Digitalisation and Human Resource Management

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Full Time Residential
17.01.2024 to 06.02.2024

Tentative Schedule

First Week	Topics
Day 1	**Registration** ☞ Inauguration ☞ Country presentation on the Digitalization in HRM ☞ Local market visit
Day 2	**Introduction to the Programme** ☞ Role & Importance of Digitalization in HRM ☞ An Overview of Digital Transformation in HRM
Day 3	**HR Tech (Digital Strategy & Transformation)** ☞ Human Resources Information Systems (HRIS) ☞ Human Capital Management Systems (HCMS) ☞ Applicant Tracking Systems (ATS) ☞ Benefits Administration (BA) ☞ Learning Management Systems (LMS) ☞ Employee Self-Service (ESS)
Day 4	**HR Process Automation** ☞ **Talent management (TM) software:** ☞ **Workforce management (WFM) software** ☞ **Payroll management software:** ☞ **Performance management software:** ☞ **Learning and management systems (LMS) tools:**
Day 5	**HR Analytics:** ☞ India's HR Tech market ☞ Adoption of contactless hiring solutions in organizations. ☞ Digitalization and Cyber security
Saturday	**Local Site Sightseeing**
Sunday	HOLIDAY
Second Week	
Day 1	☞ AI's role in recruitment ☞ Freelance economy/ Gig Economy
Day 2	**Digital Skills for the Changing Workforce** ☞ Use of cloud-based tools, such as cloud developer tools ☞ Use of online collaboration, accounting, and customer relationship management (CRM) software ☞ Technical support skills
Day 3	☞ Cyber security skills ☞ Machine learning ☞ Cloud architecture design
Day 4	☞ Learning the Biometric Attendance Dashboard of Government of India https://attendance.gov.in/
Day 5	☞ Learning the Initiatives of Central Public Procurement Portal (e-procurement) (https://eprocure.gov.in/eprocure/app)
Saturday	Local Site Sightseeing
Sunday	HOLIDAY

Third Week	
Day 1	☞ GeM e-Marketplace (https://gem.gov.in/) ☞ Initiatives by Government of India
Day 2	☞ PFMS Portal (https://pfms.nic.in) Public Financial Management System. ☞ Visit to the Controller General of Accounts, Ministry of Finance.
Day 3	☞ e-Office (https://eoffice.gov.in/) ☞ Visit to the National Informatics Centre, Ministry of Electronics & Information Technology (MEITY).
Day 4	☞ Income Tax Return (ITR) e-filing ☞ Initiatives by Government of India
Day 5	**Feedback Session & Valedictory**
Saturday	**Market Visit and Sightseeing**
Sunday	HOLIDAY