Civilian Training Programme
Indian Technical & Economic Cooperation (ITEC)

2016-2017

Sponsored by
Ministry of External Affairs
Government of India
New Delhi
<table>
<thead>
<tr>
<th>Accounts, Audit, Banking and Finance Courses</th>
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<tr>
<td>01. Institute of Government Accounts and Finance - New Delhi</td>
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<tr>
<td>02. International Center for Information and System Audit – Noida</td>
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<td>03. National Institute of Bank Management – Pune</td>
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<tr>
<th>Environment and Renewable Energy Courses</th>
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<tr>
<td>04. Alternate Hydro Energy Centre, Indian Institute of Technology, Roorkee</td>
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<td>05. National Institute of Solar Energy – Gurgaon</td>
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</tr>
<tr>
<td>06. National Institute of Wind Energy – Chennai</td>
<td></td>
</tr>
<tr>
<td>07. The Barefoot College – Tilonia, Rajasthan</td>
<td></td>
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<tr>
<td>08. The Energy and Resources Institute – New Delhi</td>
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<tr>
<th>IT, Telecommunication and English Courses</th>
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<tr>
<td>09. Aptech Limited - New Delhi</td>
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<tr>
<td>10. Centre For Development of Advanced Computing – Mohali</td>
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<tr>
<td>11. Centre For Development of Advanced Computing – Noida</td>
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<tr>
<td>12. Centre For Excellence in Telecom Technology and Management – Mumbai</td>
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<td>13. CMC Ltd. - New Delhi</td>
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<td>14. English and Foreign Languages University – Hyderabad</td>
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<td>15. NIIT Ltd - New Delhi</td>
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<td>16. UTL Technologies Ltd. – Bangaluru</td>
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<td>17. Administrative Staff College of India – Hyderabad</td>
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<td>18. Indian Institute of Management – Ahmedabad</td>
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<td>19. International Management Institute - New Delhi</td>
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<tr>
<td>21. Entrepreneurship Development Institute of India – Ahmedabad</td>
<td></td>
</tr>
<tr>
<td>22. National Institute for Micro Small and Medium Enterprises – Hyderabad</td>
<td></td>
</tr>
<tr>
<td>23. National Institute of Entrepreneurship and Small Business Development- NOIDA</td>
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<td>24. National Institute of Rural Development – Hyderabad</td>
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<th>Specialized Courses</th>
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<tr>
<td>25. Bureau of Parliamentary Studies and Training - New Delhi</td>
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<tr>
<td>26. Human Settlement Management Institute - New Delhi</td>
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</tr>
<tr>
<td>27. Indian Institute of Foreign Trade, New Delhi</td>
<td></td>
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<tr>
<td>28. Indian Institute of Mass Communication - New Delhi</td>
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<tr>
<td>29. International Statistical Education Centre – Kolkata</td>
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<tr>
<td>31. National Institute of Technical Teachers Training and Research – Chennai</td>
<td></td>
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<td>32. National Institute of Training for Standardization – Noida</td>
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<tr>
<td>33. National University of Educational Planning and Administration - New Delhi</td>
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<tr>
<td>34. Rafi Ahmed Kidwai National Postal Academy , Ghaziabad</td>
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<tr>
<td>35. Research and Information System for Developing Countries - New Delhi</td>
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<td>36. V.V. Giri National Labour Institute – Noida</td>
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<tr>
<td>37. Central Fertilizer Quality Control and Training Institute – Faridabad</td>
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<td>38. Central Institute of Rural Electrification – Hyderabad</td>
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<td>39. Central Institute of Tool Design – Hyderabad</td>
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<td>40. Central Scientific Instruments Organization - New Delhi</td>
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<td>41. Fluid Control Research Institute – Kerala</td>
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<tr>
<td>42. Geological Survey of India- Training Institute, Hyderabad</td>
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<td>43. Indian Institute of Remote Sensing – Dehradun</td>
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<tr>
<td>44. Indian Institute of Technology – Roorkee, Department of Water Resources Development and Management</td>
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<tr>
<td>45. Indian Institute of Technology – Roorkee, Department of Hydrology</td>
<td></td>
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<tr>
<td>46. National Institute of Pharmaceutical Education and Research – SAS Nagar, Punjab</td>
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<td>47. South India Textile Research Association – Coimbatore</td>
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<th>Technical Cooperation Scheme of Colombo Plan (TCS)*</th>
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<tbody>
<tr>
<td>48. Central Institute of Fisheries Technology-Kerala</td>
<td></td>
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<td>49. Central Poultry Development Organisation &amp; Training Institute - Bengaluru</td>
<td></td>
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<tr>
<td>50. Environment Protection Training and Research Institute - Hyderabad</td>
<td></td>
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<tr>
<td>51. Kothari Agricultural Management Centre-Tamilnadu</td>
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<tr>
<td>52. National Institute of Financial Management -Faridabad</td>
<td></td>
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<tr>
<td>53. National Institute of Technical Teachers Training and Research- Bhopal</td>
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<tr>
<td>54. Shriram Institute of Business and Information Technology -New Delhi</td>
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<td>55. Society for Development Studies -New Delhi</td>
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</tbody>
</table>

*Exclusively for TCS Members Countries.
Accounts, Audit, Banking and Finance Courses
1. INSTITUTE OF GOVERNMENT ACCOUNTS AND FINANCE
Block No. IV, JNU Old Campus, New Delhi-110067
Landline No.: 11-26184031 /11-26717233
Fax No.: 11-26105378
Email Id: dir_ingaf@nic.in
Website: www.ingaf.in

Head of the Institute
Mr. Deepak Das
Director
Landline no.: 011-26184031
Mobile no. 9818770540
Email Id: dir_ingaf@nic.in
Fax: 011-26105378

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Subhashish Deb Roy
Faculty/Assistant Accounts Officer
Telephone no.: 011-26717233, 26182755
Mobile No.: 9818094339
Email Id: subhasish.debroy@gmail.com
Fax no.: 011-26717233

ITEC Course Coordinator
Mr. Subhashish Deb Roy
Faculty/Assistant Accounts Officer
Landline no.: 011-26717233, 26182755
Mobile: 9818094339
Email Id: subhasish.debroy@gmail.com
Fax: 011-26717233

S. No. Course Name Duration Start Date End Date Seats (Max)
--- --- --- --- ---
1. Public Expenditure Management 3 07-11-2016 25-11-2016 30

Eligibility Criteria
Sl No. 2 & 3. Graduate. Serving government officer/official employed in ministry of finance/related ministries of respective countries, dealing with accounts, finance, budgeting and related activities.
2. INTERNATIONAL CENTER FOR INFORMATION SYSTEMS & AUDIT
A-52, Sector 62, Institutional Area, Phase II, Noida 201307 (UP)
Landline No.: 0120-2402104 /0120-2400057
Fax No.: 0120-2401430
Email Id: icisa@cag.gov.in
Website: www.icisa.cag.gov.in

Head of the Institute
Mr. Roy Mathrani
Director General
Landline no.: 0120240046
Mobile no. 9958433677
Email Id: mathraniRS@cag.gov.in
Fax: 01202401430

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Santosh Kumar
Asst. Administrative Officer
Telephone no.: 01202400050
Mobile No.: 9654901734
Email Id: icisa@cag.gov.in
Fax no.: 01202402104

ITEC Course Coordinator
Mr. Sanjay Kumar
Director
Landline no.: 01202400129
Mobile: 8882677225
Email Id: Kumars2@cag.gov.in
Fax: 01202400041

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<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Auditing In IT Environment</td>
<td>4</td>
<td>12-09-2016</td>
<td>07-10-2016</td>
<td>35</td>
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<tr>
<td>2</td>
<td>Audit of State Owned Enterprises</td>
<td>4</td>
<td>17-10-2016</td>
<td>11-11-2016</td>
<td>35</td>
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<tr>
<td>3</td>
<td>Performance Audit</td>
<td>4</td>
<td>21-11-2016</td>
<td>16-12-2016</td>
<td>35</td>
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<tr>
<td>4</td>
<td>Audit of E-Governance</td>
<td>4</td>
<td>09-01-2017</td>
<td>03-02-2017</td>
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<td>5</td>
<td>Environment Audit</td>
<td>4</td>
<td>13-02-2017</td>
<td>10-03-2017</td>
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</table>

Eligibility Criteria
Sl No. 1 to 5 : At least five years of experience in auditing.
Head of the Institute
Dr. Achintan Bhattacharya

Director
Landline no.: 020-26716000
Mobile no. 9823044956
Email Id: director@nibmindia.org
Fax: 020-26831447

ITEC Course Coordinator
Dr S V Kuvalekar

Associate Dean-Training
Telephone no.: 020-26716000
Mobile No.: 9890635285
Email Id: svk@nibmig
Fax No.: 020-26834478

S. No. Course Name | Duration (in weeks) | Start Date | End Date | Seats (Max)
--- | --- | --- | --- | ---
1 | International Programme on Asset-Liability Management in Banks and Financial Institutions | 2 | 19-09-2016 | 01-10-2016 | 35
2 | Leadership for Top Executives from the Financial System | 1 | 12-12-2016 | 16-12-2016 | 35

Eligibility Criteria
Sl No. 1, 3 & 4. Graduation in any discipline excluding fine arts. 5 years in banks or financial institutions or government departments.
Sl No. 2. Graduation in any discipline excluding fine arts. 10 years in senior management cadre in banks or financial institutions or government departments.
Environment and Renewable Energy Courses
24 hours Emergency/After Office/Holiday Contact Nos

**Head of the Institute**
Prof. P. Banerjee
Director
Landline no.: 01332-285500
Mobile no.: 01332-2855
Email Id: director@iitr.ac.in
Fax: 01332-273560

**ITEC Course Coordinator**
Dr. M.P. Sharma
Professor & Head
Landline no.: 01332-285213
Mobile no.: 9897041194
Email Id: ahec@iitr.ac.in
Fax: 01332-273517

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<th>S. No.</th>
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<th>Duration (in weeks)</th>
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<th>End Date</th>
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<tr>
<td>1</td>
<td>M.Tech in Alternate Hydro Energy System</td>
<td>104</td>
<td>14-07-2016</td>
<td>13-07-2018</td>
<td>10</td>
</tr>
</tbody>
</table>

Eligibility Criteria

SI No. 1. Candidates having 60% marks or CGPA of 6.00 out of 10 at bachelor's degree in Civil/Electrical/Electronics/Mechanical/Industrial/Chemical/Agricultural/Environmental Engg./its equivalent/ Master in Science in any subject with Mathematics at graduation level with two years of professional experience.

SI No. 2. Candidate having 60% marks of CGPA of 6.00 out of 10 at bachelors degree in Civil/Electrical/Mechanical/Industrial / Chemical/Agricultural/Environmental Engineering/ Architecture / Planning/Biotechnology equivalent or master in science in any subject with mathematics at graduation level are eligible for apply. Two years of professional experience.
5. NATIONAL INSTITUTE OF SOLAR ENERGY
19 Milestone, Gurugram, Faridabad Road, Gwalpahari, Gurugram, Haryana 1221001
Landline No.: 124-2579205 /124-2853036
Fax No.: 124-2853036
Email Id: international.nise@gmail.com
Website: www.nise.res.in

Head of the Institute
Dr. O.S. Sastry
Director General (DG)
Landline no.: 01242853036
Mobile no. 9599358991
Email Id: os.sastry@nic.in
Fax: 01242853036

24 hours Emergency/After Office/Holiday Contact Nos
Ms. Meenakshi Bhaiare
Senior Research Scientist
Telephone no.: 01242579205
Mobile No.: 9650674782
Email Id: meenakshi.bhaiare@gmail.com
Fax no.: 01242579207

ITEC Course Coordinator
Dr. N.B. Raju
DDG
Landline no.: 01242579215
Mobile: 7702034565
Email Id: nb.raju@nic.in
Fax: 01242579207

S. No. Course Name Duration (in weeks) Start Date End Date Seats (Max)
1 International Training Programme on Solar Energy Technologies and Applications 3 28-11-2016 16-12-2016 30
2 International Training Programme on Solar Energy Technologies and Applications 3 30-01-2017 17-02-2017 30

Eligibility Criteria
Sl No. 1 & 2: Post graduate in science or bachelor in engineering/technology and knowledge in English (the qualification may be relaxed for candidates already engaged in solar energy field.) with relevant experience in renewable energy desirable
6. NATIONAL INSTITUTE OF WIND ENERGY
Survey No. 657/1A2, Velachery, Tambaram Main Road, Pallikaranai, Chennai - 600 100
Landline No.: 44-22463982 /44-22463983
Fax No.: 44-22463980
Email Id: info.niwe@nic.in
Website: niwe.res.in

Head of the Institute
Dr. S. GOMATHINAYAGAM
Director General
Landline no.: 044-22463981
Mobile no. 9444051511
Email Id: dg.niwe@gov.in
Fax: 044-22463980

24 hours Emergency/After Office/Holiday Contact Nos
Dr. P. KANAGAVEL
Additional Director and Head
Telephone no.: 044-22475259
Mobile No.: 9962198007
Email Id: pkanagavel.niwe@nic.in
Fax no.: 044-22463985

ITEC Course Coordinator
Dr. P. KANAGAVEL
Additional Director and Head
Landline no.: 044-22463994
Mobile: 9445798007
Email Id: pkanagavel.niwe@nic.in
Fax: 044-22463980

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<th>Duration (in weeks)</th>
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<td>1</td>
<td>18th International Training Course on Wind</td>
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<td>17-08-2016</td>
<td>09-09-2016</td>
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<td></td>
<td>Turbine Technology and Applications</td>
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<td></td>
<td></td>
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<tr>
<td>2</td>
<td>19th International Training Course on Wind</td>
<td>4</td>
<td>01-02-2017</td>
<td>28-02-2017</td>
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<td></td>
<td>Turbine Technology and Applications</td>
<td></td>
<td></td>
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Eligibility Criteria
Sl No. 1&2: Degree in Science / Diploma / Engineering disciplines and knowledge in English with relevant experience in the areas of energy or wind energy or renewable energy is preferred.
7. THE BAREFOOT COLLEGE  
Tilonia, Rajasthan  
Landline No.: 1463-288211 /1463-288205  
Fax No.: 1463-288206  
Email Id: barefootcollege@gmail.com  
Website: www.barefootcollege.org

Head of the Institute  
Mr. Bunker Roy  
Founder Director  
Landline no.: 01463288205  
Mobile no.: 9929093500  
Email Id: bunker.roy1@gmail.com  
Fax: 014632006

24 hours Emergency/After Office/Holiday Contact Nos  
Mr. Bhagwat Nandan  
Training In-charge  
Telephone no.: 01463288211  
Mobile No.: 9414766993  
Email Id: barefoot.solar@gmail.com  
Fax no.: 014632882016

ITEC Course Coordinator  
Mr. Laxman Singh  
Coordinator  
Landline no.: 01463288351  
Mobile: 9414253025  
Email Id: barefootcollege@gmail.com  
Fax: 01463288206

