

**India International Institute of Democracy and Election Management**  
**Election Commission of India**  
Plot No1, Dwarka, Sector-13, New Delhi – 110078  
**Course Title:Voter Registration**

**Brief outline of the Internationalonline course on Voter Registration (VR)for ITEC partner countries**

**Objective:** To build capacity of participants on voter registration to equip them for creating accurate and inclusive Voter register.

- 1. Introduction to Voter Registration, its types, and Guiding Principles**
  - a) Guiding Principles of Voter Registration
  - b) Types of Voter Registration
  - c) Voter Registration and Standards
  - d) Voter Registration Steps in India
- 2. Planning for Voter Registration**
  - a) Manpower, Materials including BVR (Biometric Voter Registration) Kit,
  - b) Training the registration officials
- 3. Logistics and Operations:**
  - a) Preparations for VR Operations
  - b) Voter education and facilitation for Voter registration
  - c) Taking stakeholders on board
- 4. Legal and Administrative Framework for VR in India**
  - a) Definition of eligibility to register
  - b) Types of registrations and its procedures
  - c) Organization levels
- 5. Electoral Roll Audit**
  - d) Audit of Voter Register
  - e) Statistical Tool for improving accuracy of the Voter Roll
  - f) Steps in Voter Roll Audit
  - g) Check List for Electoral Roll Observer
  - h) Code of Ethics for Electoral Roll Observer

## 6. Electoral Registration Officer's Net

- a) Online Voter Registration/ National Voter's service portal
- b) ERO NET
- c) Data Security

### Important information:

- This course will be conducted online.
- The course is for juniorto middle level Election officials with good working knowledge of English.
- Nominees should either be working or be expected to work in voter registration section of their EMBs (Election Management Bodies).

# India International Institute of Democracy and Election Management

Sector13,Dwarka, New Delhi - 110075

## Online Course ID: Capacity Building on Voter Registration

[under India Technical Economic Cooperation (ITEC)]

Participants: Middle Level EMB Officials from EMBs under ITEC

Date: 4<sup>th</sup> – 8<sup>th</sup> October 2021

### IIIDEM Team:

Dr Noor Mohammad, Course Director

Mr KF Wilfred Sr Consultant

MrKuldeepKumar Saharawat, Director IIIDEM (Training)

Mr Shiv Bahadur Joshi, Secretary IIIDEM (Training)

MsPuneet Kaur, Course Coordinator

	Activity/Content
<b>4<sup>th</sup> October 2021, Monday</b>	
12:00-12:30	Inaugural, Introduction, and agenda building
12:30-13:30	Voter Registration and Principles of VR
13:30-13:40	Break
13:40-14:40	Types of Voter Registers
<b>5<sup>th</sup> October 2021, Tuesday</b>	
12:00-13:00	Steps in Voter Registration
13:00-13:10	Break
13:10-14:10	Maintaining Voter Registration Data
<b>6<sup>th</sup> October 2021, Wednesday</b>	
12:00-13:00	Legal and Administrative Framework for VR in India
13:00-13:10	Break
13:10-14:10	VR Operation in India
<b>7<sup>th</sup> October 2021, Thursday</b>	
12:00-13:00	VE and Facilitation in India
13:00-13:10	Break
13:10-14:10	Online and Offline Registration – data collection in India
<b>8<sup>th</sup> October 2021, Friday</b>	
12:00-13:00	Electoral Registration Officer's Net
13:00-13:10	Break
13:10-14:10	Electoral Roll Audit
14:10-14:40	Summing up, evaluation and valedictory