programme in hydrology and who possess the required qualification as stated above must have at least 60% aggregate marks or 6.00 CGPA on a 10 point scale at qualifying degree level. Must posses minimum 2 years experience after obtaining the qualifying degree.
24 hours Emergency/After Office/Holiday Contact Nos
Mr. Sanjay Jachak
Professor
Telephone no.: 0172-2292037
Mobile No.: 9888235595
Email Id: sanjayjachak@niper.ac.in
Fax no.: 0172-2214692

Eligibility Criteria
SI No. 1: Bachelor degree in pharmacy or equivalent or Masters degree in pharmacy. Must possess minimum 5 years work experience in the relevant field.
47. SOUTH INDIA TEXTILE RESEARCH ASSOCIATION
13/37, Avinashi Road, Coimbatore Aerodrome Post
Coimbatore - 641014
Landline No.: 422-4215333 /422-4215337
Fax No.: 422-4215300
Email Id: training@sitra.org.in
Website: www.sitra.org.in

24 hours Emergency/After Office/Holiday Contact Nos
Dr. K.Sajjan Rao
Programme Coordinator
Telephone no.: 04222316082
Mobile No.: 9443911131
Email Id: cayessar@gmail.com
Fax: 04224215300

<table>
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<th>End Date</th>
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<tr>
<td>1</td>
<td>Textile Testing and Quality Control</td>
<td>9</td>
<td>01-10-2015</td>
<td>02-12-2015</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Human Resource Management in Industry</td>
<td>9</td>
<td>01-10-2015</td>
<td>02-12-2015</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Textile Mill Management</td>
<td>9</td>
<td>01-10-2015</td>
<td>02-12-2015</td>
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</tbody>
</table>

Eligibility Criteria
Sl. No. 1: Degree/Diploma in Textiles /Science with at least 2 years experience in laboratories of textile or allied industry or institutes.
Sl. No. 2: Degree/Diploma in Management and allied disciplines with at least 5 years experience in HRD positions.
Sl. No. 3: Degree/Diploma in Textiles. With at least 5 years of work experience in textile or allied industries in senior level.
Technical Cooperation Scheme of Colombo Plan (TCS)*

*Exclusively for TCS Member Countries.
### TCS Course Coordinator

<table>
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<th>S. No.</th>
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<tr>
<td>1</td>
<td>Seafood Quality Assurance</td>
<td>2</td>
<td>16-09-2015</td>
<td>28-09-2015</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>Fishery By-Products- Prawn Shell Powder, Chitin, Chitosan and Glucosamine Hydrochloride</td>
<td>4</td>
<td>30-11-2015</td>
<td>26-12-2015</td>
<td>10</td>
</tr>
<tr>
<td>4</td>
<td>Development of Fish and Shrimp Based Value Added Products</td>
<td>2</td>
<td>09-02-2016</td>
<td>20-02-2016</td>
<td>10</td>
</tr>
</tbody>
</table>

### Eligibility Criteria

- **Sl No. 1 & 2**: Graduate in fisheries or science or equivalent.
- **Sl No. 3**: Graduate in fisheries/science or equivalent.
- **Sl No.4**: Graduate in science or equivalent. Some experience in fish processing is desirable.
### 49. CENTRAL POULTRY DEVELOPMENT ORGANIZATION & TRAINING INSTITUTE

Hassaraghatta, Bangalore -560088, Karnataka, India
Landline No.: 080-28466236 /080-28466226
Fax No.: 080-28466444
Email Id: cpdoti@gmail.com
Website: www.cpdoti.org

### Head of the Institute
Dr. Mahesh P.S.
Director
Landline no.: 08028466239
Mobile no.: 9845616268
Fax: 08028466444
Email Id: cpdoti@gmail.com

### 24 hours Emergency/After Office/Holiday Contact Nos

**TCS Course Coordinator**

Dr. Mahesh P.S.
Director
Telephone no.: 08028466239
Mobile No.: 9845616268
Email Id: cpdoti@gmail.com
Fax: 08028466444

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Artificial Insemination and Hatchery Management</td>
<td>6</td>
<td>03-08-2015</td>
<td>11-09-2015</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>Avian Diseases and Health Management</td>
<td>6</td>
<td>02-11-2015</td>
<td>11-12-2015</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>Feed Analytical Techniques</td>
<td>6</td>
<td>01-02-2016</td>
<td>11-03-2016</td>
<td>10</td>
</tr>
<tr>
<td>4</td>
<td>Poultry Nutrition and Feeding</td>
<td>6</td>
<td>01-02-2016</td>
<td>11-03-2016</td>
<td>10</td>
</tr>
</tbody>
</table>

### Eligibility Criteria

**Sl No. 1 & 2:** Degree in veterinary/animal science/agriculture. Preferably working in the field of poultry production.