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<tr>
<td>1</td>
<td>Training Illiterate/Semi-literate Rural Women on Solar Electrification and Rainwater Harvesting</td>
<td>26</td>
<td>16-09-2016</td>
<td>14-03-2017</td>
<td>40</td>
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</table>

Eligibility Criteria  
SI No. 1 & 2: Illiterate and semi-literate, rural poor, widows, physically challenged women.
8. THE ENERGY AND RESOURCES INSTITUTE
6C, Darbari Seth Block, IHC, Lodhi Road, New Delhi 110003
Landline No.: 11-24682100/11-24682111
Fax No.: 11-24682144
Email Id: swati.ganeshan@teri.res.in
Website: www.teriin.org

Head of the Institute
Mr Ajay Mathur
Director General
Landline no.: +91-1124682100
Mobile no. 911124682100
Email Id: pachauri@teri.res.in
Fax: 911124682144

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Suresh Kumar Dev
Assistant Manager
Telephone no.: 8587841112
Mobile No.: 9953332547
Email Id: skdev@teri.res.in
Fax no.: 911124682144

ITEC Course Coordinator
Mr. Swati Ganeshan
Assistant Manager
Telephone no.: 8587841112
Mobile No.: 9953332547
Email Id: swati.ganeshan@teri.res.in
Fax no.: 911124682144

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<tr>
<td>1</td>
<td>Energy Access and Human Development</td>
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<td>05-09-2016</td>
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<td>2</td>
<td>Climate Change and Sustainability</td>
<td>3</td>
<td>03-10-2016</td>
<td>21-10-2016</td>
<td>30</td>
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<tr>
<td>3</td>
<td>Trade and Sustainable Development</td>
<td>3</td>
<td>07-11-2016</td>
<td>25-11-2016</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Applications of Biotechnology and its Regulation</td>
<td>3</td>
<td>28-11-2016</td>
<td>16-12-2016</td>
<td>30</td>
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<td>5</td>
<td>Energy and Water Use Efficiency</td>
<td>3</td>
<td>02-01-2017</td>
<td>20-01-2017</td>
<td>30</td>
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Eligibility Criteria
Sl No. 1. Bachelors degree in technology or science with 2 years work experience.
Sl No. 2. Bachelors. Preferably 1-2 years work experience.
Sl No. 3&4. Bachelors preferably Masters Degree with 2 years of work experience.
Sl No. 5, 6 & 7. Bachelors with 2 years of work experience.
Sl No. 8. Bachelors in any discipline with 2 years of work experience.
IT, Telecommunication and English Courses
### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Hanit Vairagi**  
Project Coordinator  
Telephone no.: 01126228005  
Mobile No.: 9873676676  
Email Id: hanitv@aptech.ac.in  
Fax no.: 01126228005

### ITEC Course Coordinator

**Mr. Hanit Vairagi**  
Project Coordinator  
Telephone no.: 01126228005  
Mobile: 9873676676  
Email Id: hanitv@aptech.ac.in  
Fax: 01126228005

### Course Details

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<tbody>
<tr>
<td>1</td>
<td>Certificate of Proficiency in English and IT Skills</td>
<td>10</td>
<td>14-06-2016</td>
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<tr>
<td>2</td>
<td>Certificate of Proficiency in Graphic Designing &amp; English Communication</td>
<td>14</td>
<td>12-07-2016</td>
<td>14-10-2016</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Certificate of Proficiency in English and IT Skills</td>
<td>10</td>
<td>23-08-2016</td>
<td>28-10-2016</td>
<td>30</td>
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<td>4</td>
<td>Certificate of Proficiency in English &amp; Business Communication</td>
<td>10</td>
<td>06-09-2016</td>
<td>11-11-2016</td>
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<tr>
<td>5</td>
<td>Certificate of Proficiency in English Communication &amp; Web Designing</td>
<td>14</td>
<td>18-10-2016</td>
<td>20-01-2017</td>
<td>30</td>
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<tr>
<td>6</td>
<td>Certificate of Proficiency in Graphic and Web Designing</td>
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<td>29-11-2016</td>
<td>17-02-2017</td>
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<tr>
<td>8</td>
<td>Certificate of Proficiency in Graphic Designing &amp; English Communication</td>
<td>14</td>
<td>20-12-2016</td>
<td>24-03-2017</td>
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<td>9</td>
<td>Certificate of Proficiency in English and IT Skills</td>
<td>10</td>
<td>03-01-2017</td>
<td>10-03-2017</td>
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<td>12</td>
<td>Certificate of Proficiency in English Communication &amp; Web Designing</td>
<td>14</td>
<td>07-03-2017</td>
<td>09-06-2017</td>
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</table>

### Eligibility Criteria

- **Sl No. 1, 3, 4, 9 & 10:** Prior knowledge of basic English is essential.
- **Sl No. 2:** Prior basic knowledge of computers & English is essential. Inclination towards creativity will be an advantage.
- **Sl No. 5, 6, 7, 8, 11 & 12:** Prior basic knowledge of English & computers is essential. Inclination towards creativity will be an advantage.
10. CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING MOHALI
A-34, Industrial Area, Phase-8, Mohali, Punjab
Landline No.: 172-6619000 / 172-6619000
Fax No.: 172-2237050
Email Id: itec@cdac.in
Website: www.cdac.in

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Vivek Jain
Asstt. Coordinator
Telephone no.: 0172-5090910
Mobile No.: 8500123093
Email Id: vivekj@cdac.in
Fax no.: 0172-2237050

Head of the Institute
Mr. D.K. Jain
Director
Landline no.: 0172-2237050
Mobile no.: 8146059059
Email Id: dkjain@cdac.in
Fax: 0172-2237050

ITEC Course Coordinator
Dr. Sanjay Sood
Principal Engineer
Landline no.: 0172-6619090
Mobile: 998883660
Email Id: spsood@cdac.in
Fax: 0172-2237050

S. No.  Course Name  Duration (in weeks)  Start Date  End Date  Seats (Max)
1  Specialized Training Programme in 3A Animation  8  18-07-2016  09-09-2016  30
2  Specialized Training Programme in Information and Network Security  8  18-07-2016  09-09-2016  30
3  Specialized Training Programme in Special Effects and Video Post Production Techniques  8  12-09-2016  04-11-2016  30
4  Specialized Training Programme in Linux for Network applications  8  12-09-2016  04-11-2016  30
5  Specialized Training Programme in Healthcare Technologies (Bio-medical Equipment and Medical informatics)  8  12-09-2016  04-11-2016  30
6  Specialized Training Programme in Computer Networks Engineering and Management  12  07-11-2016  27-01-2017  30
7  Specialized Training Programme in Multimedia and Web Design Technology  12  07-11-2016  27-01-2017  30
8  Specialized Training on Smart Cities and Smart Governance  3  07-11-2016  25-11-2016  20
9  Specialized Training Programme in Management on Operation, Repair and Maintenance of Cardiac, Imaging and Nuclear Medicine Equipment  8  05-12-2016  27-01-2017  30
11  Specialized Training Programme in Telemedicine and Medical Informatics  4  27-02-2017  24-03-2017  30

Eligibility Criteria
SI No. 1, 7 & 12: Twelve years of schooling or graduates with working knowledge of computers. Work experience as per MEA guidelines.
SI No. 2: Technical graduate with knowledge of Windows/Linux Operating System preferably familiarity with its administration, understanding of networking concepts. experience is required as per MEA guidelines.
SI No. 3: Twelve years of schooling or graduates with working knowledge of computers, working professional with knowledge of computers. Work experience as per MEA guidelines.
SI No. 4: Graduates with working knowledge of computers, two years technical course in electronics/telecommunication/computers. Work experience as per MEA guidelines.
SI No. 5, 9 & 10: Professionals (Electronics/Electrical/Instrumentation /Bio-Medical Engineer) or Diploma holders in Electronics/Electrical/Instrumentation or equivalent aspiring to become health care professionals/hospital administrators/paramedical staff/doctors. Work experience as per MEA guidelines.
SI No. 6: Technical graduate (Electronics/Computer Science/Telecommunications/equivalent) with working knowledge of computers. Work experience as per MEA guidelines.
SI No. 8: Graduates with working knowledge of computers and understanding of basic ICT terminology. Applicants must be employed with government agencies like ministries and government funded institutions/organizations.
SI No. 11: Doctors/paramedical staff/hospital administrators/engineers/IT professionals/pharmacists/graduate in medical science with some working knowledge of computers. Work experience as per MEA guidelines.
SI No. 13: Graduates with working knowledge of computers. Work experience as per MEA guidelines.
SI No. 14: Degree/Diploma in Mechanical/Civil/Architectural working professional in the field of designing. Work experience as per MEA guidelines.
### CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING NOIDA

B-30, Institutional Area, Sector-62, Noida, 201307
Landline No.: 120-3063371 /120-3063372
Fax No.: 120-3063374
Email Id: bkm@cdac.in
Website: www.cdac.in

---

### Head of the Institute

**Mr. V.K. Sharma**  
Director  
Landline no.: 0120-3063319  
Mobile no. 9811900715  
Email Id: vksharma@cdac.in  
Fax: 0120-3063317

---

### ITEC Course Coordinator

**Mr. Navneet Jain**  
Principal Technical Officer  
Telephone no.: 0120-3063396  
Mobile No.: 9811900728  
Email Id: navneetjain@cdac.in  
Fax no.: 0120-3063374

---

### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Navneet Jain**  
Principal Technical Officer  
Telephone no.: 0120-3063396  
Mobile No.: 9811900728  
Email Id: navneetjain@cdac.in  
Fax: 0120-3063374

---

### Eligibility Criteria

1. Two years technical course or graduate in any stream after 12 years of schooling. knowledge of any programming language is desirable.
2. Three years technical course or graduate in any stream after 12 years of schooling.
3. Four years technical course or graduation with knowledge of: (a) windows operating system preferably familiarity with its administration though not essential.  
   (b)understanding of networking, OSI model & concept of protocols.
4. Two years technical course or graduate in it stream. knowledge of any database is desirable.
5. Two years technical course or graduate in any stream after 12 years of schooling. knowledge of any programming language is desirable.

---

### S. No. Course Name | Duration (in weeks) | Start Date | End Date | Seats (Max)
---|---|---|---|---
1 | Specialised Programme on E-Governance Application Development | 12 | 18-07-2016 | 07-10-2016 | 30
2 | Specialised Programme on Web Application Development using Open Source Tools | 12 | 18-07-2016 | 07-10-2016 | 30
3 | Specialised Programme on Design, Development and Implementation of E-Learning Courses | 8 | 17-10-2016 | 09-12-2016 | 30
4 | Specialised Programme on Reducing Cyber Crime through Knowledge Exchange and Capacity Building | 8 | 17-10-2016 | 09-12-2016 | 30
5 | Specialised Programme on Big Data Analytics | 12 | 19-12-2016 | 10-03-2017 | 30
6 | Specialised Programme on Internetworking Design and Lan Wan Administration | 12 | 19-12-2016 | 10-03-2017 | 30
8 | | 8 | 13-03-2017 | 05-05-2017 | 30
# Centre for Excellence in Telecom Technology and Management

**Technology Street, Powai, Mumbai-78**  
**Landline No.: 22-25714585 /22-25714580**  
**Fax No.: 22-25707059**  
**Email Id: smbdcettm@gmail.com**  
**Website: www.cettm.mtnl.in**

**Head of the Institute**  
Mr. A.K. Srivastava  
General Manager (TRG)  
Landline no.: 02225708010  
Mobile no. 9869002616  
Email Id: gmtrg1@mtnl.net.in  
Fax: 02225707060

**ITEC Course Coordinator**  
Mr. R P Gupta  
SM (BDPR)  
Landline no.: 02225714585  
Mobile: 9869018585  
Email Id: trjmtnl@gmail.com  
Fax: 02225714644

---

## 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. T R Jadhav**  
DM (BDPR)  
Telephone no.: 02225714588  
Mobile No.: 9869265838  
Email Id: trjmtnl@gmail.com  
Fax no.: 02225714644

**Mr. R P Gupta**  
SM (BDPR)  
Landline no.: 02225714585  
Mobile: 9869018585  
Email Id: smbdcettm@gmail.com  
Fax: 02225707060

## Course Details

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Multi Protocol Label Switching (MPLS) Technologies</td>
<td>8</td>
<td>18-07-2016</td>
<td>09-09-2016</td>
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<tr>
<td>2</td>
<td>Next Generation Network Technologies and Future Trends</td>
<td>8</td>
<td>25-07-2016</td>
<td>16-09-2016</td>
<td>30</td>
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<td>3</td>
<td>Data Communication and IP Technologies</td>
<td>8</td>
<td>01-08-2016</td>
<td>23-09-2016</td>
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<tr>
<td>4</td>
<td>Mobile Technologies and Services</td>
<td>8</td>
<td>08-08-2016</td>
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<td>8</td>
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<td>Optical Fiber Cable, Systems and Modern Telecom Transport Technologies</td>
<td>8</td>
<td>26-09-2016</td>
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<td>Broadband Technologies and Future Trends</td>
<td>8</td>
<td>03-10-2016</td>
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<td>8</td>
<td>Intelligent Networks, Value Added Services and Modern Switching Technologies</td>
<td>8</td>
<td>10-10-2016</td>
<td>02-12-2016</td>
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<td>9</td>
<td>Internet Protocol Version-6 (IPV6) Implementation Strategies in Telecom Networks</td>
<td>8</td>
<td>17-10-2016</td>
<td>09-12-2016</td>
<td>24</td>
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<tr>
<td>11</td>
<td>Mobile Technologies and Services</td>
<td>8</td>
<td>23-01-2017</td>
<td>17-03-2017</td>
<td>30</td>
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<tr>
<td>12</td>
<td>Database Management and Web Programming</td>
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<td>24-03-2017</td>
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<td>13</td>
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<td>06-02-2017</td>
<td>31-03-2017</td>
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<td>16</td>
<td>Telecom Management</td>
<td>8</td>
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<td>21-04-2017</td>
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<td>17</td>
<td>Intelligent Networks, Value Added Services and Modern Switching Technologies</td>
<td>8</td>
<td>13-03-2017</td>
<td>05-05-2017</td>
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</table>

### Eligibility Criteria

- **Sl No. 1, 2, 4, 5, 6, 7, 9, 10, 11, 14, 15 & 16**: Degree / diploma. Minimum 1 year's working experience in the relevant field.
- **Sl No. 3, 8, 13 & 17**: Engineering degree / diploma. Minimum 1 year's working experience in the relevant field.
- **Sl No. 12**: Engineering degree / diploma. Minimum 1 year's working experience in any Database Management System / Web Programming.
### Eligibility Criteria

- **SI No. 1, 5, &12**: Graduates (or equivalent degree) holders who have basic knowledge of computers; preferably with proficiency of any one computer programming language. Minimum 1-2 year's working experience in the relevant field.

- **SI No. 2, 7 & 11**: The course is designed for participants who look forward skills to enhance their business communication and life skills (including essential internet skills). Minimum 1-2 year's working experience in the relevant field.

- **SI No. 3, 8 & 13**: Graduates in science/math & acirc;rs or equivalent degree and preferably with a basic knowledge of computers. Minimum 1-2 year's working experience in the relevant field.

