

Capacity Building Programme on Land and Excise Management for the Civil Servants of South East Asia and IOR

Background and Need

The NCGG has a long experience of conducting Mid-Career Training Programme for Civil Servants focusing on Field Administration Public Policy & Good Governance being successfully conducted by NCGG under ITEC, Ministry of External Affairs over the past 10 years. The programmes aim at equipping mid-level civil servants with the cutting-edge knowledge, skills and tools to deliver and design effective public policy, manage successful projects for larger public good in an increasingly complex and inter-dependent world. It is expected that this will provide a rich cross-country experience so that there is no need to reinvent the wheel.

In recent times it has been a known fact that government across the world undertakes a large number of path breaking initiatives/programmes considering the welfare of the people at the last mile. These initiatives have substantial social and economic impact. The ministries/department have a large database related to these initiatives, which need to be analysed not only for the furtherance of the body of knowledge in various key areas of policy making including public works. It is time for officials at the helm of policymaking affairs to shift towards data analysis and risk management for an enhanced and enabled performance management system to identify emerging risk trends. This will result in enabling the policy makers to take proactive decisions and effectively manage projects.

Effective dissemination and sharing of knowledge and experiences are necessary for governments across the globe to take full and complete benefits of these emerging concepts in good governance and public policy. This can be ensured by proper sharing of existing knowledge resources at various levels both nationally and internationally between various governments as the world is coming closer in the present-day arena. It becomes all the more important as data analytics and risk management are being recognised as the foundation for successful achievement of a wide range of international and domestic policy objectives, and for planning and executing projects.

About NCGG

The Government of India set up the 'National Centre for Good Governance' in 2014 under the aegis of Ministry of Personnel, Public Grievances & Pensions, Government of India by upgrading the National Institute of Administrative Research, an autonomous institution established under the aegis of Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie – the Government of India's apex training institution for higher civil services i.e. the IAS and allied services. The Head Office of the NCGG is located at Old JNU Campus, New Delhi and the Branch Office of the NCGG is located in the Campus of LBSNAA. It combines the very best in training and capacity building.

***NCGG is the premier training partner of the ITEC for past decade and all the training programmes conducted have received excellent feedback.**

Venue for Proposed Programmes

The proposed programme will be conducted at Mussoorie which is situated in the salubrious and pristine climes of Mussoorie also known as the 'Queen of Hills' in India. The Study Visits will be conducted in New Delhi and the adjoining states, while the Valedictory Ceremony will be conducted at New Delhi. The institute combines the very best in training and capacity building.

The programme starts from Mussoorie and participants are requested to kindly book their arrival tickets upto Dehradun Airport and departure tickets to be booked from Delhi Airport.

Faculty Profile

The faculty comprises carefully chosen senior and experienced civil servants, practitioners, leading academicians and eminent visitors with distinctive academic and professional accomplishments.

Programme Duration

Two Weeks (2 Weeks)

Batch Size

Thirty Officers

Program Objectives

- To develop an understanding of the land management and its components.
- To expose participants to the aspects of land management.
- To discuss various aspects related to land records management in rural & urban sectors.
- To acquaint participants with an insight into the excise management in India.
- Detailed insights of legislations and procedures of excise management
- Field exposure of Land Records Centres and visit of National Academy of Customs, Indirect Taxes and Narcotics.

Training Design

The teaching approach will be highly interactive leveraging technology, and deploy diverse pedagogical tools and techniques including lectures, case studies, and participants' experience sharing. Tentative themes to be covered in the training programme are given below, which may be tweaked after mutual discussion.

S.N.	Topics
1.	Land Reforms in India: An overview
2.	Tenancy Reforms in India
3.	Ceiling on Agricultural Holdings
4.	Land acquisition, compensation and rehabilitation in India; An overview
5.	Land use planning
6.	Land allocation
7.	Land registration
8.	Land survey
9.	Digitization of Cadastral Maps
10.	Modern Technology in survey and settlement operations
11.	Land litigation
12.	Land records modernization programme

13.	Swamitva scheme: rural property survey programme
14.	History of Central Excise administration in India & Legislative History of Excise duty in India
15.	Classification of Goods in Central Excise
16.	Levy and Collection of duty
17.	Valuation in Central Excise including MRP based valuation
18.	Central Excise Rules
19.	Evasion and Case Studies
20.	Appeal & Settlement of Cases
21.	Demand & Recovery of Arrears
22.	Levy of Service Tax
23.	Central Excise Audit
24.	Negative list and declared services
25.	Registration; Invoices and Returns; Assessment; Exemption Notifications
26.	Import and export of Services and incentives
27.	IT / Software Services IPR Services Construction Services
28.	Hotel & Banking Services provided to Government
Exposure Visits	
29.	Visit to Department of Land Resources, MoRD (1/2 day)
30.	Visit to GIS solution providing Organization (1/2 day)
31.	Visit to National Academy of Customs, Excise and Narcotics, Faridabad (one day)
32.	Visit to Taj Mahal Agra (1 Day)
33.	Visit to Pradhanmantri Sanghralaya (1/2 day)
34.	Valedictory Ceremony at New Delhi (1/2 day)

Budget (per participant)

S.N.	Particulars	Amount (in Rs.)
1.	Course Fee (Rs. 35,000 per person)	35,000
2.	Board & Lodging at Mussoorie (Rs. 5000/person x 7 Days = Rs.35000/-)	35,000
3.	Study Tour @ 58000/- (Includes 6 days Boarding & Lodging & Transportation)	58,000
4.	Valedictory/ Inaugural allowance	300
5.	Institutional cost (Rs. 5,000/person)	5,000
	Total	1,33,300