**Sl No. 3:** Degree in veterinary/animal science/agriculture/chemistry. Preferably working in the field of feed analytical laboratory.

**Sl No. 4:** Degree in veterinary/animal science/agriculture. Preferably working in the field of poultry nutrition.
Head of the Institute
Sri. Ashwin Kumar Parida, IAS
Director General & Special Chief Secretary to Government
Landline no.: 040-23180101
Fax: 040-23180135
Email Id: dg@eptri.com

TCS Course Coordinator
Dr. M. Suneela
Training I/C
Landline no.: 040-23180120
Mobile: 8497900079
Email Id: suneela@eptri.com
Fax: 040-23180135

S. No.  Course Name                      Duration (in weeks)  Start Date      End Date     Seats (Max)
1      Bio-Medical Waste Management       2               08-06-2015    20-06-2015   15
2      Waste Water Treatment             2               10-08-2015    22-08-2015   15
3      Municipal Solid Waste Management  2               16-11-2015    28-11-2015   15

Eligibility Criteria
Sl No. 1. Medical, nursing and para-medical professionals, environmental engineers/scientists. Minimum 2 years in relevant area.
Sl No. 2 & 3: Bachelor’s / Master degree in Science, Diploma or Bachelor’s degree in engineering discipline. Minimum 2 years in relevant area.
## 51. KOTHARI AGRICULTURAL MANAGEMENT CENTRE

Post Box No.83, Upasi Glenview Campus, Coonoor,
The Nilgiris, Tamilnadu

Landline No.: 0423-2230209 /423-2232081
Fax No.: 0423-2234149
Email Id: pmacnr@gmail.com
Website: www.kamc.in

## Head of the Institute

Prof. A.V.K. Iyengar

## Director

Landline no.: 0423-2230209
Mobile no.: 9443020158
Email Id: pmacnr@gmail.com, pmacnr@yahoo.co.in
Fax: 0423-2234149

## 24 hours Emergency/After Office/Holiday Contact Nos

### TCS Course Coordinator

**Prof. A.V.K. Iyengar**

**Director**

Telephone no.: 0423-2230209
Mobile No.: 9443020158
Email Id: pmacnr@gmail.com, pmacnr@yahoo.co.in
Fax: 0423-2234149

### Eligibility Criteria

**Sl No. 1.** (i) Graduates in science discipline having a minimum work experience of three years in a tea manufacturing factory/tea estate, (ii) diploma holders in science discipline having a minimum work experience of five years in a tea manufacturing factory/tea estate, and (iii) non-graduates with science background having a minimum work experience of six years in a tea manufacturing factory/tea estate. The work experience should be, in all cases, in leading tea plantation companies in public/private sector, tea board or authority, tea research institute, faculty members working in plantation management institutes, government departments overseeing the operations of tea plantation industry in their respective countries.

**Sl No. 2.** (i) Graduates in science discipline having a minimum work experience of five years, (ii) graduates in agriculture/botany having a minimum work experience of three years, (iii) diploma holders in science discipline having a minimum work experience of eight years, and (iv) non-graduates with science background having a minimum work experience of ten years. The work experience should be, in all cases, in leading tea plantation companies in public/private sector, tea board or authority, tea research institute, faculty members working in plantation management institutes, government departments overseeing the operations of tea plantation industry in their respective countries.

**Sl No. 3.** (i) Graduates in agriculture/botany discipline having a minimum work experience of one year, as agricultural officers, in public sector and government departments preferably in the agriculture ministry/planning ministry, (ii) diploma holders in agriculture/botany discipline having a minimum work experience of three years in public sector and government departments, preferably in the agriculture ministry/planning ministry, and (iii) non-graduates with agriculture/science background having a minimum work experience of five years in public sector and government departments, preferably in the agriculture ministry/planning ministry. Work experience: The work experience should be, in all cases, in public sector and government departments, preferably in the agriculture/planning ministry in their respective countries.