- **SI No. 6 & 9**: Graduates in science/math or equivalent degree and preferably with a basic knowledge of computers. Minimum 1-2 year's working experience in the relevant field.

- **SI No. 4 & 10**: The course is designed for participants who look forward read, write and speak; English fluently, use computers/it effectively at work and wish to be ready for an international work environment. Minimum 1-2 year's working experience in the relevant field.
# 14. ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
Tarnaka, Hyderabad 500007
Landline No.: 040-27689400/40-27689460
Fax No.: 040-27098141
Email Id: registrareflu.11@gmail.com
Website: www.efluniversity.ac.in

## Head of the Institute
Prof. Sunaina Singh
Vice-Chancellor
Landline no.: 040-27098141
Mobile no.: 9005011357
Email Id: vceflu@gmail.com
Fax: 040-27070029

## 24 hours Emergency/After Office/Holiday Contact Nos
**Prof. Meera Srinivas**
Professor
Telephone no.: 040-27680540
Mobile No.: 9676404243
Email Id: chief.itp@gmail.com

**ITEC Course Coordinator**
Prof. Meera Srinivas
Professor
Landline no.: 040-27689540
Mobile: 9676404243
Email Id: chief.itp@gmail.com

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tr>
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<td>Progress To Proficiency-Intermediate</td>
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<td>Progress To Proficiency-Basic</td>
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<td>02-09-2016</td>
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<td>4</td>
<td>Progress To Proficiency-Advanced</td>
<td>12</td>
<td>13-09-2016</td>
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<td>5</td>
<td>Progress To Proficiency-Intermediate</td>
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<td>13-09-2016</td>
<td>02-12-2016</td>
<td>30</td>
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<tr>
<td>6</td>
<td>Progress To Proficiency-Basic</td>
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<td>09-01-2017</td>
<td>31-03-2017</td>
<td>30</td>
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<tr>
<td>7</td>
<td>Progress To Proficiency-Advanced</td>
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<td>09-01-2017</td>
<td>31-03-2017</td>
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<td>8</td>
<td>Progress To Proficiency-Basic</td>
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<td>09-01-2017</td>
<td>31-03-2017</td>
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</tbody>
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## Eligibility Criteria

- **Sl No. 1, 4 & 7.** For the advanced course, candidates must be able to use English fluently and accurately for social purposes and with a fair degree of accuracy in writing for academic and official purposes. Minimum 5 year's working experience in the relevant field.

- **Sl No. 2, 5 & 8.** For the intermediate course candidates must be able to listen to, read, write, and speak English for social purposes with a moderate degree of fluency and accuracy. Minimum 5 year's working experience in the relevant field.

- **Sl No. 3, 6 & 9.** For the basic course, candidates must be able to understand and respond to simple oral statements and questions of an everyday nature in English. Must be able to write simple sentences in English. Minimum 5 year's working experience in the relevant field.
### S. No. | Course Name | Duration (in weeks) | Start Date | End Date | Seats (Max)
--- | --- | --- | --- | --- | ---
1 | Diploma in Communication English, IT and Networking Skills | 8 | 27-06-2016 | 26-08-2016 | 35
2 | Certificate Course in Spoken English and MS-Office Skills | 8 | 27-06-2016 | 26-08-2016 | 35
3 | Diploma in Advanced Networking | 12 | 29-08-2016 | 25-11-2016 | 35
4 | Certificate Course in Spoken English and MS-Office Skills | 8 | 26-09-2016 | 25-11-2016 | 35
5 | Diploma in Communication English, IT and Networking Skills | 8 | 28-11-2016 | 27-01-2017 | 35
6 | Diploma in Advanced Networking | 12 | 28-11-2016 | 24-02-2017 | 35
7 | Certificate Course in Spoken English and Web Development | 8 | 26-12-2016 | 24-02-2017 | 35
8 | Diploma in Communication English, IT and Networking Skills | 8 | 30-01-2017 | 31-03-2017 | 35
9 | Certificate Course in Spoken English and MS-Office Skills | 8 | 30-01-2017 | 31-03-2017 | 35

### Eligibility Criteria
- Sl No. 1, 5 & 8. Should be able to read and write in English language and basic knowledge of computers. Minimum 1 year's working experience in the relevant field.
- Sl No. 2, 4 & 9. Basic understanding with English and familiarity with the English alphabet. Minimum 1 year's working experience in the relevant field.
- Sl No. 3, 6 & 7. Working knowledge of Microsoft & windows as operating system and basic knowledge of programming. Minimum 1 year's working experience in the relevant field.
16. UTL TECHNOLOGIES LTD
No. 19/6, Ashokpuram School Road, Industrial Suburb, Yeshwanthpur, Bangalore - 560022.
Landline No.: 80-23472171 /80-23472172
Fax No.: 80-23572795
Email Id: info@utltraining.com
Website: www.utltraining.com

Head of the Institute
Mr. Srinivas Raju J
CEO
Landline no.: 08023472171
Mobile no.: 9980866166
Email Id: srinivasraju@utltraining.com
Fax: 08023572795

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Srinivas Raju J
Divisional Head
Telephone no.: 08023472171
Mobile No.: 9980866166
Email Id: srinivasraju@utltraining.com
Fax no.: 08023572795

ITEC Course Coordinator
Mr. Vishwas M
Manager ITEC Program
Landline no.: 08023472171
Mobile: 9902966833
Email Id: itec@utltraining.com
Fax: 08023572795

<table>
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<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tr>
<td>1</td>
<td>Certificate Course in Advanced Mobile Communication Technologies (3G, 4G)</td>
<td>10</td>
<td>11-07-2016</td>
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<td>2</td>
<td>Certificate Course in Network Security</td>
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<td>11-07-2016</td>
<td>17-09-2016</td>
<td>30</td>
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<tr>
<td>4</td>
<td>Certificate Course in Network Security</td>
<td>10</td>
<td>19-09-2016</td>
<td>26-11-2016</td>
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<tr>
<td>5</td>
<td>Certificate Course in Advanced Telecom Transmission Technologies (FTTH and GPON)</td>
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<td>19-09-2016</td>
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<td>6</td>
<td>Certificate Course in Cisco Enterprise Networking (CCNA, CCNP)</td>
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<td>17-10-2016</td>
<td>07-01-2017</td>
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<tr>
<td>7</td>
<td>Certificate Course in Advanced Mobile Communication Technologies (3G, 4G)</td>
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<td>14-11-2016</td>
<td>21-01-2017</td>
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<td>10</td>
<td>Certificate Course in Linux Administration (RHCE-7)</td>
<td>8</td>
<td>09-01-2017</td>
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<td>30</td>
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</table>

Eligibility Criteria
Sl No. 1,7,5 & 11. Graduates / engineers / diploma holders in Electronics / Electrical / Communications / Telecom or equivalent with prior telecom knowledge. Prior work experience in relevant field is desired but not compulsory
Sl No. 2 & 4. Graduates / Engineers / Diploma Holders with prior work experience in networking and Exposure to networking fundamentals and network functions is desirable. 2 years of prior experience in networking will be an added advantage
Sl No. 3,8 & 13. Graduates / Engineers / Diploma holders with prior knowledge in computer networking and Exposure to networking fundamentals and network functions is desirable
Sl No. 6,9 & 11. Graduates / Engineers / Diploma holders with prior knowledge in computer networking. Prior work experience in relevant field is desirable
Sl No. 12. Graduates / Engineers / Diploma Holders / Graduates In Computer Science, Electronics, Telecommunications, Instrumentation Or Equivalent. graduates from arts and commerce background with prior computer knowledge can also apply and Exposure to networking fundamentals and network functions is desirable
Management Courses
17. ADMINISTRATIVE STAFF COLLEGE OF INDIA  
Bella Vista, Rajbhavan Road Hyderabad 500082  
Landline No.: 040-66533000/040-23310952  
Fax No.: 040-66534356  
Email Id: dotp@asci.org.in  
Website: www.asci.org.in

Head of the Institute  
Dr. Paramita Dasgupta  
Director General  
Landline no.: 040-23310852  
Mobile no.: 9849346005  
Email Id: pdg@asci.org.in  
Fax: 040-23321401

24 hours Emergency/After Office/Holiday Contact Nos

Ms. Naga Swapna  
Programs Officer  
Telephone no.: 040-66534247  
Mobile No.: 9246203535  
Email Id: poffice@asci.org.in  
Fax no.: 040-23324365

ITEC Course Coordinator  
Dr. Usha Ramachandra  
Dean of Training Programs  
Landline no.: 040-66533080  
Mobile: 9849405359  
Email Id: dotp@asci.org.in  
Fax: 040-66534356

<table>
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<th>End Date</th>
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<td>General Management Programme For Senior Executives Course - Session 127</td>
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<td>2</td>
<td>Leadership Development Programme For Enhanced Public Service Delivery</td>
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<td>3</td>
<td>Leadership Engagement and Development</td>
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<td>5</td>
<td>High Impact Leadership/Managerial Skill Development Program</td>
<td>4</td>
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</table>

Eligibility Criteria
SI No. 1, 2 & 4. Graduation. Participants are expected to be at senior levels, holding executives/management positions in their respective organizations.
SI No. 3 & 5. Graduation with 5 years of work experience.
Head of the Institute
Prof. Ashish Nanda
Director
Landline no.: 079-66324848
Mobile no.: 7966324848
Email Id: director@iimahd.ernet.in
Fax: 079-26308345

ITEC Course Coordinator
Mr. N. Baskaran
Officer- Executive Education
Landline no.: 079-66324471
Mobile: 8980020703
Email Id: officereep@iima.ac.in
Fax: 079-26300352

S. No. | Course Name                                                                 | Duration (in weeks) | Start Date   | End Date   | Seats (Max) |
-------|-------------------------------------------------------------------------------|---------------------|--------------|------------|-------------|
1      | 3 Tier Programme: Emerging Leaders' Programme                                | 4                   | 25-07-2016   | 20-08-2016 | 30          |
2      | 3 Tier Programme: Senior Leaders' Programme                                  | 3                   | 16-01-2017   | 04-02-2017 | 30          |
3      | One Year Post-Graduate Programme in Management for Executives (PGPX)         | 48                  | 31-03-2017   | 31-03-2018 | 5           |

Eligibility Criteria
Sl No. 1. A bachelor degree or equivalent from any university. Minimum 5 years managerial work experience with age of 30 years.
Sl No. 2. A bachelor degree or equivalent from any university. The Programme is designed for senior management professional of medium large public and private sector organizations who are above 35 years of age with more than 10 years of managerial experience.
Sl No. 3. (i) A valid GMAT Score (Test taken between 1st April 2013 to 15th November 2016) and ;  
(ii) Bachelor degree in any discipline plus work experience or diploma is acceptable if the total academic study years is minimum 15 years from grade I onwards and;  
(iii) Minimum age of 27 years by March 31, 2017 and ;  
(iv) Must qualify IIMA selection process.
19. INTERNATIONAL MANAGEMENT INSTITUTE

Head of the Institute
Dr Bakul Dholakia

Dr Bakul Dholakia
Director General
Landline no.: 011-47194102
Mobile no. 9582500133
Email Id: dg@imi.edu
Fax: 011-46012729

24 hours Emergency/After Office/Holiday Contact Nos

ITEC Course Coordinator
Dr. Arun K. Rath
Dean-Executive Educations & International Relations)
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Email Id: arun.rath@imi.edu
Fax: 011-46012729

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Mobile No.: 9560466478
Email Id: sunil@imi.edu
Fax no.: 011-46012729

Mr. Sat Prakash
General Manager, MDP
Office Direct No. 011-47194172
Mobile No. 9582333395
E-mail ID: sprakash@imi.edu

S. No.  Course Name                                                               Duration (in weeks)  Start Date  End Date  Seats (Max)

1 Certificate Course in Strategic Management for Emerging Markets  4  01-08-2016  26-08-2016  30

2 Certificate Course in Corporate Governance and Excellence in Management of Public Enterprises  4  05-09-2016  30-09-2016  30

3 Certificate Programme on Cross Cultural Understanding and Strategies for Business Growth in Emerging Economies  2  05-12-2016  16-12-2016  30


5 Programme on General Management Skills  6  16-01-2017  24-02-2017  30


7 15 Month Executive Post Graduate Diploma in Management  52  30-03-2017  29-03-2018  15

Eligibility Criteria

SI No. 1. Graduation with minimum 5 years.
SI No. 2. Graduation in any discipline with minimum 5 years of work experience in a managerial / administrative capacity.
SI No. 3. Graduation with working knowledge of English language.
SI No. 4. Graduation in any discipline with 5 years of work experience.
SI No. 5. A bachelor's degree in economics, commerce, business, mathematics, statistics, operation research or computers with minimum 2 years experience.
SI No. 6. Graduates ( preferably in engineering/ science). Post degree three years experience in projects/ operations/ planning or administration
SI No. 7. Graduation in any discipline, as a regular candidate and not through correspondence courses with a consistently high academic record. The other essential requirements for this course are:-
(i) proficiency in basic mathematics (high school level),
(ii) proficiency in written/spoken english-TOEFL/IELTS qualified,
(iii) working knowledge of computers,
(iv) Post-degree, 5 years or more full time experience at senior decision making levels within ministries or government departments or private sector organizations.
20. NATIONAL INSTITUTE OF LABOUR ECONOMICS RESEARCH AND DEVELOPMENT
Plot No 25 Sector A-7 Narela-110040
Landline No.: 011-27783468 /011-27787212
Fax No.: 011-27783467
Email Id: dg-nilerd@gov.in
Website: iamrindia.gov.in

Head of the Institute
Dr. Yogesh Suri
Director General
Landline no.: 011-27783468
Mobile no. 9818622985
Email Id: dg-nilerd@gov.in
Fax: 011-27783467

24 hours Emergency/After Office/Holiday Contact Nos
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Email Id: paridapc@gmail.com
Fax: 011-27783467

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Joint Director
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Mrs. Renu Lal
Joint Director
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Sh. J.S. Chauhan
Assistant Director
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Fax: 011-27783467

Dr. Ruby Dhar
Deputy Director
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Mobile: 9899631559
Email Id: ruby.dhar@nic.in
Fax: 011-27783467

S. No. Course Name Duration (in weeks) Start Date End Date Seats (Max)
1 Certificate Course in Human Resource Planning & Development 24 29-06-2016 14-12-2016 30
2 ITP in Human Resource Planning and Development 8 04-07-2016 26-08-2016 30
3 Diploma in Monitoring & Evaluation 12 07-09-2016 29-11-2016 30
4 ITP on Global Human Resource Management 6 05-12-2016 14-01-2017 30
5 ITP on Manpower Information System 8 19-01-2017 16-03-2017 30
6 ITP on Manpower Research 8 30-01-2017 25-03-2017 30
7 ITP on Human Capabilities 4 27-03-2017 24-04-2017 30

Eligibility Criteria
Sl No. 1,3,5&7. Bachelor's Degree or its equivalent with minimum 2 years of work experience.
Sl No. 6. Bachelor's & its equivalent with minimum 5 years of work experience.
Sl No. 2. Bachelor's Degree from a recognised university. Proficiency in English language supported by documentary evidence in the application with minimum 2 years of work experience in related areas.
Sl No. 4. Minimum Educational Qualification is at least a Bachelor Degree from a recognized university with at least 50% marks with 2 years Work Experience in supervisory category. Knowledge of English is essential.
SME/Rural Development Courses
21. ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA
Village Bhat, P.O.Bhat 382428 Dist. Gandhinagar
Landline No.: 79-23969151 /79-23969161
Fax No.: 79-23969164
Email Id: info@ediindia.org
Website: www.ediindia.org

Head of the Institute
Dr. Sunil Shukla
Director
Landline no.: 079-23969151
Mobile no. 9824046500
Email Id: director@ediindia.org
Fax: 079-23969164

24 hours Emergency/After Office/Holiday Contact Nos
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Sr. Manager (Progs.)
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Mobile No.: 9924441361
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Fax no.: 079-23969160

ITEC Course Coordinator
Mr. T.M. Damodaran
ITEC Programmes Coordinator
Landline no.: 079-25468452
Mobile: 9924441361
Email Id: damodaran@ediindia.org
Fax: 079-23969160

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<tbody>
<tr>
<td>1</td>
<td>2 Year Post Graduate Diploma in Management-Business Entrepreneurship (PGDM-BE) only for Students of EDCS set up by GOI Abroad, Including those from Cambodia, Laos and Myanmar</td>
<td>94</td>
<td>15-07-2016</td>
<td>30-04-2018</td>
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<td>2</td>
<td>Empowering Women Through Entrepreneurship Development</td>
<td>6</td>
<td>08-08-2016</td>
<td>16-09-2016</td>
<td>30</td>
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<td>3</td>
<td>Industrial, Infrastructure and Sustainable Project Preparation and Appraisal</td>
<td>6</td>
<td>08-08-2016</td>
<td>16-09-2016</td>
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<td>4</td>
<td>Entrepreneurship and Small Business Promotion</td>
<td>6</td>
<td>26-09-2016</td>
<td>04-11-2016</td>
<td>30</td>
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<td>5</td>
<td>Capital Markets and Investment Banking</td>
<td>6</td>
<td>26-09-2016</td>
<td>04-11-2016</td>
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<td>6</td>
<td>Informal Sector Enterprise, Entrepreneurship and Local Economic Development</td>
<td>6</td>
<td>26-09-2016</td>
<td>04-11-2016</td>
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<tr>
<td>7</td>
<td>SME Banking and Financial Services</td>
<td>6</td>
<td>14-11-2016</td>
<td>22-12-2016</td>
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<td>8</td>
<td>Agri-Entrepreneurship and Supply Chain Management</td>
<td>6</td>
<td>14-11-2016</td>
<td>22-12-2016</td>
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<td>9</td>
<td>Entrepreneurial Management</td>
<td>6</td>
<td>14-11-2016</td>
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<td>10</td>
<td>Business Research Methodology and Data Analysis</td>
<td>8</td>
<td>09-01-2017</td>
<td>03-03-2017</td>
<td>30</td>
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<tr>
<td>11</td>
<td>Promoting Innovations and Entrepreneurship Through Incubation</td>
<td>6</td>
<td>09-01-2017</td>
<td>17-02-2017</td>
<td>30</td>
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<td>12</td>
<td>Cluster Development executives Programme</td>
<td>6</td>
<td>09-01-2017</td>
<td>17-02-2017</td>
<td>30</td>
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<td>13</td>
<td>Sustainable Livelihoods and Mainstreaming with Market</td>
<td>6</td>
<td>27-02-2017</td>
<td>07-04-2017</td>
<td>30</td>
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<td>14</td>
<td>Entrepreneurship Education to Strengthen Emerging Economies</td>
<td>6</td>
<td>27-02-2017</td>
<td>07-04-2017</td>
<td>30</td>
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</tbody>
</table>

Eligibility Criteria
Sl No. 1. A university degree in any discipline with minimum 50% aggregate marks and a valid graduate management admission test (GMAT) score (from year 2011 onward).
Sl No. 2,3,4,6,7,8,9,11,12,13 & 14. A degree in any discipline with basic knowledge of English with minimum 2 years of work experience.
Sl No. 5. A degree in any discipline with minimum 2 years of work experience.
Sl No. 10. Diploma/degree in any discipline with basic knowledge of English with minimum 2 years of work experience.
# NATIONAL INSTITUTE FOR MICRO SMALL & MEDIUM ENTERPRISES

**Hyderabad**  
Pin: 500045  
India  
Landline No.: 40-23608544 /40-23608546  
Fax No.: 40-23608547  
Email Id: registrar@nimsme.org  
Website: www.nimsme.org

---

**Head of the Institute**  
Mr. M. Chandrasekhar Reddy  
Direcor General  
Landline no.: 040-23608577  
Mobile no: 9866019324  
Email Id: dg@nimsme.org  
Fax: 040-23608956

---

24 hours Emergency/After Office/Holiday Contact Nos  
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Asst. Registrar  
Telephone no.: 040-23633260  
Mobile No.: 9391032238  
Email Id: ar@nimsme.org  
Fax no.: 040-23608547

---

**ITEC Course Coordinator**  
Mr. N. Murali Kishore  
Asst. Registrar  
Landline no.: 040-23633260  
Mobile: 9391032238  
Email Id: ar@nimsme.org  
Fax: 040-23608956

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## Course Details

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Communication Skills in English and Promotion of Micro, Small and Medium Enterprises (EPMSMES)</td>
<td>12</td>
<td>08-08-2016</td>
<td>28-10-2016</td>
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<td>2</td>
<td>Communication Skills in English and Tourism and Hospitality Management (ETHM)</td>
<td>12</td>
<td>08-08-2016</td>
<td>28-10-2016</td>
<td>35</td>
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<td>3</td>
<td>Capacity Building for Providing Alternative Livelihood Opportunities for Poor (CBALO)</td>
<td>8</td>
<td>05-09-2016</td>
<td>28-10-2016</td>
<td>35</td>
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<tr>
<td>4</td>
<td>Empowerment of Women Through Enterprises (EWE)</td>
<td>8</td>
<td>05-09-2016</td>
<td>28-10-2016</td>
<td>35</td>
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<td>5</td>
<td>Innovative Strategies for SME Development (ISSD)</td>
<td>8</td>
<td>05-09-2016</td>
<td>28-10-2016</td>
<td>35</td>
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<td>6</td>
<td>Training Methods and Skills for Managers (TMSM)</td>
<td>8</td>
<td>14-11-2016</td>
<td>06-01-2017</td>
<td>35</td>
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<tr>
<td>7</td>
<td>SME Financing - Approaches and Strategies (SMEFAS)</td>
<td>8</td>
<td>14-11-2016</td>
<td>06-01-2017</td>
<td>35</td>
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<td>9</td>
<td>Planning and Promotion of AGRO and Food Enterprises (PAFE)</td>
<td>8</td>
<td>23-01-2017</td>
<td>17-03-2017</td>
<td>35</td>
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<tr>
<td>10</td>
<td>Promotion of Micro Enterprises (POME)</td>
<td>8</td>
<td>23-01-2017</td>
<td>17-03-2017</td>
<td>35</td>
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<td>11</td>
<td>Training of Trainers in Entrepreneurship and Skill Development (TOT-ESD)</td>
<td>8</td>
<td>23-01-2017</td>
<td>17-03-2017</td>
<td>35</td>
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<td>12</td>
<td>Tourism and Hospitality Management (THM)</td>
<td>8</td>
<td>23-01-2017</td>
<td>17-03-2017</td>
<td>35</td>
</tr>
</tbody>
</table>

### Eligibility Criteria

Sl No. 1 to 12: Graduation with 3 years of work experience, or Diploma with 5 years of work experience, or Certificate with 7 years of work experience.
23. NATIONAL INSTITUTE OF ENTREPRENEURSHIP
AND SMALL BUSINESS DEVELOPMENT

Head of the Institute
Ms. Jyotsna Sitling
Director General

Noida
Landline No.: 120-4017001 /120-4017003
Fax No.: 120-2403057
Email Id: rsingsh004@gmail.com
Website: www.niesbud.nic.in

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Sunil Taneja
Programme Officer
Telephone no.: 911204017024
Mobile No.: 9871675533
Email Id: adm@niesbud.gov.in
Fax no.: 91120403062

Eligibility Criteria
SI No.1, 5 & 12: ‘A’ level or equivalent, the medium of instruction being English adequate knowledge of English is necessary for effective participation. Participant should have experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in Government, non-government organization, Universities, business, Schools, Colleges, Banks etc.

SI No. 2, 3 & 4: ‘A’ level or equivalent, the medium of instruction being English, adequate knowledge of English is necessary for effective participation.

SI No. 6: ‘A’ level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in the area of small business, self-employment, MS & ME Development, entrepreneurship and its planning and promotion; officials in government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. prospective small business entrepreneurs can also be admitted to this course.

SI No. 7 & 8: ‘A’ level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in assisting women in creation and development of small business ventures, development of women, the officials male or female working in development organization and women entrepreneurs associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGOs/voluntary organizations. prospective women entrepreneurs can also benefit from the programme.

SI No. 9: ‘A’ level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in assisting women in creation and development of small business ventures, development of women, the officials male or female working in development organization and women entrepreneurs associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGOs/voluntary organizations. prospective women entrepreneurs can also benefit from the programme.

SI No. 10 &11: ‘A’ level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. WORK EXPERIENCE: Sufficient experience is required in promoting entrepreneurship and small business development and working as trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department and corporation, financial institutions, including banks, training organizations, consultants/or voluntary organizations.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>International Marketing &amp; Global Competitiveness (IMGC)</td>
<td>6</td>
<td>04-07-2016</td>
<td>12-08-2016</td>
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<td>2</td>
<td>Rural Enterprise Planning &amp; Promotion (REP)</td>
<td>6</td>
<td>04-07-2016</td>
<td>12-08-2016</td>
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<td>3</td>
<td>Gender, Development And Planning (GDP)</td>
<td>8</td>
<td>08-08-2016</td>
<td>30-09-2016</td>
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<td>4</td>
<td>Human Resource Development and Entrepreneurship Education/Training (HRD-EE)</td>
<td>8</td>
<td>08-08-2016</td>
<td>30-09-2016</td>
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<tr>
<td>5</td>
<td>Project Management Training and Certification (PMTC)</td>
<td>7</td>
<td>29-08-2016</td>
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<td>6</td>
<td>Small Business Planning and Promotion (SBPP)</td>
<td>8</td>
<td>03-10-2016</td>
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<td>7</td>
<td>Trainers Training on Self Help Groups</td>
<td>8</td>
<td>03-10-2016</td>
<td>25-11-2016</td>
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<td>8</td>
<td>Trainers Training on Entrepreneurship and Promotion of Income Generation Activities (TT-EPIGA)</td>
<td>8</td>
<td>05-12-2016</td>
<td>27-01-2017</td>
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<td>9</td>
<td>Women &amp; Enterprise Development (WED) - A Trainers/Promoters Program</td>
<td>8</td>
<td>05-12-2016</td>
<td>27-01-2017</td>
<td>35</td>
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<td>10</td>
<td>Innovative Leadership For Organization Growth And Excellence (ILOGE)</td>
<td>8</td>
<td>30-01-2017</td>
<td>24-03-2017</td>
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<td>Entrepreneurship For Small Business Trainers/Promoters Program (ESB-TP)</td>
<td>8</td>
<td>30-01-2017</td>
<td>24-03-2017</td>
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Eligibility Criteria
SI No.1, 5 & 12: ‘A’ level or equivalent, the medium of instruction being English adequate knowledge of English is necessary for effective participation. Participant should have experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in Government, non-government organization, Universities, business, Schools, Colleges, Banks etc.

SI No. 2, 3 & 4: ‘A’ level or equivalent, the medium of instruction being English, adequate knowledge of English is necessary for effective participation.

SI No. 6: ‘A’ level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in the area of small business, self-employment, MS & ME Development, entrepreneurship and its planning and promotion; officials in government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. prospective small business entrepreneurs can also be admitted to this course.

SI No. 7 & 8: ‘A’ level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in assisting women in creation and development of small business ventures, development of women, the officials male or female working in development organization and women entrepreneurs associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGOs/voluntary organizations. prospective women entrepreneurs can also benefit from the programme.

SI No. 9: ‘A’ level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in assisting women in creation and development of small business ventures, development of women, the officials male or female working in development organization and women entrepreneurs associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGOs/voluntary organizations. prospective women entrepreneurs can also benefit from the programme.

SI No. 10 &11: ‘A’ level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. WORK EXPERIENCE: Sufficient experience is required in promoting entrepreneurship and small business development and working as trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department and corporation, financial institutions, including banks, training organizations, consultants/or voluntary organizations.
24. NATIONAL INSTITUTE OF RURAL DEVELOPMENT  
Rajendranagar, Hyderabad 500030  
Landline No.: 40-24008439 /40-24008430  
Fax No.: 40-24008439  
Email Id: nirdtraining@gmail.com  
Website: www.nird.org.in

24 hours Emergency/After Office/Holiday Contact Nos  
Dr. A. Praveen Kumar  
Assistant Registrar  
Telephone no.: 04024008404  
Mobile No.: 9848011004  
Email Id: are@nird.gov.in  
Fax no.: 04024008404

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<td>2</td>
<td>Rural Credit for Poverty Reduction</td>
<td>4</td>
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<td>3</td>
<td>Empowerment of Women for Rural Development</td>
<td>4</td>
<td>08-08-2016</td>
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<td>4</td>
<td>Participatory Rural Development</td>
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<td>5</td>
<td>Planning and Management of Drinking Water and Sanitation Projects</td>
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<td>Good Governance for Management of Rural Development Programmes</td>
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<td>Natural Resource Management for Sustainable Rural Livelihoods</td>
<td>4</td>
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<td>9</td>
<td>Planning and Management of Rural Development Programmes</td>
<td>4</td>
<td>31-10-2016</td>
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<td>10</td>
<td>Sustainable Agriculture Strategies for Rural Development</td>
<td>4</td>
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<td>25</td>
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<tr>
<td>11</td>
<td>G-Informatics Applications in Rural Development</td>
<td>6</td>
<td>28-11-2016</td>
<td>08-01-2017</td>
<td>25</td>
</tr>
<tr>
<td>12</td>
<td>Community Driven Rural Development</td>
<td>6</td>
<td>28-11-2016</td>
<td>08-01-2017</td>
<td>25</td>
</tr>
<tr>
<td>13</td>
<td>Corporate Social Responsibility in Community Development</td>
<td>4</td>
<td>28-11-2016</td>
<td>25-12-2016</td>
<td>25</td>
</tr>
<tr>
<td>15</td>
<td>Training Methodology for Development Professionals</td>
<td>4</td>
<td>16-01-2017</td>
<td>12-02-2017</td>
<td>25</td>
</tr>
<tr>
<td>16</td>
<td>Information Communication Technology for Rural Development</td>
<td>4</td>
<td>13-02-2017</td>
<td>12-03-2017</td>
<td>25</td>
</tr>
<tr>
<td>17</td>
<td>Participatory Planning for Poverty Reduction and Sustainable Development</td>
<td>4</td>
<td>13-02-2017</td>
<td>12-03-2017</td>
<td>25</td>
</tr>
</tbody>
</table>

Eligibility Criteria  
SI No. 1 & 10: Minimum of Bachelor’s degree either in Science or Arts. Middle level in the official’s career with special focus on community development and disaster management strategies.