**Sl No. 4.** (i) Graduates in science discipline having a minimum work experience of one year in a computer department, (ii) diploma holders in science discipline having a minimum work experience of three years in a computer department, (iii) diploma holders in science discipline having a minimum work experience of five years in a computer department, and (iv) non-graduates with science background having a minimum work experience of five years, in a computer department. The work experience should be, in all cases, in leading plantation companies in public/private sector, commodity board or authority, such as tea board, coffee board, rubber board and spices board, commodity research institute, faculty members working in plantation management institutes, government departments overseeing the computerization of agricultural sector management in their respective countries.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Advanced Certificate Course in Tea Tasting and Quality Assurance</td>
<td>13</td>
<td>01-09-2015</td>
<td>30-11-2015</td>
<td>20</td>
</tr>
<tr>
<td>3</td>
<td>Agricultural Project Management</td>
<td>9</td>
<td>01-12-2015</td>
<td>31-01-2016</td>
<td>20</td>
</tr>
<tr>
<td>4</td>
<td>Advanced Certificate Course in Computer Applications for Plantations</td>
<td>13</td>
<td>01-12-2015</td>
<td>29-02-2016</td>
<td>20</td>
</tr>
</tbody>
</table>
Sl. No. | Course Name                                                   | Duration (in weeks) | Start Date | End Date | Seats (Max) |
-------|---------------------------------------------------------------|---------------------|------------|----------|-------------|
1      | Project & Risk Management                                    | 3                   | 30-11-2015 | 18-12-2015 | 15          |
2      | Accounting and Financial Management in Government Sector     | 3                   | 04-01-2016 | 22-01-2016 | 15          |

Eligibility Criteria
Sl. No. 1 & 2: Bachelor’s Degree in any discipline.
24 hours Emergency/After Office/Holiday Contact Nos

Mr. D.K. Tiwari
Administrative Officer
Telephone no.: 0755-2661600
Mobile No.: 9893949550
Fax no.: 0755-2661996
Email Id: ado@nitrtrbpl.ac.in

TCS Course Coordinator

Dr. Ajit Dixit
Associate Professor
Landline no.: 0755-2661600
Mobile: 9685742594
Fax: 0755-2661996
Email Id: adixit@nitrtrbpl.ac.in

S. No.  Course Name                                             Duration   Start Date   End Date   Seats (Max)
1        Quality Management Systems                             2          09-11-2015   20-11-2015  15
2        Climate Change, Scenario Development for Policy Analysis 2          07-12-2015   18-12-2015  15
3        Use of Design Software in Mechanical Engineering and Allied Disciplines 2          04-01-2016   22-01-2016  15
4        Development of Teaching Learning Resources using Digital Media 2          01-02-2016   12-02-2016  15

Eligibility Criteria

Sl No. 1: Post graduate in any discipline with 3 years work experience in education system.
Sl No. 2: Graduate in any discipline working in TVET system with working knowledge of Microsoft Excel.
Sl No. 3: Diploma or degree in mechanical engineering or allied discipline
Sl No. 4: Degree/ diploma in engineering/ pharmacy/science with minimum two years with basic computer skills.
## 54. NATIONAL INSURANCE ACADEMY

Balewadi, Baner Road, NIA, P.O. Pune - 411045, Maharashtra.
Landline No.: 020-27204000 /020-27204100
Fax No.: 020-27204555
Email Id: niapune@vsnl.com
Website: www.niapune.com

## Head of the Institute

Mr. Sushobhan Sarker
Director
Landline no.: 020-27204001
Mobile no.: 7030121110
Email Id: director@niapune.com
Fax: 020-27390396

## 24 hours Emergency/After Office/Holiday Contact Nos

Mr. Ulhas Tahmane
Admin. Officer
Telephone no.: 020-27204268
Mobile No.: 9922132002
Email Id: ulhas@niapune.com
Fax no.: 020-27204555

## TCS Course Coordinator

Mrs. Ujwala Bagwan
Asst. Academic Officer
Landline no.: 020-27204053
Mobile: 8308841916
Email Id: ujwala@niapune.com; programoffice@niapune.com
Fax: 020-27204555