SI No. 2: Minimum Graduation in Social Sciences with 2 years work experience.

SI No. 3: Graduates with at least 03 years work experience.

SI No. 4: Post Graduation in Social Sciences and Agricultural Studies with at least 8 years work experience in development sector.

SI No. 5: Bachelors degree in any stream with work experience in water and sanitation or rural development.

SI No. 6: Bachelors or Masters degree. Should posses 2 years working experience in rural development.

SI No. 7: Graduate in Civil Engineering/Rural Development/ Rural Infrastructure with relevant experience in rural housing or rural development.

SI No. 8: Minimum Qualification is graduation with 2 years work experience.

SI No. 9: Graduation. Officials and NGO Representatives who have experience in the field of rural development and planning.

SI No. 11: Minimum graduation in any discipline with working knowledge of computers and English. Work experience in any field.

SI No. 12: Graduation with good Communication Skills with minimum 5 years of work experience in social and development sector.

SI No. 13: Graduates with proficiency in English with 3 yrs of work experience.

SI No. 14: Graduation or post graduation in relevant field (Social Sciences etc) with at least 8 years work experience in Development Sector.

SI No. 15: Government Officials possessing any degree/diploma. Though no experience is insisted, one or two years experience is preferred.

SI No. 16: Graduate in any discipline with minimum five years of experience in relevant field / sector.

SI No. 17: Graduation with 3 years of work experience.
Specialized Courses
25. BUREAU OF PARLIAMENTARY STUDIES AND TRAINING
Parliament Library Building, Pandit Pant Marg, New Delhi - 110 001, India
Landline No.: 011-23034911 / 011-23034563
Fax No.: 011-23015293
Email Id: bpst@sansad.nic.in
Website: bpst.nic.in

Head of the Institute
Shri Anoop Mishra
Secretary-General
Landline no.: 011-23017465
Mobile no. NA
Email Id: anoop@nic.in
Fax: 011-23034567

24 hours Emergency/After Office/Holiday Contact Nos
Smt. Alpana Tripathi
Director
Telephone no.: 01123034656
Mobile No.: 9999695879
Email Id: alpana.tripathi@sansad.nic.in
Fax no.: 011-23015293

S. No. | Course Name | Duration (in weeks) | Start Date | End Date | Seats (Max)
---|-------------|---------------------|------------|---------|---------
1 | 32nd Parliamentary Internship Programme | 4 | 03-11-2016 | 02-12-2016 | 30 |
2 | 32nd International Training Programme in Legislative Drafting | 4 | 09-02-2017 | 10-03-2017 | 30 |

Eligibility Criteria
Sl No. 1: Bachelor’s Degree in any discipline. Must be a serving employee of parliament.
Sl No. 2: Bachelor’s Degree with law graduate. Serving government employees.
26. HUMAN SETTLEMENT MANAGEMENT
INSTITUTE
HUDCO House, Lodhi Road, New Delhi 110003
Landline No.: 011-24308600 / 24367834
Fax No.: 011-24365292
Email Id: edthsmi2013@gmail.com
Website: www.hudco.org

Head of the Institute
Dr. HS Gill
Executive Director
Landline no.: 01124367834
Mobile no.: 999918346
Email Id: edthsmi2013@gmail.com
Fax: 01124365292

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Surendra Singhai
General Manager (Projects)
Telephone no.: 01124308637
Mobile No.: 9425302398
Email Id: singhai@hudco.org
Fax no.: 01124365292

ITEC Course Coordinator
Mr. Surendra Kumar
Deputy General Manager
Landline no.: 01124308606
Mobile: 9871465959
Email Id: cpdhsmi@gmail.com
Fax: 01124365292

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<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Formal Solutions to Informal Settlements</td>
<td>6</td>
<td>19-09-2016</td>
<td>28-10-2016</td>
<td>25</td>
</tr>
<tr>
<td>2</td>
<td>Planning and Management of Urban Services</td>
<td>8</td>
<td>16-01-2017</td>
<td>10-03-2017</td>
<td>25</td>
</tr>
</tbody>
</table>

Eligibility Criteria
Sl. No. 1. Engineers, Architects, Town Planners, Urban Designers, Community Development Professionals, Health Officers, Sociologists, Economists, Legal Experts, Environmental Officers etc. with at least 5 years of work experience. Officials working in urban local bodies will be encouraged to participate in the course.

Sl. No. 2. Engineers, Architects, Town Planners, Landscape Architects, Urban Designers, Community Development Professionals, Health Officers, Sociologists, Economists, Legal Experts, Environmental Officers etc. with at least 5 years of work experience (could be relaxed in exceptional cases)
27. INDIAN INSTITUTE OF FOREIGN TRADE, CENTRE FOR WTO STUDIES  
B-21 Qutub Institutional Area, New Delhi 110016  
Landline No.: 011-26512152 /011-26533254  
Fax No.: 011-26563321  
Email Id: cws@iift.ac.in  
Website: wtocentre.iift.ac.in

Head of the Institute  
Mr. Abhijit Das  
Head and Professor  
Landline no.: 011-26533254  
Mobile no. 9810503806 Email Id: headwto@iift.edu  
Fax: 011-26563321

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Sahil Sharma  
Training Coordinator  
Telephone no.: 011-26515024  
Mobile No.: 9915281741  
Email Id: sahilsharma@iift.edu  
Fax no.: 011-26563321

Mr. Mukesh Bhatnagar  
Professor  
Landline no.: 011-26512152  
Mobile: 9868511771  
Email Id: mbhatnagar@nic.in  
Fax: 011-26563321

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<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Specialized Course on WTO for Policy Makers and Trade Negotiators from Central Asian Countries</td>
<td>2</td>
<td>19-09-2016</td>
<td>28-09-2016</td>
<td>25</td>
</tr>
<tr>
<td>2</td>
<td>Specialized Course on Trade Remedies under WTO, Trims, WTO Disputes and RTAS</td>
<td>2</td>
<td>21-11-2016</td>
<td>30-11-2016</td>
<td>25</td>
</tr>
<tr>
<td>4</td>
<td>Specialized Training Programme on Select WTO Issues: Agriculture, Services, Trips and RTAS</td>
<td>2</td>
<td>06-02-2017</td>
<td>15-02-2017</td>
<td>25</td>
</tr>
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</table>

Eligibility Criteria

Sl No. 1. Minimum educational qualification should be graduation. The course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge on WTO issues. Officials who have completed WTO e-learning course will be given preference.

Sl No. 2. Minimum educational qualification should be graduation. The course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge in the identified areas. Prior experience of working in trade and commerce departments will be preferable.

Sl No. 3. Graduation with experience in relevant field.

Sl No. 4. Minimum educational qualification should be graduation. The course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge in the identified areas. Prior experience of working in trade and commerce departments will be preferable.
28. INDIAN INSTITUTE OF MASS COMMUNICATION
Aruna Asaf Ali Marg, New Delhi 110 067
Landline No.: 011-26741268 /011-26742940
Fax No.: 011-26742462
Email Id: anuragmisra1959@gmail.com
Website: www.iimc.gov.in

Head of the Institute
Mr. K.G. Suresh
Director General
Landline no.: 911126742492
Mobile no. 911126742492
Email Id:  kgsure@gmail.com
Fax: 911126741532

24 hours Emergency/After Office/Holiday Contact Nos
Dr. Anand Pradhan
Associate Professor
Telephone no.: 911126742482
Mobile No.: 9818305418
Email Id: apradhan28@gmail.com
Fax no.: 911126742462

ITEC Course Coordinator
Dr. Anand Pradhan
Associate Professor
Landline no.: 911126742482
Mobile: 9818305418
Email Id: apradhan28@gmail.com
Fax: 911126742472

<table>
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<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Diploma Course in Development Journalism for Non-Aligned and Other Developing Countries</td>
<td>17</td>
<td>01-08-2016</td>
<td>27-11-2016</td>
<td>25</td>
</tr>
<tr>
<td>2</td>
<td>Diploma Course in Development Journalism for Non-Aligned and Other Developing Countries</td>
<td>17</td>
<td>02-01-2017</td>
<td>30-04-2017</td>
<td>25</td>
</tr>
</tbody>
</table>

Eligibility Criteria
Sl No. 1&2: Graduation in any discipline with minimum five years' experience in media.


29. INTERNATIONAL STATISTICAL EDUCATION CENTRE
202, B. T. Road, Kolkata - 700 108
Landline No.: 033-25752028 /033-25752016
Fax No.: 033-25781834
Email Id: isec@isical.ac.in
Website: www.isical.ac.in

24 hours Emergency/After Office/Holiday Contact Nos
Dr. Biswabrata Pradhan
Warden
Telephone no.: 03325754075
Mobile No.: 9748858984
Email Id: bis@isical.ac.in
Fax no.: 0325781834

S. No. | Course Name | Duration (in weeks) | Start Date | End Date | Seats (Max)
--- | --- | --- | --- | --- | ---
1 | ISEC Regular Course 70th Term | 44 | 01-08-2016 | 31-05-2017 | 35

Eligibility Criteria
Sl No. 1. Preferably graduate and / or with education at GCE (O level) with English and mathematics with 2 years experience in statistical work

Head of the Institute
Dr. Prasanta Pathak
Member Secretary
Landline no.: 03325752028
Mobile no. 9433138268
Email Id: prasanta.pathak@gmail.com
Fax: 03325781834

ITEC Course Coordinator
Mr. Ranjit Mandal
Programme Co-ordinator
Landline no.: 03325752027
Mobile: 9831658296
Email Id: ranjit_mandal@isical.ac.in
Fax: 0325781834

---
30. NATIONAL CRIME RECORDS BUREAU
Head of the Institute
Mr. Radhakrishna Kini A, IPS
Director General

East Block -7, Sector -1, R.K. Puram, New Delhi 110066
Landline No.: 11-26101767 /11-26172324
Fax No.: 11-26180347
Email Id: training@ncrb.nic.in
Website: www.ncrb.gov.in

24 hours Emergency/After Office/Holiday Contact Nos
Dr. Pawan Bhardwaj
Joint Assistant Director (Trg)
Telephone no.: 011-26101767
Mobile No.: 8800897906
Email Id: training@ncrb.nic.in
Fax no.: 011-26180347

S. No. Course Name Duration (in weeks) Start Date End Date Seats (Max)
1 Cyber Crime & Network Security 8 04-07-2016 26-08-2016 35
2 Advance Finger Print Science 8 04-07-2016 26-08-2016 35
3 IT in Law Enforcement 8 03-10-2016 25-11-2016 35
4 Advance Finger Print Science 8 03-10-2016 25-11-2016 35
5 Advanced Course on IT in Law Enforcement 12 02-01-2017 24-03-2017 35
6 Advance Finger Print Science and IT 12 02-01-2017 24-03-2017 35

Eligibility Criteria
Sl No. 1. Preferably graduates.
Sl No. 2&3. Preferably graduate. The course is designed for Middle level Officers involved in decision making in law enforcement with at least 6 years of services in IT . They should be able to read write and speak English.
Sl No. 4. Preferably graduate. The course is designed for Middle level Officers involved in finger print identification activities with at least 6 years of service. They should read write and speak English.
Sl No. 5. Preferably graduates. The course is designed for Middle level Officers involved in law enforcement officer with at least six years of service and knowledge of computer programming. They should be able to read write and speak English.
Sl No. 6. . Preferably graduate. The course is designed for Middle level Officers involved in finger print identification activities with at least 5 years of service. They should read write and speak English.
31. NATIONAL INSTITUTE OF TECHNICAL
TEACHERS TRAINING AND RESEARCH
Taramani, Chennai - 600 113
Landline No.: 044-22545447/044-22545406
Fax No.: 044-22541126
Email Id: dir@nitttrc.ac.in
Website: www.nitttrc.ac.in

Head of the Institute
Dr. S. Dhanapal
Director I/C
Landline no.: 04422545406
Mobile no.: 9884856985
Email Id: dir@nitttrc.ac.in
Fax: 04422541126

24 hours Emergency/After Office/Holiday Contact Nos
Dr. T. Jagathrakshakan
Professor & Head I/C Centre for International
Affairs Telephone no.: 04422545447
Mobile No.: 9790895361
Email Id: jagath.rkn@gmail.com
Fax no.: 04422541126

ITEC Course Coordinator
Dr. T. Jagathrakshakan
Professor & Head i/c Centre for International
Affairs Landline no.: 04422545447
Mobile: 9790895361
Email Id: jagath.rkn@gmail.com
Fax: 04422541126

S. No.  Course Name                                                      Duration  Start Date    End Date       Seats
       (in weeks)                                                       (Max)
1       Advanced Certificate Course on Sustainable                          8        27-07-2016   20-09-2016   25
        Development and Environmental Management                           
2       Advanced Certificate Course on Women                              8        27-07-2016   20-09-2016   25
        Empowerment Through Technical and Vocational Education            
3       Advanced Certificate Course on Modern Library                      8        28-09-2016   22-11-2016   25
        Practices                                                          
4       Advanced Certificate Course on Spatial Information Technology    8        28-09-2016   22-11-2016   25
        for Urban Planning and Management                                   
5       Advanced Certificate Course on Curriculum Design and Instructional 8        30-11-2016   24-01-2017   25
        Materials Development                                                
6       Advanced Certificate Course on Information and Communication      8        30-11-2016   24-01-2017   25
        Technology in Education and Training                               
7       Advanced Certificate Course on Educational Media Production       8        01-02-2017   28-03-2017   25
        for E-Learning                                                      

Eligibility Criteria
SI No. 1. Should have a degree in Engineering / Technology / Science or in any vocational field. Having a minimum of 3 years experience in Teaching / Training / Administration have a good proficiency in spoken and written English and comprehension of English which is the medium of instruction.

SI No. 2. Should have a Degree or Diploma In Engineering / Technology or in any vocational field have a good proficiency in spoken and written English and comprehension of English which is the medium of instruction. Should have a minimum of 5 years experience in Teaching / Training / Administration.

SI No. 3. Teachers / Practicing Librarians and / or Curriculum Developers in Library and Information Science have a diploma / degree in library and information science or equivalent. Should have a minimum of two years experience in teaching / administration of library have a good proficiency in English which is the medium of instruction.

SI No. 4. Diploma / degree / post graduation in science or engineering or social science or management. Minimum 3 years experience in Teaching / Training / Research / Consultancy / Administration / Policy Planning in Colleges, Universities, Research Laboratories, Industries, Companies and Training Organizations.

SI No. 5. Should have a degree or diploma in Engineering / Technology or in any vocational field. Should have a minimum of three years experience in teaching / training, have a good proficiency in spoken, written and comprehension of English which is the medium of instruction.

SI No. 6. Degree / diploma in information technology (IT) / computer science/information and communication technology / educational technology / engineering education / network technology/ communication technology / internet security technologies / network security. Minimum of two years experience in teaching /IT / ICT application design, development and training. Should have a good proficiency in English which is the medium of instruction.

SI No. 7. Degree or diploma in Engineering / Technology or in Science and Arts with interest in developing video programmes. Good proficiency in spoken, written and comprehension of English which is the medium of instruction. Experience in teaching / developing video Programmes For Technical, Vocational, Arts And Science fields.
24 hours Emergency/After Office/Holiday Contact Nos

Mr. M. D. Chilakwad  
Head of Institute  
Telephone no.: 0120-4670232  
Mobile No.: 8600041321  
Email Id: hnits@bis.org.in  
Fax no.: 0120-4670232

Head of the Institute  
Mr. M. D. Chilakwad  
Head of Institute  
Landline no.: 0120-4670232  
Mobile no. 8600041321  
Email Id: hnits@bis.org.in  
Fax: 0120-4670232

ITEC Course Coordinator  
Mr. Deepak Aggrawal  
Course Coordinator  
Landline no.: 0120-4670219  
Mobile: 9643587968  
Email Id: deepak@bis.gov.in  
Fax: 0120-4670227

<table>
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<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>1</td>
<td>International Training Programme on Management Systems</td>
<td>4</td>
<td>29-08-2016</td>
<td>23-09-2016</td>
<td>35</td>
</tr>
<tr>
<td>2</td>
<td>International Training Programme on Standardization and Quality Assurance</td>
<td>8</td>
<td>17-10-2016</td>
<td>09-12-2016</td>
<td>35</td>
</tr>
<tr>
<td>3</td>
<td>International Training Programme on Laboratory Quality Management Systems</td>
<td>3</td>
<td>30-01-2017</td>
<td>17-02-2017</td>
<td>35</td>
</tr>
</tbody>
</table>

Eligibility Criteria  
Sl No. 1. Graduates in Science/Engineering or Technology or Post Graduates in any discipline with experience in the field of management systems is preferred.  
Sl No. 2. Graduates in Science/Engineering or Technology or Post Graduates in any discipline with experience in standardization and quality assurance is preferred.  
Sl No. 3. Graduates in Science/Engineering or Technology or Post Graduates in any discipline with experience in laboratory related activities is preferred.
24 hours Emergency/After Office/Holiday Contact Nos

Dr. Mona Sedwal
Programme Coordinator
Telephone no.: 01126544871
Mobile No.: -
Email Id: monasedwal@nuepa.org
Fax no.: 01126853041

S. No. | Course Name | Duration (in weeks) | Start Date | End Date | Seats (Max)
--- | --- | --- | --- | --- | ---
1 | International Programme for Educational Administrators | 4 | 18-07-2016 | 12-08-2016 | 35 |
2 | International Diploma in Educational Planning and Administration (IDEPA-XXXIII) | 13 | 01-02-2017 | 30-04-2017 | 35 |

Eligibility Criteria
Sl No. 1. Educational personnel engaged in Elementary, Secondary and Tertiary Education.
Sl No. 2. Education officers working at the National, Provincial, District or Institutional Level are eligible for admission to the programme. The Heads of educational institutions (school, college), regional and district education departments, functionaries working in the teacher-training colleges or universities and officials below 50 years of age are eligible to apply for this programme.
34. RAFI AHMED KIDWAI NATIONAL POSTAL ACADEMY
Kamla Nehru Nagar, Ghaziabad-201002 India
Landline No.: 120-2789060 /120-2789028
Fax No.: 120-2789503
Email Id: academy@indiapost.gov.in
Website: www.raknpa.gov.in

Head of the Institute
Mr. Pradipta Kumar Bisoi
Director
Landline no.: 01202789060
Mobile no.: 9953397611
Email Id: academy@indiapost.gov.in
Fax: 01202789503

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Neeraj Kumar Jha
Joint Director
Telephone no.: 01202784693
Mobile No.: 9718734314
Email Id: neeraj.jha@indiapost.gov.in
Fax no.: 01202789503

ITEC Course Coordinator
Mr. Vinay Kumar Tiwary
Additional Director
Landline no.: 01202789061
Mobile: 9868232108
Email Id: adddir.raknpa@indiapost.gov.in
Fax: 01202789503

S. No. Course Name Duration (in weeks) Start Date End Date Seats (Max)
1 Leadership Development Programme 2 28-11-2016 09-12-2016 30
2 Executive Development Programme 2 28-11-2016 09-12-2016 30
4 Quality Management in Postal Services 2 20-02-2017 03-03-2017 30
5 Advanced Postal Management 2 20-02-2017 03-03-2017 30

Eligibility Criteria
Sl No. 1 to 5 : Graduation with minimum 7 years of service.
**35. RESEARCH AND INFORMATION SYSTEM FOR DEVELOPING COUNTRIES**

Zone IV-B, 4th Floor, India Habitat Centre, Lodhi Road, New Delhi-110 003, India  
Landline No.: 11-24682177 /11-24682178  
Fax No.: 11-24682173  
Email Id: dgoffice@ris.org.in  
Website: http://www.ris.org.in

**Head of the Institute**  
Prof Sachin Chaturvedi  
Director-General  
Landline no.: 01124682176  
Mobile no.: 9958163111  
Email Id: dg@ris.org.in  
Fax: 01124682175

**24 hours Emergency/After Office/Holiday Contact Nos**

Mr. Mahesh C Arora  
Director (Finance and Administration)  
Telephone no.: 01124655437  
Mobile No.: 7827498097  
Email Id: mc.arora@ris.org.in  
Fax no.: 01124682175

**ITEC Course Coordinator**  
Mr. Pratyush  
Research Assistant  
Landline no.: 01124602065  
Mobile: 9910655264  
Email Id: pratyush@ris.org.in  
Fax: 01124682174

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<tbody>
<tr>
<td>1</td>
<td>Development Partnership: Learning South-South Cooperation (LSSC)</td>
<td>2</td>
<td>15-11-2016</td>
<td>26-11-2016</td>
<td>30</td>
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<tr>
<td>2</td>
<td>Science Diplomacy</td>
<td>2</td>
<td>09-01-2017</td>
<td>20-01-2017</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>International Economic Issues and Development Policy (IEIDP)</td>
<td>4</td>
<td>13-02-2017</td>
<td>10-03-2017</td>
<td>30</td>
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</tbody>
</table>

**Eligibility Criteria:**

**Sl No. 1:** Graduate. Should possess experience with diplomatic assignments/ experience with Aid Management/ South-South Cooperation (SSC)/North South Cooperation (NSC)

**Sl No. 2:** Graduate. Should possess experience with Science and Technology/ experience diplomatic assignments/ experience management/ South-South Cooperation (SSC)/North South Cooperation (NSC)

**Sl No. 3:** Masters Degree with 2 years experience relating to International Economic issues.
### 36. V.V.GIRI NATIONAL LABOUR INSTITUTE

Sector-24, Noida, 201301, Distt. Gautam Budh Nagar, Uttar Pradesh, India

Landline No.: 0120-2411470 / 0120-2411533
Fax No.: 0120-2411471
Email Id: jkkaulvvgnli@rediffmail.com
Website: www.vvgnli.org

### Head of the Institute

Mr. Manish Kumar Gupta
Director General
Landline no.: 01202411470
Mobile no.: 9818418555
Email Id: directorgeneralvvgnli@gmail.com
Fax: 01202411474

### ITEC Course Coordinator

Mr. J.K. Kaul
Programme officer
Landline no.: 01202411471
Mobile: 9811888081
Email Id: jkkaulvvgnli@rediffmail.com
Fax: 01202411471

### Course Details

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<thead>
<tr>
<th>S. No.</th>
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<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Skill Development and Employment Generation</td>
<td>3</td>
<td>08-08-2016</td>
<td>26-08-2016</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Managing Development and Social Protection in A Globalised Economy</td>
<td>3</td>
<td>05-09-2016</td>
<td>23-09-2016</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Enhancing Leadership Skills</td>
<td>3</td>
<td>03-10-2016</td>
<td>21-10-2016</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Labour and Employment Relations in A Global Economy</td>
<td>3</td>
<td>07-11-2016</td>
<td>25-11-2016</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Gender Issues in the World of Work</td>
<td>3</td>
<td>05-12-2016</td>
<td>23-12-2016</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Research Methods in Labour Studies</td>
<td>3</td>
<td>06-02-2017</td>
<td>24-02-2017</td>
<td>30</td>
</tr>
<tr>
<td>7</td>
<td>Health Security and Protection of Workers</td>
<td>3</td>
<td>06-03-2017</td>
<td>24-03-2017</td>
<td>30</td>
</tr>
</tbody>
</table>

### Eligibility Criteria

Sl No. 1 to 7: Graduation with minimum 2 years work experience in the concerned field.
Technical Courses
37. CENTRAL FERTILIZER QUALITY CONTROL AND TRAINING INSTITUTE
N.H. IV, Faridabad (Haryana)
Landline No.: 0129-2418484/0129-2418282
Fax No.: 0129-2414712
Email Id: cfqcti@nic.in
Website: cfqcti.dacnet.nic.in

Head of the Institute
Mr. Shailendra Singh
Director
Landline no.: 0129-2414712
Mobile no. 9910209305
Email Id: cfqcti@nic.in
Fax: 0129-2414712

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Shyam Babu
Deputy Director
Telephone no.: 0129-2423779, 2415484, 2418282
Mobile No.: 9871085610
Email Id: cfqcti@nic.in
Fax no.: 0129-2414712

ITEC Course Coordinator
Mr. Shyam Babu
Deputy Director
Landline no.: 0129-2418484, 2415484, 2418282
Mobile: 9871085610
Email Id: cfqcti@nic.in
Fax: 0129-2414712

S. No.  Course Name                                      Duration  Start Date  End Date  Seats
        (in weeks)                  (Max)
1       Training Programme on Fertilizer Quality         5          17-11-2016  21-12-2016  25
        Control

Eligibility Criteria
Sl No. 1. Post Graduate in Chemistry/Agriculture Chemistry or Graduate in Agriculture/Science with Chemistry. Should possess working experience in the field of Fertilizer Quality Control-Specially Enforcement or Analysts, Fertilizer Marketing and Distribution.
### 24 hours Emergency/After Office/Holiday Contact Nos

**Dr. R. Mohd. Nafi**  
Chief Manager  
Telephone no.: 91406054526  
Mobile no.: 9441296670  
Email Id: mafi198@yahoo.com  
Fax no.: 914028905896

**Mr. Sudhir S Chopade**  
Manager  
Landline no.: 914024015897  
Mobile: 7680883477  
Email Id: sudhirschopade@gmail.com  
Fax: 914029805897

### S. No. Course Name

<table>
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<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Solar Power Generation- Grid Enabling</td>
<td>4</td>
<td>11-07-2016</td>
<td>05-08-2016</td>
<td>25</td>
</tr>
<tr>
<td>2</td>
<td>Rural Electrification and Power Management</td>
<td>8</td>
<td>11-07-2016</td>
<td>02-09-2016</td>
<td>25</td>
</tr>
<tr>
<td>3</td>
<td>Design, Erection, Operation, Maintenance and Protection of EHV Substations</td>
<td>4</td>
<td>08-08-2016</td>
<td>02-09-2016</td>
<td>25</td>
</tr>
<tr>
<td>4</td>
<td>Planning and Management of Power Transmission and Distribution Systems</td>
<td>8</td>
<td>19-09-2016</td>
<td>11-11-2016</td>
<td>25</td>
</tr>
<tr>
<td>5</td>
<td>Best Practices in Power Distribution</td>
<td>5</td>
<td>14-11-2016</td>
<td>16-12-2016</td>
<td>25</td>
</tr>
<tr>
<td>6</td>
<td>Management of Power Utilities Using ICT/Automated Solutions</td>
<td>5</td>
<td>14-11-2016</td>
<td>16-12-2016</td>
<td>25</td>
</tr>
<tr>
<td>7</td>
<td>Certificate Course in Electric Power Management</td>
<td>12</td>
<td>09-01-2017</td>
<td>31-03-2017</td>
<td>25</td>
</tr>
</tbody>
</table>

### Eligibility Criteria

SL No. 1. Diploma/degree in Engineering (Preferably Electrical/Mechanical). Work experience in renewable energy or power or energy sector.  
SL No. 2. Diploma/Degree in Engineering/Economics/Commerce or Equivalent. Work experience in power sector related organizations.  
SL No. 3. Diploma/degree in Electrical Engineering. Work experience in Substation/ Transmission Company/Utility or Power Sector  
SL No. 4. Diploma/degree in Electrical Engineering. Work experience in power sector related organization.  
SL No. 5. Diploma/Degree in Electrical Engineering. Work experience in power distribution sector or related areas.  
SL No. 7. Diploma/Degree In Engineering (Preferably Electrical/Mechanical). Work experience in power generation, transmission or distribution sector organizations  
SL No. 8. Degree/Diploma in Electrical/Mechanical Engineering. Work experience in thermal power generation or power sector in related area.
39. CENTRAL INSTITUTE OF TOOL DESIGN
A1 to A8, APIE, Balanagar, Hyderabad- 500 037, TS
Landline No.: 40-23774536 /40-23771959
Fax No.: 40-23772658
Email Id: citdplacements@citdindia.org
Website: www.citdindia.org

Head of the Institute
Mr. Shujayat Khan
Principal Director
Landline no.: 04023774536
Mobile no. 9959148618
Email Id: citdplacements@citdindia.org
Fax: 04023772658

24 hours Emergency/After Office/Holiday Contact Nos
Mr. K.N. Reddy
Assistant
Telephone no.: 04023771959
Mobile No.: 9912569575
Email Id: citdplacements@citdindia.org
Fax no.: 04023772658

ITEC Course Coordinator
Mr. R.K. Pavithra Kumar
Director (Trg.)
Landline no.: 04023772747
Mobile: 09966833017
Email Id: citdplacements@citdindia.org
Fax: 04023772658

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>3D Modelling &amp; Surfacing Using Catia Software</td>
<td>10</td>
<td>01-08-2016</td>
<td>07-10-2016</td>
<td>25</td>
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<tr>
<td>2</td>
<td>Programmable Logic Controllers for Advanced Automation</td>
<td>10</td>
<td>01-08-2016</td>
<td>07-10-2016</td>
<td>25</td>
</tr>
<tr>
<td>3</td>
<td>Design of Sheet metal Forming Tools by using CREO Parametric Software</td>
<td>10</td>
<td>17-10-2016</td>
<td>23-12-2016</td>
<td>25</td>
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<tr>
<td>4</td>
<td>CNC Programming using Mastercam Software</td>
<td>10</td>
<td>17-10-2016</td>
<td>23-12-2016</td>
<td>25</td>
</tr>
<tr>
<td>5</td>
<td>Mechatronics and its Applications</td>
<td>10</td>
<td>05-01-2017</td>
<td>13-03-2017</td>
<td>25</td>
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</tbody>
</table>

Eligibility Criteria
Sl No. 1,3 & 4: Degree / Diploma in Mechanical Engineering or its equivalent. Experience in relevant field.
Sl No. 2 & 5: Degree / Diploma in Mechanical / Production / Electrical / Electronics / Instrumentation / Automobile Engineering or Equivalent. Experience in relevant field.
**Central Scientific Instruments Organization**

CSIR Complex, Library Avenue, Pusa, New Delhi
Landline No.: 11-25843191 / 11-25843794
Fax No.: 11-25846290
Email Id: csiodelhi@gmail.com
Website: www.csio.res.in

**Head of the Institute**
Prof. R K Sinha
Director
Landline no.: 01722657190
Mobile no.: 9953051499
Email Id: director@csio.res.in
Fax: 01722657267

**24 hours Emergency/After Office/Holiday Contact Nos**

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Management Development Program on Operation, Maintenance, Repair and Calibration of Bio-Medical Equipment</td>
<td>8</td>
<td>05-09-2016</td>
<td>28-10-2016</td>
<td>25</td>
</tr>
<tr>
<td>2. Management Development Program on Operation, Maintenance and Repair of Analytical Equipment</td>
<td>8</td>
<td>05-12-2016</td>
<td>27-01-2017</td>
<td>25</td>
</tr>
<tr>
<td>3. Management Development Programme on PLC and Industrial Automation</td>
<td>8</td>
<td>06-02-2017</td>
<td>31-03-2017</td>
<td>25</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

SL No. 1. Graduate/diploma in Electronics/Electrical/Instrumentation/Bio-Medical Engineering or Post Graduate/Graduate In Physics And Electronics And Experience In Maintenance Of Bio-Medical Equipment Or Medical Doctor Having Experience/Responsibility Of Maintenance And Management Of Bio-Medical equipment with minimum 2 years of work experience.