### S. No.  Course Name

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>P14 - Young Executives Programme (Life)</td>
<td>2</td>
<td>22-06-2015</td>
<td>03-07-2015</td>
<td>22</td>
</tr>
<tr>
<td>3</td>
<td>P82 - Comprehensive Technical Programme in Life Insurance</td>
<td>2</td>
<td>12-10-2015</td>
<td>23-10-2015</td>
<td>22</td>
</tr>
</tbody>
</table>

### Eligibility Criteria

Sl No. 1 to 3: Middle level Executives having minimum experience of 5 years.
**S. No.** | **Course Name**                                                                                                               | **Duration (in weeks)** | **Start Date** | **End Date** | **Seats (Max)** |
<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Advanced Certificate Course in English Language &amp; IT Proficiency</td>
<td>9</td>
<td>09-07-2015</td>
<td>09-09-2015</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>Certificate of Proficiency in Graphic Designing and English Communications</td>
<td>10</td>
<td>09-07-2015</td>
<td>18-09-2015</td>
<td>20</td>
</tr>
<tr>
<td>3</td>
<td>Certificate Course in Computer Hardware and Networking (including A+, N+, CCNA, IT Security and Exposure to ITIL and Cloud Computing)</td>
<td>12</td>
<td>16-09-2015</td>
<td>11-12-2015</td>
<td>15</td>
</tr>
<tr>
<td>4</td>
<td>Diploma Course for Proficiency in Spoken English &amp; Business Communication</td>
<td>10</td>
<td>16-09-2015</td>
<td>25-11-2015</td>
<td>20</td>
</tr>
<tr>
<td>5</td>
<td>Advanced Certificate course in English Language &amp; IT Proficiency</td>
<td>9</td>
<td>07-10-2015</td>
<td>08-12-2015</td>
<td>20</td>
</tr>
<tr>
<td>6</td>
<td>Diploma Course for Proficiency in Spoken English &amp; Business Communication</td>
<td>10</td>
<td>14-10-2015</td>
<td>25-12-2015</td>
<td>20</td>
</tr>
<tr>
<td>7</td>
<td>Advanced Certificate Course in English Language &amp; IT Proficiency</td>
<td>9</td>
<td>04-11-2015</td>
<td>05-01-2016</td>
<td>20</td>
</tr>
<tr>
<td>8</td>
<td>Advanced Certificate Course in Foreign Trade and International Business</td>
<td>10</td>
<td>21-12-2015</td>
<td>29-02-2016</td>
<td>15</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl No. 1, 5 & 7:** Must have completed high school.

**Sl No. 2, 4 & 6:** Must have completed higher secondary school.

**Sl No. 3:** Must have completed higher secondary schools. The participants do not need to know any specific IT skills but it is expected that they should have familiarity with the basic computing environment.

**Sl No. 8:** Must have completed high school with interest in international business specialization.
56. SOCIETY FOR DEVELOPMENT STUDIES

India Habitat Centre, Core 6A, 2nd floor, Lodhi Road,
New Delhi
Landline No.: 011-24699368
Fax No.: 011-24699368
Email Id: sds@nda.vsnl.net.in
Website: www.sdsindia.org

Head of the Institute

Dr. V D Lall
Director General
Landline no: 011-24699368
Mobile no: 9818349301
Fax: 011-24699369
Email Id: sds@nda.vsnl.net.in

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Bachan Prasad
Senior Executive Training Professor
Telephone no.: 011-24699368
Mobile No.: 9871745669
Fax No.: 011-24699369
Email Id: bachanp@yahoo.com

Email Id: klal_ieg@yahoo.com

TCS Course Coordinator

Dr. Kaushalesh Lal
Professor
Landline no.: 011-24699368
Mobile No.: 9868599770
Fax: 011-24699369
Email Id: klal_ieg@yahoo.com

S. No.  Course Name                                                                 Duration (in weeks)  Start Date   End Date   Seats (Max)
1  Seventeenth Advanced Course on Need Assessment, Monitoring, Evaluation and Information Generation Techniques for Decentralized Governance with Particular Reference to Proposed Un-sustainable Development Goal  6  05-07-2015  15-08-2015  20

Sl No. 1: Graduate / post graduate. Must posses 10 years work experience.
Sl No. 2: Graduate/Post graduate in Social Science/ Engineering/ Planning/ Finance/ Business Management & Administration. Must posses 10-15 years work experience.