SL No. 2. Graduate/Diploma in Electronics/Electrical/Instrumentation/Bio-Medical/Lab Technician or a Post Graduate/Graduate in Physics/Chemistry/Pharmacy/Medical Doctor/Bio-Chemist/Forensic Scientist/Agricultural Research Scientist and Technologist having experience/responsibility of maintenance management of analytical equipment with minimum 2 years of work experience.

SL No. 3. Diploma/degree in engineering (industrial, instrumentation, control, electrical, electronics) with minimum 2 years of work experience.
41. FLUID CONTROL RESEARCH INSTITUTE
Kanjikode West, Palakkad, Kerala India
Landline No.: 491-2566120 / 491-2566119
Fax No.: 491-2566326
Email Id: fcri@fcriindia.com
Website: www.fcriindia.com

Head of the Institute
Dr. Jacob Chandapillai
Director
Landline no.: 0491-2566119
Mobile no.: 9446495803
Email Id: director@fcriindia.com
Fax: 0491-2566326

24 hours Emergency/After Office/Holiday Contact Nos
Mr. K.I. Raphael
Chief P & A Officer & Admin Co-ordinator (ITEC)
Trg.) Telephone no.: 0491-2566120
Mobile No.: 9847024119
Email Id: k.i.raphael@fcriindia.com
Fax no.: 0491-2566326

ITEC Course Coordinator
Mr. K.I. Raphael
Chief P & A Officer & Admin. Co-ordinator (ITEC)
Trg.) Landline no.: 0491-2566120
Mobile: 9847024119
Email Id: k.i.raphael@fcriindia.com
Fax: 0491-2566326

S. No. Course Name Duration (in weeks) Start Date End Date Seats (Max)
1 Oil, Water and Gas Flow Measurements and Control Techniques & Standards 9 01-08-2016 30-09-2016 30
2 Digital Library Practices & Information Technology Application for Advanced Knowledge Management 7 17-10-2016 02-12-2016 30
3 Instrumentation & Control & Data Acquisition System in Fluid Flow in Process & Petroleum Engineering 9 12-12-2016 11-02-2017 30

Eligibility Criteria
Sl No. 1. Diploma/engineering in Petroleum, Instrumentation, Electrical, Mechanical, Chemical/Industrial Engineering with minimum 2-3 years of work experience in oil & gas industry/process industries.
Sl No. 2. Working professional with graduation in any discipline with minimum 2-3 years of work experience in any industry/organization.
Sl No. 3. Diploma/engineering in Mechanical, Electronics Instrumentation, Chemical, Electrical, Industrial Engineering with minimum 2-3 years of work experience in process Industries, Petroleum & Natural Gas/Oil & Gas Companies and related fields.
Sl No. 4. Diploma / Engineering graduates with specialization in Civil, Mechanical, Instrumentation, Chemical or Electrical with minimum 2 years of work experience in industrial engineering/water supply, water management and irrigation, process industries and other related fields.
24 hours Emergency/After Office/Holiday Contact Nos

Mr. M. Raghupathy
Diretor (TC)
Telephone no.: 04024225004
Mobile No.: 08978395353
Email Id: m.raghupathy@gsi.gov.in
Fax no.: 04024225029

ITEC Course Coordinator
Mr. M. Raghupathy
Diretor (TC)
Telephone no.: 04024225004
Mobile: 08978395353
Email Id: m.raghupathy@gsi.gov.in
Fax: 04024225029

<table>
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<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Remote Sensing and Digital Image Processing for Geoscientists</td>
<td>4</td>
<td>24-10-2016</td>
<td>19-11-2016</td>
<td>15</td>
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<tr>
<td>2</td>
<td>Geographic Information System for Geoscientists</td>
<td>4</td>
<td>09-01-2017</td>
<td>04-02-2017</td>
<td>15</td>
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</table>

Eligibility Criteria
SI No. 1. Graduation in earth sciences or related technical courses (geology, Geophysics, Geography, Environmental Science etc.) with minimum 3 years of work experience
SI No. 2. Graduate in any subject in earth science (Geology, Geophysics, Geodesy, Hydrogeology, Environmental Science, Geography, Surveying etc. with minimum 3 years of work experience.
43. INDIAN INSTITUTE OF REMOTE SENSING
4 Kalidas Road, Dehradun
Landline No.: 135-2744583 /135-2524399
Fax No.: 135-2741987
Email Id: director@iirs.gov.in
Website: www.iirs.gov.in

Head of the Institute
Dr. A. Senthil Kumar
Director
Landline no.: 1352744583
Mobile no.: 1352524101
Email Id: director@iirs.gov.in
Fax: 1352741987

24 hours Emergency/After Office/Holiday Contact Nos
Mrs. Minakshi Kumar
Course Director
Telephone no.: 1352524118
Mobile No.: 9410394497
Email Id: minakshi@iirs.gov.in
Fax no.: 1352741987

ITEC Course Coordinator
Mrs. Minakshi Kumar
Course Director
Landline no.: 1352524118
Mobile: 9410394497
Email Id: minakshi@iirs.gov.in
Fax: 1352741987

<table>
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<th>S. No.</th>
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<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Short Course in Geo informatics</td>
<td>8</td>
<td>19-09-2016</td>
<td>11-11-2016</td>
<td>20</td>
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<tr>
<td>2</td>
<td>Short Course on Remote Sensing with Special Emphasis on Digital Image Processing</td>
<td>8</td>
<td>09-01-2017</td>
<td>03-03-2017</td>
<td>20</td>
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</tbody>
</table>

Eligibility Criteria
Sl. No. 1 & 2. Post graduate degree / graduate in physics, chem., math., bot., forestry, zooll, wildlife sci., env. sci., life sci., agri. sci. subjects, geog. (with b.sc. at grad. level) or any other sci. / any discipline of engg. with sufficient knowledge of math. / stat. at high school level with minimum 2 years of work experience in relevant to natural science /management/data-map handling.
HEd of the Institute
Prof. Pradipta Banerji
Director
Landline no.: 01332285500
Mobile no. 1332285500
Email Id: director@iitr.ac.in
Fax: 01332285815

24 hours Emergency/After Office/Holiday Contact Nos
Dr. S.K. Mishra
Professor & Head, WRD&M Department
Telephone no.: 01332285457
Mobile No.: 9411100753
Email Id: skm61fwt@iitr.ac.in
Fax no.: 01332271073

ITEC Course Coordinator
Dr. S.K. Mishra
Professor & Head, WRD&M
Department Landline no.: 01332285251
Mobile: 9411100753
Email Id: wrdtc@iitr.ac.in
Fax: 01332271073

<table>
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<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>M.Tech (Irrigation Water Management)</td>
<td>104</td>
<td>14-07-2016</td>
<td>13-07-2018</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>P.G. Diploma (Irrigation Water Management)</td>
<td>52</td>
<td>14-07-2016</td>
<td>13-07-2017</td>
<td>20</td>
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<tr>
<td>4</td>
<td>P.G. Diploma (Water Resources Development)</td>
<td>52</td>
<td>14-07-2016</td>
<td>13-07-2017</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria
Sl No. 1 & 2. Bachelor degree in civil engg. or its equivalent/ agricultural engg. or its equivalent or m. sc. agriculture in agronomy, soil science, agro-meteorology with mathematics as one of the paper at the level of B.Sc./B.Sc. agriculture. minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required with minimum 2 years of work experience in responsible capacity in relevant field.

Sl No. 3 & 4. Bachelor's degree in civil/electrical/mechanical/electronics & tele-communication engineering or its equivalent. minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required with minimum 2 years of work experience in responsible capacity in relevant field.
### Head of the Institute

Prof. Pradipta Banerji  
Director  
Landline no.: 01332-285500  
Mobile no.: 9410130958  
Email Id: director@iitr.ac.in  
Fax: 01332-285815

### ITEC Course Coordinator

Dr D S Arya  
Head  
Telephone no.: 01332-285236  
Mobile no.: 9412072400  
Email Id: dsarya@gmail.com  
Fax: 01332-273560

### S. No. Course Name  
<table>
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<tr>
<th>Duration</th>
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<tbody>
<tr>
<td>1 45th International Course of P.G. Diploma in Hydrology</td>
<td>52</td>
<td>15-07-2016</td>
<td>14-07-2017</td>
</tr>
<tr>
<td>2 45th International Course of M.Tech In Hydrology</td>
<td>105</td>
<td>15-07-2016</td>
<td>12-07-2018</td>
</tr>
</tbody>
</table>

### Eligibility Criteria

Sl No. 1 & 2. Candidates with any of the following academic qualifications are eligible to apply for admission to the M.Tech/PG. diploma programme in hydrology:
- (i) Bachelor's degree in civil/mechanical/agricultural engineering/hydrology or its equivalent qualification, or M.Sc./M.Tech. (Master's) degree in Chemistry/Geology/Geophysics/Applied Geology/Applied Geophysics/Physics/Meteorology/Geography/Atmospheric Physics/Environmental Science, with mathematics in B.Sc. (bachelor's) course as one of the subjects, or M.Sc. (master's) degree in statistics with physics or mathematics at B.Sc. (bachelor's) level, or M.Sc. (master's) degree in mathematics with physics in B.Sc. (bachelor's) level, or its equivalent for admission to the watershed management option of the PG. diploma, candidates with M.Sc. (master's) degree in soil science or two years diploma in forestry after B.Sc. (bachelor's) with physics and mathematics in the B.Sc. (bachelor's) course are also eligible for full time sponsored/nominated candidates only and candidates seeking admission to the M.Tech./PG. diploma programme in hydrology and who possess the required qualification(s) stated above must have at least 60% aggregate marks or 6.00 CGPA on a 10 point scale at qualifying degree level and Minimum 2 years experience after obtaining the qualifying degree.
Head of the Institute
Prof. K K Bhutani
Director
Landline no.: 0172-2214682
Mobile no. 9417155110
Email Id: director@niper.ac.in
Fax: 0172-2214692

ITEC Course Coordinator
Dr. Sanjay Jachak
Professor
Landline no.: 0172-2292037
Mobile: 9888235595
Email Id: sanjayjachak@niper.ac.in
Fax: 0172-2214692

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
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<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Advanced Analytical Techniques: Basic Principals and Application for Quality Assessment of Drugs and Pharmaceuticals</td>
<td>2</td>
<td>13-09-2016</td>
<td>23-09-2016</td>
<td>25</td>
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<tr>
<td>2</td>
<td>Pharmaceutical Quality by Design: A Risk Based Approach</td>
<td>2</td>
<td>07-11-2016</td>
<td>17-11-2016</td>
<td>25</td>
</tr>
</tbody>
</table>

Eligibility Criteria
SI No. 1 & 2. Bachelor's degree in pharmacy or equivalent or master's degree in pharmacy with minimum 5 years of work experience.
47. SOUTH INDIA TEXTILE RESEARCH ASSOCIATION
13/37, Avinashi Road, Coimbatore Aerodrome Post Coimbatore -641014
Landline No.: 422-4215333 /422-4215337
Fax No.: 422-4215300
Email Id: training@siitra.org.in
Website: www.siitra.org.in

Head of the Institute
Dr. Prakash Vasudevan
Director
Landline no.: 04224215321
Mobile no. 9443911131
Email Id: director@siitra.org.in
Fax: 04224215300

24 hours Emergency/After Office/Holiday Contact Nos
Dr. K. Sajjan Rao
Programme Coordinator
Telephone no.: 04222316082
Mobile No.: 9443911131
Email Id: cayessar@gmail.com
Fax no.: 04224215300

ITEC Course Coordinator
Dr. K. Sajjan Rao
Programme Coordinator
Landline no.: 04224215337
Mobile: 9443911131
Email Id: ksr@siitra.org.in
Fax: 04224215300

S. No. Course Name | Duration (in weeks) | Start Date | End Date | Seats (Max)
---|---|---|---|---
1 | Emerging Areas in Technical Textiles | 5 | 18-07-2016 | 20-08-2016 | 30
2 | Textile Mill Management | 10 | 10-10-2016 | 10-12-2016 | 30
3 | Textile Testing and Quality Control | 9 | 10-10-2016 | 10-12-2016 | 30

Eligibility Criteria
Sl No. 1. Degree or diploma in textiles with minimum 3-5 years of work experience in the field of textiles or allied industries in senior level
Sl No. 2. Diploma or degree in textiles with minimum 5 years of work experience in the field of textile or allied industries in senior level
Sl No. 3. Diploma / degree in textiles /science with minimum 2 years of work experience in the laboratories of textile or allied industry or institutes
Technical Cooperation Scheme of Colombo Plan (TCS) *

*Exclusively for TCS Members Countries.
S. No. | Course Name                                                                 | Duration (in weeks) | Start Date     | End Date      | Seats (Max) |
--------|-----------------------------------------------------------------------------|---------------------|----------------|--------------|-------------|
1       | Design and Operation of Responsible Fishing Gear                            | 10                  | 11-04-2016     | 18-06-2016   | 4           |
2       | Seafood Quality Assurance                                                   | 2                   | 19-09-2016     | 01-10-2016   | 5           |
3       | Iso-22000-Haccp for Seafood Industry                                         | 2                   | 17-10-2016     | 28-10-2016   | 5           |
4       | Extension Methodologies For Coastal Fisheries                               | 2                   | 15-11-2016     | 26-11-2016   | 5           |
5       | Fishery By-Products - Prawn Shell Powder, Chitin, Chitosan And Glucosamine Hydrochloride | 4                   | 28-11-2016     | 24-12-2016   | 5           |
7       | Development of Fish and Shrimp Based Value Added Products                   | 2                   | 06-02-2017     | 18-02-2017   | 5           |

Eligibility Criteria
Sl No. 1,2,3 & 4. Graduate in fisheries/science or equivalent with some experience in the relevant field
Sl No. 5 & 7. Graduate in science or equivalent or equivalent with Some experience in relevant field
Sl No. 6. Graduate in biochemistry/chemistry/fisheries or equivalent.
### 24 hours Emergency/After Office/Holiday Contact Nos

<table>
<thead>
<tr>
<th>Dr. Mahesh P.S.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Head of the Institute</strong></td>
</tr>
<tr>
<td><strong>TCS Course Coordinator</strong></td>
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</table>

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<thead>
<tr>
<th>S. No.</th>
<th>Course Name</th>
<th>Duration (in weeks)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Artificial Insemination and Hatchery Management</td>
<td>6</td>
<td>01-08-2016</td>
<td>09-09-2016</td>
<td>5</td>
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<tr>
<td>2</td>
<td>Avian Diseases and Health Management</td>
<td>6</td>
<td>07-11-2016</td>
<td>17-12-2016</td>
<td>5</td>
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<tr>
<td>3</td>
<td>Feed Analytical Techniques</td>
<td>6</td>
<td>06-02-2017</td>
<td>17-03-2017</td>
<td>5</td>
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<tr>
<td>4</td>
<td>Poultry Nutrition and Feeding</td>
<td>6</td>
<td>06-02-2017</td>
<td>17-03-2017</td>
<td>5</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

Sl. No. 1, 2 & 4. Degree in veterinary/animal science/agriculture or equivalent with some experience in the relevant field of Production.

Sl No. 3. Degree in veterinary/animal science/agriculture/chemistry or equivalent with some experience in the relevant field of feed analytical laboratory.
S. No. | Course Name                      | Duration (in weeks) | Start Date  | End Date   | Seats (Max) |
-------|---------------------------------|---------------------|-------------|------------|-------------|
1      | Bio-Medical Waste Management    | 2                   | 09-05-2016  | 21-05-2016 | 10          |
2      | Municipal Solid Waste Management| 2                   | 18-07-2016  | 30-07-2016 | 10          |
3      | Wastewater Treatment            | 2                   | 19-09-2016  | 01-10-2016 | 10          

Eligibility Criteria
SI No. 1. Medical, nursing and Para-medical professionals, environmental engineers/ scientists. with minimum 2 years of work experience in relevant area.
SI No. 2 & 3. Bachelor's / master degree in science, diploma or bachelor's degree in engineering discipline with minimum 2 years of work experience in relevant area.
51. KOTHARI AGRICULTURAL MANAGEMENT CENTRE
Post Box No.83, Uppal Glenview Campus, Coonoor, The Nilgiris, Tamilnadu
Landline no.: 423-2230209 /423-2232081
Fax No.: 423-2234149
Email Id: pmacnr@gmail.com
Website: www.kamc.in

24 hours Emergency/After Office/Holiday Contact Nos
Prof. A.V.K.IYENGAR
DIRECTOR
Telephone no.: 0423-2230209
Mobile No.: 9443020158
Email Id: pmacnr@gmail.com, pmacnr@yahoo.co.in
Fax no.: 0423-2234149

S. No. Course Name Duration (in weeks) Start Date End Date Seats (Max)
1 Basic Certificate Course in Tea Plantation Management 9 01-07-2016 31-08-2016 20
2 Budgeting and Budgetary Control in Agricultural Sector Management 9 01-07-2016 31-08-2016 20
3 Advanced Certificate Programme in Tea Plantation Management 9 01-09-2016 31-10-2016 20
4 Advanced Certificate Course in Tea Tasting and Quality Assurance 13 01-09-2016 30-11-2016 20
5 Agricultural Project Management 9 01-12-2016 31-01-2017 20
6 Advanced Certificate Course in Computer Applications for Plantations 13 01-12-2016 28-02-2017 20

Eligibility Criteria
SI No. 1. (i) graduates in agriculture / botany having a minimum work experience of one year, (ii) graduates in science discipline having a minimum work experience of two years, (iii) diploma holders in science discipline having a minimum work experience of three years, and (iv) non-graduates with science background having a minimum work experience of four years. The work experience should be, in all cases, in leading tea plantation companies in public / private sector, tea board or authority, tea research institutes, faculty members working in plantation management institutes, government departments overseeing the operations of tea plantation industry in their respective countries.

SI No. 2. (i) graduates in agriculture / commerce / science discipline having a minimum work experience of one year, as budget officers, in public sector and government departments, preferably in the agriculture ministry / finance ministry / planning ministry, (ii) diploma holders in commerce / science discipline having a minimum work experience of three years, as budget officers, in public sector and government departments, preferably in the agriculture ministry / finance ministry / planning ministry, and (iii) non-graduates with commerce / science background having a minimum work experience of five years, in public sector and government departments, preferably in the agriculture ministry / finance ministry / planning ministry. The work experience should be, in all cases, in public sector and government departments, preferably in the agriculture ministry / finance ministry, planning ministry in their respective countries.

SI No. 3. (i) graduates in agriculture/ botany having a minimum work experience of two years (ii) graduates in science discipline having a minimum work experience of three years, diploma holders in science discipline having a minimum work experience of four years, and non-graduates with science background having a minimum work experience of five years. The work experience should be, in all cases, in leading tea plantation companies in public/private sector, tea board or authority, tea research institute, faculty members working in plantation management institutes, government departments overseeing the operations of tea plantation industry in their respective countries.

SI No. 4. (i) graduates in agriculture/botany having a minimum work experience of two years (ii) graduates in science discipline having a minimum work experience, of three years in a tea manufacturing factory/tea estate, diploma holders in science discipline having a minimum work experience of four years in tea manufacturing factory/tea estate, and (ii) non-graduates with science background having a minimum work experience of five years in a tea manufacturing factory/tea estate. The work experience should be, in all cases, in leading tea plantation companies in public/private sector, tea board or authority, tea research institute, faculty members working in plantation management institutes, government departments overseeing the operations of tea plantation industry in their respective countries.

SI No. 5. (i) graduates in agriculture/botany discipline having a minimum work experience of one year, as agricultural officers, in public sector and government departments preferably in the agriculture ministry/planning ministry, diploma holders in agriculture/botany discipline having a minimum work experience of three years in public sector and government departments, preferably in the agriculture ministry/planning ministry, and non-graduates with agriculture/science background having a minimum work experience of five years in public sector and government departments, preferably in the agriculture ministry/planning ministry. The work experience should be, in all cases, in public sector and government departments, preferably in the agriculture/planning ministry in their respective countries.

SI No. 6. (i) graduates in science discipline having a minimum work experience of one year in a computer department, diploma holders in science discipline having a minimum work experience of three years in a computer department, and non-graduates with science background having a minimum work experience of four years, in a computer department. The work experience should be, in all cases, in leading plantation companies in public/private sector, commerce board or authority, such as tea board, coffee board, rubber board and spices board, commodity research institute, faculty members working in plantation management institutes, government departments overseeing the computerization of agricultural sector management in their respective countries.
24 hours Emergency/After Office/Holiday Contact Nos

Mr. Brajesh Kumar
Chief Administrative Officer
Telephone no.: 911292465228
Mobile No.: 9873411358
Email Id: brajesh@nifm.ac.in
Fax no.: 911292423593

TCS Course Coordinator
Mr. K.S. Gopinath Narayan
Professor
Telephone no.: 911292465205
Mobile: 9650444119
Email Id: narayanksg@nifm.ac.in
Fax: 911292418867

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<th>Start Date</th>
<th>End Date</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Project &amp; Risk Management</td>
<td>3</td>
<td>19-09-2016</td>
<td>07-10-2016</td>
<td>20</td>
</tr>
</tbody>
</table>

Eligibility Criteria
SI No. 1 & 2: Only Graduate.
### National Institute of Technical Teachers Training and Research - Bhopal

N.I.T.T.R., Shanti Marg, Shamla Hills, Bhopal
Landline No.: 0755-2661600 / 0755-2661007
Fax No.: 0755-2661996
Email Id: director@nitttrbpl.ac.in
Website: www.nitttrbpl.ac.in

### Head of the Institute

Dr. D.S. Karaulia
Director
Landline no.: 0755-2661600
Mobile no.: 9424401975
Email Id: director@nitttrbpl.ac.in
Fax: 0755-2661996

### 24 hours Emergency/After Office/Holiday Contact Nos

Mr. D.K. Tiwari
Administrative Officer
Telephone no.: 0755-2661600
Mobile No.: 9893949550
Email Id: ado@nitttrbpl.ac.in
Fax no.: 0755-2661996

### TCS Course Coordinator

Dr. Ajit Dixit
Associate Professor
Landline no.: 0755-2661600
Mobile: 9685742594
Email Id: adixit@nitttrbpl.ac.in
Fax: 0755-2661996

### Course Details

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<th>End Date</th>
<th>Seats (Max)</th>
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<tbody>
<tr>
<td>1</td>
<td>Quality Management Systems</td>
<td>2</td>
<td>07-11-2016</td>
<td>18-11-2016</td>
<td>15</td>
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<td>2</td>
<td>Development of Teaching Learning Resources using Digital Media</td>
<td>2</td>
<td>21-11-2016</td>
<td>02-12-2016</td>
<td>15</td>
</tr>
<tr>
<td>3</td>
<td>Use of Design Software in Mechanical Engineering and Allied Disciplines</td>
<td>3</td>
<td>09-01-2017</td>
<td>27-01-2017</td>
<td>15</td>
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<tr>
<td>4</td>
<td>Climate Change, Scenario Development for Policy Analysis</td>
<td>2</td>
<td>23-01-2017</td>
<td>03-02-2017</td>
<td>15</td>
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</tbody>
</table>

### Eligibility Criteria

- **Sl No. 1.** Post graduate in any discipline with minimum 3 years of work experience in education system
- **Sl No. 2.** Degree/diploma in engineering/pharmacy/science with minimum 2 years of work experience and basic computer skills
- **Sl No. 3.** Diploma or degree in mechanical engineering or allied disciplines and Course is beneficial for a fresh recruitment to a senior faculty
- **Sl No. 4.** Graduate in any discipline working in TVET system and working knowledge of Microsoft Excel.
### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Vikas Srivastava**  
AGM  
Telephone no.: 01204680857  
Mobile No.: 9899207922  
Email Id: vikas.srivastava@nhindia.com  
Fax no.: 01204680801

### TCS Course Coordinator

**Mr. Vikas Srivastava**  
Asst. General Manager  
Landline no.: 01204680857  
Mobile: 9899207922  
Email Id: vikas.srivastava@nhindia.com  
Fax: 01204680801

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<tbody>
<tr>
<td>1</td>
<td>Advanced Certificate Course in English Language &amp; IT Proficiency</td>
<td>9</td>
<td>06-07-2016</td>
<td>06-09-2016</td>
<td>15</td>
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<tr>
<td>2</td>
<td>Certificate of Proficiency in Graphic Designing and English Communications</td>
<td>10</td>
<td>04-08-2016</td>
<td>11-10-2016</td>
<td>15</td>
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<tr>
<td>3</td>
<td>Certificate Course in Computer Hardware and Networking Including A+, N+, CCNA, IT Security and Exposure to ITIL and Cloud Computing</td>
<td>12</td>
<td>18-08-2016</td>
<td>04-11-2016</td>
<td>10</td>
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<tr>
<td>4</td>
<td>Advanced Certificate Course in English Language &amp; IT Proficiency</td>
<td>9</td>
<td>12-09-2016</td>
<td>13-11-2016</td>
<td>15</td>
</tr>
<tr>
<td>5</td>
<td>Diploma Course for Proficiency in Spoken English</td>
<td>10</td>
<td>15-09-2016</td>
<td>23-11-2016</td>
<td>15</td>
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<tr>
<td>6</td>
<td>Advance Certificate Course in Human Resource Planning &amp; Development and IT Skills English &amp; Business Communication</td>
<td>10</td>
<td>05-10-2016</td>
<td>12-12-2016</td>
<td>20</td>
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<tr>
<td>7</td>
<td>Advanced Certificate Course in English Language &amp; IT Proficiency</td>
<td>9</td>
<td>14-11-2016</td>
<td>15-01-2017</td>
<td>15</td>
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<tr>
<td>8</td>
<td>Diploma Course for Proficiency in Spoken English &amp; Business Communication</td>
<td>10</td>
<td>24-11-2016</td>
<td>01-02-2017</td>
<td>15</td>
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<tr>
<td>9</td>
<td>Advanced Certificate Course in Foreign Trade and International Business</td>
<td>10</td>
<td>02-01-2017</td>
<td>10-03-2017</td>
<td>10</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

Sl No. 1,2,5 & 7. Must have completed high school.

Sl No. 3,6 & 8. Must have completed higher secondary school.

Sl No. 4. Must have completed higher secondary schools. The participants do not need to know any specific IT skills but it is expected that they should have familiarity with the basic computing environment.

Sl No. 9. Must have completed high school with interest in international business specialization.
SOCIETY FOR DEVELOPMENT STUDIES
India Habitat Centre (IHC). Core 6a, 2nd Floor Lodhi Road New Delhi
Landline No.: 011-24699368
Fax No.: -
Email Id: sds@nda.vsnl.net.in
Website: www.sdsindia.org

Head of the Institute
Dr. V D Lall
Director General
Landline no.: 011-24699368
Mobile no. 9818349301 Email Id: sds@nda.vsnl.net.in
Fax: 011-24699369

TCS Course Coordinator
Dr. Kaushalesh Lal
Professor
Landline no.: 011-24699368
Mobile: 9868599770
Email Id: kkl_ieg@yahoo.com
Fax: 011-24699369

24 hours Emergency/After Office/Holiday Contact Nos
Mr. Bachan Prasad
Senior Executive Training
Telephone no.: 011-24699368
Mobile No.: 9871745669
Email Id: bachanp@yahoo.com
Fax no.: 011-24699369

S. No. Course Name | Duration | Start Date | End Date | Seats (Max)
--- | --- | --- | --- | ---
1 | 18th Advanced Course on Need Assessment, Monitoring, Evaluation and Information Generation Techniques for Decentralized Governance with Particular Reference to Proposed Un-Sustainable Development Goal | 6 | 04-07-2016 | 13-08-2016 | 20
2 | 10th Advanced HRD Programme on National and Municipal Finance, Expenditure Management & Performance Outcomes, with Particular Reference to Proposed Un-Sustainable Development Goals | 4 | 05-09-2016 | 01-10-2016 | 20

Eligibility Criteria
Sl No. 1. Graduate / post graduate with minimum 10 years of work experience in relevant area.
Sl No. 2. Graduate/post graduate in social science, engineering, planning, finance, business management & administration with minimum 10-15 years of work experience in relevant area.